

STRATEGIC PLAN

2016-2017

*Regional Education  
Service Agencies*

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RESA

• *two* •

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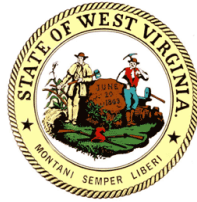
A powerful engine for education

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## West Virginia Board of Education

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## MISSION

The West Virginia Board of Education establishes policies and rules to assure implementation of West Virginia's Education goals and to ensure the general supervision, oversight and monitoring of a thorough and efficient educational system.

## GOAL

The West Virginia Board of Education will provide a statewide system of education that ensures all students graduate from high school prepared for success in high-quality postsecondary opportunities in college and/or careers.

## RATIONALE

The future quality of life for the citizens of West Virginia is directly linked to the performance of our students. Today's students are tomorrow's wage earners and tax payers. Low student achievement levels, decreasing graduation rates and ranking among the nation's lowest levels of post-secondary transition are all bleak predictors of West Virginia's future. We must strive to prepare our graduates to meet the requirements of high quality jobs needed within West Virginia and nationally. In addition to career preparedness, many systemic public issues like obesity, drug dependence, teen pregnancy, and crime are statistically linked to the overall level of education. Thus, unless our education system improves and our young people are prepared to be productive and responsible members of our society, the state will have decreasing resources to support the infra-structure and services essential to attracting economic growth and elevating the overall quality of life of its citizens.

## STRATEGIC PRIORITIES

**To assure that all West Virginia students are college and/or career ready, the WVBE will:**

1. Implement a system of accountability and accreditation for West Virginia districts and schools promoting growth and improvement
2. Implement an early learning system that results in third grade literacy for all students
3. Continue to refine seamless college and/or career preparation process that elevates aspirations and expands opportunities
4. Realign duties and responsibilities to increase management and operational efficiencies
5. Support and enable local control and decision making
6. Support and implement personnel policies and procedures that result in high quality educators at every level of the organization

## WV STATUTE §18-2-26

### WV BOARD OF EDUCATION (WVBE) POLICY 3233

WV Code §18-2-26 and WV Board of Education (WVBE) Policy 3233 identifies six areas of services for RESAs which include:

1. Providing technical assistance to low-performing schools and school systems;
2. Providing high quality, targeted staff development designed to enhance the performance and progress of students;
3. Facilitating coordination and cooperation among county boards within their respective regions in such areas as cooperative purchasing; sharing of specialized personnel; communications and technology; curriculum development; and operation of specialized programs for exceptional children;
4. Installing, maintaining and/or repairing education related technology equipment and software with special attention to the state technology initiatives;
5. Receiving and administering grants under the provisions of federal and/or state law;
6. Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.

**REGIONAL COUNCIL 2016-2017**

**Cabell County**

William Smith, Superintendent  
Karen Nance, Board Member  
Victoria Smith, Teacher

**Lincoln County**

Jeff Midkiff, Superintendent  
Steve Priestley, Board Member  
Don Davis, Principal  
Lori Huffman, Teacher

**Logan County**

Patricia Lucas, Interim Superintendent  
Jeremy Farley, Board Member  
Jason Browning, Instructional Representative

**Mason County**

Jack Cullen, Superintendent  
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Stacy Bissell, Principal

**Mingo County**

Don Spence, Interim Superintendent  
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Sabrina Runyon, Instructional Representative

**Wayne County**

Sandra Pertee, Superintendent  
Trey Morrone, Board Member  
Mary Lou Perry, Instructional Representative

**WV Board of Education**

Lloyd Jackson, II, Board Member

**Higher Education**

Dr. Sissy Isaacs  
College of Education and Professional Development  
Marshall University

**WV Department of Education**

Clayton Burch, Chief Academic Officer  
Division of Teaching and Learning

Jason Butcher, Coordinator  
WV Board of Education Agencies

# AREAS OF SERVICE

**AREA OF SERVICE #1:** Technical assistance to low-performing schools and school systems.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Increase student achievement by providing sustained support to identified RESA 2 schools</p>	<p>Grad 20/20 Schools (as identified by WVDE Office of Special Education)  <b>Cabell</b> (2): Huntington High and Cabell Midland HS  <b>Logan</b> (2): Logan High and Man High School  <b>Mason</b> (1): Point Pleasant Junior Senior High School  <b>Mingo</b> (2): Mingo Central and Tug Valley High School  <b>Wayne</b> (2): Wayne High and Spring Valley High</p>	<p>Communication documentation (e.g., e-mails, phone calls), monthly reports, TA logs and calendar entries, MOUs, sign-in sheets, and RESA professional learning evaluation forms</p> <p>Grad 20/20 Schools (as identified by WVDE Office of Special Education)  <b>Cabell</b> (2): <i>Becoming a Learning School</i> Institute and Grad 20/20 meetings (both schools)  <b>Logan</b> (2): <i>Becoming a Learning School</i> Institute, Grad 20/20 meetings (both schools); Freshman Academy; LDC/MDC (Man High); PLC support (both schools)  <b>Mason</b> (1): <i>Becoming a Learning School</i> Institute, Grad 20/20 meetings; Freshman Academy; LDC/MDC  <b>Mingo</b> (2): <i>Becoming a Learning School</i> Institute, Grad 20/20 meetings (both schools); Mingo IZ Grant support and LDC/MDC (Mingo Central); Freshman Academy and LDC/MDC (Tug Valley)  <b>Wayne</b> (2): <i>Becoming a Learning School</i> Institute, Grad 20/20</p>	<p>1, 2, 4</p>	<p>Jan Hanlon  Tambria Stowers  Jessica George  Marsha Jarrell  Mary McClure  Lynn Baker  Laura Cullen</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>Literacy Schools (as identified by local districts)</p> <p><b>Cabell</b> (2): Cox Landing and Guyandotte Elementary</p> <p><b>Lincoln</b> (1): West Hamlin Elementary</p> <p><b>Logan</b> (2): Buffalo Elementary and East Chapmanville</p> <p><b>Mason</b> (2): Ashton and Beale Elementary</p> <p><b>Mingo</b> (1): Lenore PK-8</p> <p><b>Wayne</b> (3): Ceredo Elementary and Kellogg Elementary</p>	<p>meetings (both schools); PLC support (Wayne High); PBIS and Freshman Academy (Spring Valley)</p> <p>Literacy Schools (as identified by local districts)</p> <p><b>Cabell</b> (2): <i>Becoming a Learning School</i> Institute (both schools); data coach (Guyandotte); <i>Words Their Way</i> training and support; PLC support (Cox Landing)</p> <p><b>Lincoln</b> (1): <i>Becoming a Learning School</i> Institute; <i>Becoming a Learning School</i> full staff overview; data coach (West Hamlin); <i>Words Their Way</i> training and support; PLC support (West Hamlin)</p> <p><b>Logan</b> (2): <i>Becoming a Learning School</i> Institute (both schools); data coach and PLC support (East Chapmanville); <i>Words Their Way</i> training and support; PLC support (Buffalo Elementary and East Chapmanville)</p> <p><b>Mason</b> (2): <i>Becoming a Learning School</i> Institute (both schools); <i>Becoming a Learning School</i> full staff (Ashton); data coach (Ashton); <i>Words Their Way</i> training and support; PLC Support (Beale)</p>		



Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>A-F Accountability System:  <b>Cabell</b> (6): D-Central City Elementary, Guyandotte Elementary, Milton Elementary, Spring Hill Elementary, Huntington East Middle, and Huntington Middle  <b>Lincoln</b> (2): D-Duval PK-8 F-West Hamlin Elementary  <b>Logan</b> (6): D-East Chapmanville Elementary, Hugh Dingess Elementary, Logan Middle, Chapmanville Regional High, and Man High  F-Man Middle  <b>Mason</b> (1): D-New Haven Elementary  <b>Wayne</b> (5): D-Fort Gay PK-8, Genoa Elementary, Crum Middle, Spring Valley High, and Wayne High</p>	<p><b>Mingo</b> (1): <i>Becoming a Learning School</i> Institute and <i>Becoming a Learning School</i> full staff (Lenore); data coach (Lenore); <i>Words Their Way</i> training and support (Lenore); PLC support (Lenore)  <b>Wayne</b> (2): <i>Becoming a Learning School</i> Institute (all three schools); data coach (Kellogg); <i>Words Their Way</i> training and support; PLC support (Ceredo)</p> <p>A-F Accountability System:  <b>Cabell</b> (6): Initial support visits to all six schools to discuss resources available through RESA 2 based on the schools' accountability data; math support (Guyandotte and Huntington East); county FAST member  <b>Lincoln</b> (2): Initial support visits to all both schools to discuss resources available through RESA 2 based on the schools' accountability data; <i>Becoming a Learning School</i> overview with full staff (West Hamlin); math support (West Hamlin)  <b>Logan</b> (6): Initial support visits to all six schools to discuss resources available through RESA 2 based on the schools' accountability data; technical assistance with principals</p>		

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
		<p>and central office for all six schools; PLC support (East Chapmanville, Hugh Dingess, Chapmanville Regional, Man High); data analysis (East Chapmanville and Hugh Dingess); math support (East Chapmanville, Logan Middle, Man Middle, Chapmanville Regional, and Man High); <i>Becoming a Learning School</i> full staff (Logan Middle, Man Middle, and Chapmanville Regional); county FAST member <b>Mason</b> (1): Initial support visit to school to discuss resources available through RESA 2 based on the schools' accountability data; formative assessment support (New Haven); co-teaching and differentiation training (New Haven); county FAST member <b>Wayne</b> (5): Initial support visits to all five schools to discuss resources available through RESA 2 based on the schools' accountability data; co-teaching observations, training, and follow-up (Fort Gay PK-8); literacy support (Fort Gay PK-8); math support (Genoa); PLC support (Crum Middle and Spring Valley); <i>Becoming a Learning School</i> full staff (Wayne High)</p>		

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<p>Provide technical assistance and professional learning based on identified needs</p> <p>Provide technical assistance through elementary and secondary math support specialists</p> <p>Provide professional learning technical support to meet the gap areas identified for each school with an emphasis on SPL support</p> <p>Provide <i>Becoming a Learning School</i> institutes to identified schools</p> <p>Provide a <i>Becoming a Learning School</i> leadership series for principals, assistant principals, and central office personnel</p>			
<p>Provide sustained technical assistance to central office staff, administrators, and teachers regarding the Learning School process</p>	<p>Sustained site-based support in becoming a learning school</p> <p>Support for teams will include data analysis, close reading, formative assessments, goal setting, data notebooks and content standards and assessments</p> <p>Professional learning will be self-determined by school staff</p> <p>Re-imagined time initiated will be implemented and supported</p>	<p>Communication documentation (e.g., e-mails, phone calls, agendas, video evidence), monthly reports, TA logs and calendar entries, MOUs, sign-in sheets, and RESA professional learning evaluation forms</p> <p>Full staffs trained:  <b>Cabell:</b> Cox Landing Elementary  <b>Lincoln:</b> West Hamlin Elementary and Lincoln County High School  <b>Logan:</b> Man Elementary, South Man Elementary, Logan Middle,</p>	<p>1, 2, 3, 4</p>	<p>Jan Hanlon  Jessica George  Tambria Stowers  Marsha Jarrell  Laura Cullen</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
		<p>Man Middle, Chapmanville Regional  <b>Mason:</b> Ashton Elementary and Roosevelt Elementary  <b>Mingo:</b> Burch PK-8 and Lenore PK-8  <b>Wayne:</b> Wayne High</p> <p>Meetings as requested for innovation and support for teachers, administrators, and central office staff</p> <p>Administrators/central office trained: Lincoln, Logan, Mingo, and Wayne counties</p> <p>On-site technical assistance monthly (PLC meetings)</p>		
<p>Increase student achievement by providing administrator/teacher support in schools as requested through administrative and instructional coaching</p>	<p>Site-based teacher support in Language Arts, Math, Special Education, and site- based coaching for schools requesting support</p> <p>Site-based leadership support for administrators and site-based coaching support</p>	<p>Communication documentation (e.g., e-mails, phone calls, agendas, video evidence), monthly reports, site visits, TA logs and calendar entries, sign-in sheets, and RESA evaluation forms for professional learning</p> <p>Site-based Literacy Design Collaborative and Math Design Collaborative: Cohort 1:</p>	<p>1, 4, 5, 6</p>	<p>Jan Hanlon Lynn Baker Tambria Stowers Laura Cullen Marsha Jarrell Mary McClure Jessica George</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
		<ul style="list-style-type: none"> <li>• Point Pleasant Jr/Sr High School</li> <li>• Tug Valley High School</li> <li>• Mingo Central High School</li> </ul> <p>Cohort 2:</p> <ul style="list-style-type: none"> <li>• Chapmanville Regional</li> <li>• Man Senior High School</li> <li>• Lincoln County High School</li> </ul> <p>Cohort 3:</p> <ul style="list-style-type: none"> <li>• Logan Middle School</li> <li>• Chapmanville Middle School</li> <li>• Man Middle School</li> <li>• Duval PK-8 School</li> <li>• Kermit PK-8</li> <li>• Wayne Middle School</li> </ul> <p>Math support:</p> <ul style="list-style-type: none"> <li>• Guyandotte Elementary</li> <li>• Huntington East Middle</li> <li>• Hamlin PK-8</li> <li>• West Hamlin Elementary</li> <li>• East Chapmanville Elementary</li> <li>• Chapmanville Regional High</li> <li>• Beale Elementary</li> <li>• Point Pleasant Intermediate</li> <li>• Burch PK-8</li> <li>• Point Pleasant Jr./Sr. High</li> <li>• Huntington High School</li> <li>• Genoa Elementary</li> </ul>		

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
		<ul style="list-style-type: none"> <li>Dunlow Elementary</li> </ul>		
<p>Increase student achievement by improving culture and climate through positive behavior intervention support (PBIS) at selected schools</p>	<p>Site-based school support through coaching at the following schools:</p> <ul style="list-style-type: none"> <li>Chapmanville Middle School</li> <li>Buffalo Elementary (Wayne Co.)</li> <li>Point Pleasant Intermediate School</li> <li>Spring Valley High School</li> <li>Lavalette Elementary School (first semester only)</li> <li>Beale Elementary School</li> </ul>	<p>Tiered Fidelity Inventory, communication documentation (e.g., e-mails, phone calls, agendas, video evidence), monthly reports, TA logs and calendar entries, sign-in sheets, and evaluation forms for professional learning</p>	1, 3, 4, 5	<p>Jessica George Laura Cullen Marsha Jarrell</p>
<p>Support high-quality management and operational efficiencies to principals and assistant principals</p>	<p>Provide technical assistance for high-quality instructional leadership</p> <p><i>RESA 2 Leadership Series</i></p> <ul style="list-style-type: none"> <li>Strategies for Effectively Leading Districts, Schools, and Teams as PLCs</li> <li>The Role of the Central Office in Creating and Sustaining PLCs</li> <li>Reimagining Time/Learning School Process</li> <li>Data-Informed School Improvement</li> <li>College- and Career-Readiness Standards</li> </ul>	<p>Sign in sheet, TA logs, calendar entries, RESA professional learning evaluation form</p>	1, 4, 5 6	<p>Jan Hanlon Jessica George Tambria Stowers Marsha Jarrell Laura Cullen</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Enhance student achievement and the effectiveness of schools and school systems by providing meeting forums for the following groups on a regular basis: curriculum and professional learning directors, special education directors, literacy coaches, WVEIS contacts, wellness directors, and technology directors in all six counties	Provide sustained support in order to enhance literacy, mathematics, attendance, behavior, graduation rates, Instructional Coaches support, monitoring tools, Professional Learning Consortium, Wellness Consortium, Graduation 20/20	Communication documentation, artifacts, evaluations, and sign-in sheets	1, 2, 3, 4, 5, 6	Jan Hanlon Jessica George Tambria Stowers Keith Dalton Laura Cullen Marsha Jarrell
Support preschool programs to ensure school readiness	Provide preschool technical assistance in monitoring for Early Childhood Environment Rating Scale (ECERS), hands-on learning, preschool literacy, behavior management, phonemic and phonological awareness, science and math strategies, data driven instruction, Child Observation Summary Form support, PALS, and DIBELS	Creative curriculum checklist, sign-in sheets, evaluations and agendas	1, 2, 3, 5, 6	Jessica George Tambria Stowers Laura Cullen
Provide technical assistance resources via the RESA 2 Continuous	Enhance Web Portal ( <a href="http://resa2-csi.com/">http://resa2-csi.com/</a> )	Course evaluations  Review of Symbaloos	1, 3	Jessica George Charlie Pitts Keith Dalton

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
School Improvement Web Portal	<p>Develop and collect relevant resources to affect educator effectiveness and student success</p> <p>Feature interactive environment</p>			
Create awareness and utilization of ZoomWV and Bright Bytes	Utilize and support Bright Bytes Early Warning System to identify and respond to student achievement needs with an emphasis on PBIS and Graduation 20/20 schools.	Agendas, calendars, professional learning evaluations, technical assistance logs	1	<p>Jessica George</p> <p>Laura Cullen</p> <p>Marsha Jarrell</p> <p>Howard Adkins</p>
Increase student achievement by providing support to schools identified by WVDE	<p>Conduct diagnostic reviews and work sessions on results with leadership team members and central office as requested</p> <p>Provide technical assistance based on identified needs</p> <p>Review OEPA and technical assistance reports from all schools in Region 2</p>	<p>Diagnostic schedules, reports and other diagnostic debrief documentation (e.g., agendas Powerpoint handout), communication documentation (e.g., e-mails, phone calls), monthly reports, TA logs and calendar entries</p>	1, 2, 3, 4 1, 4, 5, 6	<p>Jan Hanlon</p> <p>Laura Cullen</p> <p>Jessica George</p> <p>Tambria Stowers</p> <p>Marsha Jarrell</p> <p>Keith Dalton</p>
<p>Provide extended day technical assistance to staff who participate in 21<sup>st</sup> CCLC</p> <p>Support increased student achievement and personalized learning through 21<sup>st</sup> CCLC</p>	Sustained professional learning support and technical assistance for teachers, site administrators at Williamson PK8 and Gilbert Middle School	<p>Evaluation data</p> <p>Monthly support</p>	1, 4, 6	<p>Keith Dalton</p> <p>Tambria Stowers</p>



Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Increase the number of graduates through the implementation of Graduation 20/20</p>	<p>Collaborate with WVDE Office of Student and School Support on the scope and sequence of the program</p> <p>Use monthly benchmark and data tools</p> <p>Dropout prevent and transition work will occur for central office staff and designated school staff at the following sites:</p> <ul style="list-style-type: none"> <li>• Huntington High School (Cabell)</li> <li>• Man High School (Logan)</li> <li>• Wayne High School (Wayne)</li> <li>• Mingo Central High School (Mingo)</li> <li>• Point Pleasant Jr./Sr. High School (Mason)</li> <li>• Tug Valley High School (Mingo)</li> <li>• Logan High School (Logan)</li> <li>• Cabell Midland High School (Cabell)</li> <li>• Spring Valley High School (Wayne)</li> </ul>	<p>Bright Bytes Data</p> <p>Review benchmarking tool monthly</p> <p>Monthly TA Logs</p> <p>Monthly superintendent updates from Jan Hanlon</p>	<p>1, 3, 4, 5, 6</p>	<p>Jan Hanlon Marsha Jarrell Jessica George Keith Dalton Laura Cullen</p>

**AREA OF SERVICE #2:** Providing high quality, targeted staff development designed to enhance the performance and progress of students.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Increase student achievement by providing co-teaching, SPI, SPL, scaffolding, differentiated instruction support as requested</p>	<p>Provide sustained co-teaching and differentiated instruction support as requested</p> <p>Meet requests for all other professional learning</p> <p>Professional learning opportunities will be provided as requested</p>	<p>Communication documentation (e.g., e-mails, phone calls), monthly reports, TA logs and calendar entries, sign-in sheets and RESA evaluation forms</p>	<p>1, 4, 6</p>	<p>Jessica George Laura Cullen Marsha Jarrell</p>
<p>Enhance teacher effectiveness in crafting standards-based instruction</p>	<p>Deliver professional learning opportunities in schools and assist with monitoring of implementation</p> <p>Areas of emphasis include:</p> <ul style="list-style-type: none"> <li>• Close reading</li> <li>• Text dependent questions</li> <li>• Writing with emphasis on argumentative and opinion</li> <li>• Problem Based Learning</li> <li>• Project Based Learning</li> <li>• Lesson Planning</li> <li>• Mathematical Habits of Mind</li> <li>• Standards-based IEPs</li> <li>• Phonemic Awareness</li> <li>• Literacy strategies in the math classroom</li> <li>• High-Yield Instructional Strategies</li> </ul>	<p>Training communication, evaluation completion, monthly reports, calendar entries and professional learning logs</p> <p>Calendar monitoring</p>	<p>1, 6</p>	<p>Jessica George Laura Cullen Marsha Jarrell Tambria Stowers</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	<ul style="list-style-type: none"> <li>• Data Notebooks/Data Walls</li> <li>• Standards Guidance</li> <li>• Specially Designed Instruction</li> </ul>			
Provide professional learning opportunities to support teacher and student learning goals	<p>Areas of emphasis with teachers are:</p> <ul style="list-style-type: none"> <li>• Explore analysis and application of data to impact student learning goals</li> <li>• Support opportunities for teachers to select site based professional learning around teacher effectiveness and student success</li> <li>• Provide resources and support to enhance the professional learning communities (PLC) and increase effectiveness</li> <li>• Provide PLC and leadership team support</li> </ul>	Training communication, evaluation completion, monthly reports, PL logs, calendar entries, monitoring teacher developed school based goals	1, 2, 5, 6	Tambria Stowers Jan Hanlon Laura Cullen Marsha Jarrell Jessica George
Provide professional learning in the assessment of content standards	Deliver professional learning for performance task assessments, common formative assessments and in the development of data notebooks and data walls	Training communication, evaluation completion, monthly reports, PL logs and calendar entries.	1, 6	Tambria Stowers Laura Cullen Marsha Jarrell Lynn Baker Mary McClure Jessica George
Increase student achievement by supporting the effective implementation of the	Assist administrators/teachers with continued utilization of an Effective Teacher Evaluation System	Training communication, evaluation completion, monthly reports, TA logs and calendar entries	1, 5, 6	Jan Hanlon Tambria Stowers Laura Cullen Marsha Jarrell

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
educator evaluation system	Provide professional learning as requested  Provide support with setting SMART goals and professional learning goals as requested			Jessica George
Support the development of student learning goals relating to the educator evaluation system through professional learning	Professional learning in small groups at the school site	Calendars, sign-in sheets, evaluations	1, 5, 6	Tambria Stowers Laura Cullen Marsha Jarrell Jessica George
Provide and/or support professional learning opportunities to enhance teacher effectiveness for the 21 <sup>st</sup> Century CCLC	Professional learning provided as determined by the after-school programmatic needs at Gilbert Middle School and Williamson PreK-8	Calendars, sign-in sheets, evaluations, site-meetings	1, 6	Tambria Stowers Keith Dalton
Provide professional learning to central office staff and site-based principals on <i>Becoming a Learning School</i>	Develop a blended professional learning opportunity to build capacity for the professional learning model aligned with the WVBE professional learning model via digital portal	Training communication, agendas, sign-in sheets, evaluation completion, monthly reports, PL logs and calendar entries	1, 6	Tambria Stowers Jessica George
Increase student achievement through facilitated professional	Provide professional learning: <ul style="list-style-type: none"> <li>• Policy 4373</li> <li>• Policy 2419</li> </ul>	Agendas, handouts and sign-in sheets; review of completed evaluations	1, 2, 6	Tambria Stowers Keith Dalton Jessica George

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
learning in the area of special education	<ul style="list-style-type: none"> <li>• IEP</li> <li>• Co-Teaching</li> <li>• SPL</li> <li>• Wellness (Fitness and Nutrition)</li> <li>• Content Standards</li> <li>• Phonemic Awareness</li> <li>• Assessment Strategies for Content Standards</li> <li>• Differentiated Instruction</li> <li>• CPI</li> <li>• PBIS</li> </ul>			Laura Cullen Marsha Jarrell
Increase student achievement through teacher participation in content specific/ pedagogy grants	<p>Facilitate E3: Engage, Educate, Experience Mingo Innovation Zone Grant</p> <ul style="list-style-type: none"> <li>• Burch Middle School</li> <li>• Matewan PK-8</li> <li>• Mingo Central High School</li> </ul> <p>Provide professional learning opportunities as requested</p>	Review of logic model and benchmarking tool	1, 3, 6	Laura Cullen Marsha Jarrell
Increase educator effectiveness through teacher participation in content specific cohorts	Leadership Studies Cohorts, Reading Cohort, Elementary Math Cohort	Facilitate the development of the cohort, meetings with university personnel	1, 4, 6	Jan Hanlon Tambria Stowers
Provide professional learning on bullying, nutrition, physical	<p>Coordinate with counties as requested</p> <p>Areas Include:</p> <ul style="list-style-type: none"> <li>▪ Let's Move! WV</li> </ul>	Agendas, handouts, sign-in sheets and review of completed PL evaluation forms	1, 3, 6	Keith Dalton

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
activity, substance abuse prevention, tobacco prevention, Mental Health First Aid (Project AWARE), suicide prevention	<ul style="list-style-type: none"> <li>▪ ASSIST</li> <li>▪ SBIRT</li> <li>▪ Recognize, Respond, React</li> <li>▪ Mental Health First Aid (Project AWARE)</li> <li>▪ Suicide prevention</li> </ul>			
Continue to provide RESA training for substitute teachers and substitute nurses	Provide opportunities for certification and re-certification for substitute teacher	Sign-in sheets, e-learning course	1, 6	Marsha Jarrell
Provide WVEIS professional learning to support effective data collection	Provide WVEIS professional development to central office staff, principals, teachers, counselors and secretaries in the following areas: <ul style="list-style-type: none"> <li>▪ Accurate data input including highly qualified information;</li> <li>▪ New discipline modules;</li> <li>▪ WOW teacher training for teacher utilization of the new testing link</li> <li>▪ ZoomWVe</li> <li>▪ Focusing on sequel, scheduling complex task as requested</li> </ul>	Agendas, handouts and sign-in sheets; review of completed evaluations	1, 5	Howard Adkins Jeremy Baisden
Provide WVEIS professional learning	Provide WVEIS on-site professional learning (including the WVEIS Web-Based program) and add a training request section on the WVEIS online website	Agendas; handouts; sign-in sheets; TA logs; review of WVEIS website	1	Howard Adkins Jeremy Baisden

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Provide support for ongoing utilization of Office 365	Online support, chat, Skype for Business, call in support	Communication log	1	Charlie Pitts
Increase collaboration and utilization of DHHR endorsed oral health programs in schools	<p>Meet with oral health educators and develop list of resources and plan to target priority schools</p> <p>Facilitate implementation of sealants programs in targeted schools</p>	Meeting documentation, resource list development, implementation of sealants program	1, 3	Keith Dalton
Increase well-child visits in middle and high schools	<p>Meet with Adolescent Health Specialists, SBHCs and appropriate school contacts to develop a plan to increase well-child visits</p> <p>Provide technical assistance to county and local wellness councils regarding increasing well-child visits</p>	Meeting documentation, presentations, monitoring of well-child visit data	1, 3	Keith Dalton
Increase collaboration and utilization of DHHR substance abuse treatment and mental health services	<p>Participate in Wayne and Mingo high-need county partnerships for success</p> <p>Provide professional learning opportunities for identified substance abuse prevention/suicide prevention programs</p>	<p>Training documentation, presentations documentation, program implementation</p> <p>Attended meetings for regional youth service center grant, and Partnerships for Success grantees.</p>	1, 3	Keith Dalton
Increase number of schools implementing	Provide at least one Let's Move! WV professional learning opportunity	Training documentation, presentations documentation	1	Keith Dalton

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
physical activity per Policy 2510	Provide resources for Policy 2510			
Provide support for <i>Simulated Workplace</i> implementation	Provide support for CTE administrators and instructors through Benedum Foundation Grant  Provide professional learning opportunities to support implementation	Professional learning log, sign-in sheets, professional learning evaluations	3	Jan Hanlon Marty Hudek

**AREA OF SERVICE #3:** Facilitating coordination and cooperation among county boards/cost savings.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Implementation of online classes offered to teachers at significantly reduced tuition cost savings	Offer online graduate courses via third party contract with Marshall University: three Leadership Studies and two reading cohorts  Facilitate Reasoning Mind Cohort  Facilitate interest meeting for elementary math and leadership cohorts to begin summer/fall 2017	Third party contracts containing details of tuition costs savings, registration forms	1, 6	Tambria Stowers
Provide Medicaid billing support for students with disabilities	Provide professional learning opportunities  Provide ongoing technical assistance for Medicaid	Documentation of attendance	1	Tinessa Williamson



Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	Serve as a liaison between WVDE and county school systems			
Provide accounting support with Medicaid cost reports for all RESA 2 counties	Prepare quarterly cost settlement data for submission by counties	Cost settlement reports	1, 6	Tinessa Williamson
Provide bus driver training for participating RESA 2 counties; facilitate Workforce Development options	Offer bus driver training via third party contract to RESA 2 counties  Continue to work with Workforce Development to identify bus driver candidates	Documentation of training logs and time sheets, MOU	1	Jan Hanlon Patty Pauley
Improve and provide quality WVBOE Policy 5202 alternate substitute certification professional development	Provide quality service to substitute candidates to ensure timely completion of the alternate substitute program	Documentation of candidates completing alternate certification course	1	Marsha Jarrell
Facilitate Alternative Certification Through Innovation Program (ACTI)	Coordinate with the five participating county personnel directors  Develop a communication tool for county use detailing program information  Track teacher participation	Documentation of meetings; calendar; development of communication tool	6	Tambria Stowers

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Continue collaboration and expansion of food services cooperative sharing between RESA, Cabell, and Lincoln Counties	Share personnel in the food service area to enhance cost savings and efficiencies	Superintendent and RESA collaboration, contract	1, 4	Jan Hanlon Rhonda McCoy
Facilitate cooperative savings for counties through the utilization of an attorney to serve counties of Lincoln, Logan, Cabell, Mason, Mingo and Wayne	Attorney to support processes with personnel, grievances, Title IX, expulsions, support to county offices	Electronic reporting system, superintendent and board evaluation	1, 4, 5	Leslie Tyree
Enhance student achievement and the effectiveness of schools and school systems by providing meeting forums for teachers of the hearing impaired	Facilitate meetings for the WVSDB, speech language pathologists, and teachers of the hearing impaired	Communication documentation, evaluations, and sign-in sheets	1, 4, 6	Nancy Gillispie
Increase the effectiveness of special education programming, with an emphasis upon content standard implementation, achievement gap	Attend monthly collaboration meetings with WVDE Office of Special Education to ensure communication and consistency of services throughout the state  Conduct monthly collaboration meetings with county special education directors	Meeting agenda, evaluation, sign in sheets, trend data review, professional development logs, technical assistance logs, and graduation data	1, 3, 6	Jessica George Marsha Jarrell Laura Cullen

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
decreases, high school graduation rates, and career-readiness skills	<p>Assist counties with reporting, strategic planning, annual desk audit, monitoring preparation</p> <p>Provide support for standards-based instruction to teachers</p> <p>Provide direct support for decreasing achievement gaps</p> <p>Implement dropout prevention programs with monitoring tools</p>			
AEPA - Provide a statewide support and accounting system to promote efficiencies in purchasing for all 55 West Virginia counties	<p>Monthly statewide meetings with designated RESA personnel to ensure compliance with the Standard Operating Procedures for AEPA purchases</p> <p>Lunch and Learn with vendors to highlight products and efficiencies</p> <p>Provide a representative to serve as a liaison between RESA 2, vendors, and schools</p>	National and regional reports	4, 5	<p>Jan Hanlon</p> <p>Amy McComas</p> <p>Tambria Stowers</p> <p>Keith Dalton</p> <p>Kathy Watson</p> <p>Dee Cockrille</p>

**AREA OF SERVICE #4:** Installing, maintaining and/or repairing education related technology equipment and software.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Increase the utilization of WVEIS technical assistance via remote support and communication with Skype for Business	Provide WVEIS program repair and technical assistance support via remote support as requested by RESA 2 county representatives  Implement the use of Skype for Business for all counties and schools	TA logs focusing on frequency of use for installs and problem solving	4	Howard Adkins Ryan Fisher Charlie Pitts Keith Ramsey Jeremy Baisden Keith Biggs
Provide quality and timely computer maintenance, repair and installation services to support WVDE Basic Skills and Tools for Schools initiatives	Provide a website for submission and tracking of computer related requests and a web-based help desk to remotely resolve computer issues and/or install software	OZ reports	4	Ryan Fisher Charlie Pitts Keith Ramsey Keith Biggs
Provide WVEIS technical support to county representatives	Provide on-site WVEIS Web-Based programs and training as requested	Agendas; handouts; sign-in sheets; TA logs; review of WVEIS website	4	Howard Adkins Jeremy Baisden
Utilize OZ to track computer repair work orders, facilitate invoicing and maintain parts inventory	Allow counties to check status of work orders online; maintain online inventory to allow checking parts in/out for each work order; create invoices for parts used; create quarterly reports for state legislature	Work order tracking; parts inventory; invoices	4	Charlie Pitts Keith Ramsey Ryan Fischer Keith Biggs

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Provide antivirus software/updates to participating counties	<p>Maintain servers in schools with Windows Defender and Microsoft Endpoint Protection to keep computers in schools up to date with antivirus software</p> <p>Install antivirus software on all computers</p>	Maintain software and install Microsoft Endpoint Protection	4	Charlie Pitts
<p>Provide participating counties WSUS (Windows Server Update Service)</p> <p>Maintain Microsoft System Center Configuration Manager</p>	<p>Allow computers to get Windows updates locally, saving internet bandwidth</p> <p>Maintain Configuration Manager to distribute updates to manage image deployment and anti-virus management</p>	<p>Maintain updates</p> <p>Working with counties on Configuration Manager</p>	4	Charlie Pitts
Maintain chat program for instantaneous access to WVEIS technology repair service	Ongoing monitoring of chat traffic	Evaluation of web-based support	4	Charlie Pitts
Maintain and upgrade the continuous improvement of web portal as well as provide technical support for Twitter and The Teaching Channel	Update website entries bi-monthly	<p>Review of website</p> <p>Twitter work updated daily</p>	4	<p>Charlie Pitts</p> <p>Tambria Stowers</p> <p>Jan Hanlon</p> <p>Jessica George</p> <p>Marsha Jarrell</p> <p>Keith Dalton</p> <p>Laura Cullen</p>

**AREA OF SERVICE #5:** Receiving and administering grants under the provisions of federal and/or state law.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Submission of grant proposals to support needs in the counties	Regular communication to identify the source of grant opportunities and develop quality grant proposals	Curriculum Team Meeting agendas/minutes; proposal documentation	1, 3, 4, 6	Jan Hanlon Keith Dalton Jessica George Nancy Gillispie Tambria Stowers Laura Cullen Marsha Jarrell
Continuation of the 21 <sup>st</sup> Century Community Learning Center (CCLC) Grant in two Mingo County Schools	Actively pursue student success through offering after-school and summer programs at Gilbert MS and Williamson PK-8	Grant amendments and reports, timeline documentation, meeting agendas, monthly reports, TA reports and calendar entries	1, 3, 4, 6	Tambria Stowers
Increase student physical activity by expanding the number of schools actively participating in the statewide Let's Move Active Schools	Compare baseline data of participating schools in the Let's Move Active Schools initiative from the WVDE and set a target number of schools for expansion; publicize the benefits of the initiative through quarterly newsletters; provide Let's Move Active Schools professional learning to physical education teachers	Comparison data; agendas; handouts, sign-in sheets; evaluation analysis of WVDE year-to-year participation outcomes	1	Keith Dalton

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
<p>Capitalize on funding and program opportunities through collaboration with Regional Wellness Network</p>	<p>Collaborate with Regional Wellness Network upon request from county representatives</p>	<p>Documentation of funding opportunities, evidence of implementation including monthly reports</p>	<p>1</p>	<p>Keith Dalton</p>
<p>Continued support and professional learning opportunities for the staff and students of the three Mingo County Schools who were awarded the IZ Grant-E3: Engage, Experience, Educate</p>	<p>Collaborate with Burch Middle School, Matewan PK-8, and Mingo Central Comprehensive High School staff to develop a comprehensive graduation plan for all students based on promoting student engagement academically, behaviorally, cognitively, and psychologically</p> <p>Support the solidifying work of community stakeholders, county, regional, and site based educators, higher education, business, and health care community to support ALL students to successfully transition to careers and/or postsecondary education</p> <p>Provide professional learning opportunities as stated in the grant, per request:</p> <ul style="list-style-type: none"> <li>• NDPC-SD Model</li> <li>• Learning School (Reimagining Time)</li> <li>• SPL, SPI, DI</li> <li>• Student Engagement</li> <li>• IPI Data collections and talks</li> <li>• Performance Tasks</li> </ul>	<p>Grant amendments and reports, timeline documentation, meeting agendas, monthly reports, TA reports and calendar entries</p>	<p>1, 3, 5</p>	<p>Laura Cullen Marsha Jarrell Keith Dalton</p>

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
	Support for teams will include: data analysis, building relationships, positive behavior interventions, close reading, formative assessments, goal setting, teacher effectiveness discussion and data notebooks			
Provide support for Simulated Workplace implementation through Benedum Foundation grant	Provide support for CTE administrators and instructors  Provide professional learning opportunities to support implementation	Professional learning log, sign-in sheets, professional learning evaluations	3	Jan Hanlon Marty Hudek

**AREA OF SERVICE #6:** Developing and/or implementing any other programs or services as directed by law or by the State Board of Education.

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Improve and provide quality WVBOE Policy 5202 alternate substitute certification professional learning	Provide quality service to substitute candidates to ensure timely completion of the alternate substitute program	Documentation of candidates completing alternate certification course	1, 6	Marsha Jarrell
Provide extended instructional time and	Provide tutors for after school programs at the Cabell County homeless shelter and the Hovah Underwood Children’s Home	TA logs	1, 2, 3	Jan Hanlon Rachel Bias



Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
support through tutoring for at-risk students				
Create a focused approach for new services	Establish Regional Council sub-committees to address county needs	Regional Council meeting agenda/minutes	1, 5, 6	Jan Hanlon Regional Council
Provide technology-based surveys to county/school representatives to support needs for site-based intervention	Create surveys to identify and address county/school needs	Zoomerang  Review surveys; feedback documentation	1, 2, 3, 4, 5, 6	Tambria Stowers Computer Repair Keith Dalton Jessica George
Continuation of communications outreach	Identify media sources to positively promote the work of RESA 2; identify news worthy projects; submit articles for publication; keep counties updated on services through Twitter	Documentation of the identification of media sources; copies of news article submissions and actual articles	4	Jan Hanlon Keith Dalton Jessica George Marsha Jarrell Laura Cullen Rachel Bias
Participate in and provide leadership on committees associated with National Association of Educational Purchasing Agencies (AEPA) as requested	Provide support to national vendors	Evidence of participation in meetings	1	Jan Hanlon Amy McComas Dee Cockrille
			1	Tambria Stowers

Measurable Objectives	Action Plan/Activities	Progress/ Evaluation Outcome(s)	WVBE Priority	Program/ Person Responsible
Facilitate academic competitions to encourage student motivation and achievement	Facilitate student participation in the following: <ul style="list-style-type: none"> <li>• Social Studies Fair</li> <li>• Math Field Day</li> <li>• High School Business Plan Competition</li> </ul>	Student registration and participation		Rachel Bias Amy McComas
Recognize and celebrate outstanding educators in the geographic area	Exemplary teacher, Principal of the Year, Recognitions of teachers through, specialized programs	Regional Council agendas	1	Tambria Stowers Jan Hanlon

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