

RESA 2
MONTHLY ACTIVITIES REPORT
 FEBRUARY 2016

Activity	Cabell	Lincoln	Logan	Mason	Mingo	Wayne	Higher Ed	Outside Agencies
Email	327	452	463	309	399	468	77	459
Phone	230	240	257	255	290	265	20	293
Chat	170	144	283	79	109	111		49
School Visits/ Contacts	58	50	58	40	80	48		34

PROJECTS:

1. Administrator/Directors Council Meetings.
2. RESA 2 Staff Meetings.
3. Supervision of Unit Meetings.
4. WVEIS Project Implementation.
5. RESA 2 Regional Council Meeting Agenda and Support Materials.
6. RESA 2 Financial Records review.
7. Region 2 Tech Prep Component support.
8. RESA 2 Staff Development Plan implementations.
9. WVEIS facilitation.
10. Computer Repair.
11. Implementation of Plan of Action for Board Goals.
12. WIB Computer Repair Installation Repair.
13. Regional Wellness Project.
14. Plan of Services Monitoring.
15. Math Science Partnership Grant.
16. Energy Education Project.
17. Goal Setting Preparation and Report.
18. Assessment for Learning Project with Logan County.
19. Identification of Grant and funding opportunities.
20. Evaluation of Technology Initiatives.
21. Technical Assistance Projects in Cabell, Lincoln, Logan, Mingo and Mason Counties.
22. Grant supervision for all grant projects.
23. Oversight of Math, English, Physics, cohorts.
24. Facilitation of Communication Plan.
25. Regional Bullying Project.
26. Technology Services.
27. RESA 2 Teaming Initiatives.
28. AESA representation on National Executive Council, AESA Foundation Board,
29. Coordination of bus driver training efforts in R2 counties.
30. Statewide Coordination of WV AEPA contracts and services.
31. Graduate course facilitation for certification and cohort support.
32. Support for Catalyst School Project with WVBE, WVDE, Cabell County Schools.

33. Supervision of the Attorney project in Cabell, Lincoln, Mason, and Mingo counties.
34. Implementation of the new Technical Assistance Online Project.
35. Supervision of OSP funded initiatives through Special Education Director and Technical Assistance Specialist.

COUNTY SUPPORT

CABELL:

1. Meeting with Catalyst school principals on February 4, 2016.
2. Continuing work on Regional Council and RESA 2 search for the Executive Director with Superintendent Smith throughout the month.
3. Data notebooks at Guyandotte Elementary on February 18, 2016.
4. Providing microcomputer technical services to Computer Basic Skills Project.
5. Providing microcomputer technical services to the SUCCESS Project
6. Providing warranty repair services for Lenovo Computers.
7. Providing Cisco Router installation, maintenance, and repair service.
8. Providing Cisco Router Firewall configuration.
9. Conducted PLO at Guyandotte Elementary School on Data Notebooks and supports on February 18, 2016.
10. Technical Assistance for WVEIS users.
11. Providing query support for users.
12. Assisting schools with report cards.
13. Assisting schools with scheduling for current year.
14. Assisting counties with State Reports when due.
15. Assisting WVEIS State Staff with daily operations on the AS/400.
16. Maintaining the RESA2 trouble log for phone lines.
17. Providing router support for schools and board offices.
18. Provide on-site WVEIS training in Region 2 schools.
19. Assisted counties with data research.
20. Setup/Support for Virtual Conference meetings.
21. Assisting with the WVEIS Web Base.
22. Keeping RESA2 Sub Systems running.
23. Creating Sequel View's as needed.
24. Supporting WOW User's
25. Supporting RESA2 schools and county offices with State Data Reports.
26. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
27. Restore files as needed.
28. Provided assistance and support to Central City Elementary School staff regarding the Highmark Foundation physical activity grant on February 8, 2016.
29. E-mailed reminder to school principals and superintendents regarding School Climate Survey window for spring 2016 on February 12, 2016.
30. Technical Assistance provided to a parent and student onsite at RESA 2 regarding the audiometric test procedure and test results on February 4, 2016.
31. Technical Assistance provided to the speech language pathologist and student onsite at Ona Elementary and parent via telephone regarding the hearing screening protocol and results on February 8, 2016.

32. Technical Assistance provided to a teacher onsite at Eastwood Learning Center and parent via telephone regarding the hearing screening protocol and results on February 8, 2016.
33. Technical Assistance provided to a teacher and student onsite at Village of Barboursville and the parent via telephone regarding the hearing aid current features and benefits on February 10, 2016.
34. Technical Assistance provided to a principal, mother, and student onsite at Village of Barboursville and the parent via telephone regarding the hearing aid current features and benefits on February 12, 2016.
35. Technical Assistance provided to the Special Education Supervisor onsite at the Cabell County Board of Education Office regarding the status of children with hearing impairments and current use of FM systems on February 16, 2016.
36. Technical Assistance provided to a parent onsite at RESA 2 regarding the audiometric test procedure and test results on February 16, 2016.
37. Technical Assistance provided to the teacher of the hearing impaired via text regarding the need for student services on February 26, 2016.
38. Technical Assistance provided to the student, mother, and principal onsite at Village of Barboursville Elementary onsite at February 26, 2016.
39. A total of two Audiological Evaluations, two Hearing Aid Checks, two Hearing Screenings, nine Consultations, and three Reports were completed.
40. Catalyst School visit with Jennifer Ross at Salt Rock on February 10, 2016.
41. Literacy School visit with Michelle Goodson at Guyandotte Elementary on February 23, 2016.

LINCOLN:

1. Site visit to Lincoln County High School for English PLC on February 18, 2015.
2. Collaboration with principal at Lincoln County High School on next steps for collaborative team development on February 26, 2016.
3. Title 1 support at Hamlin Pk-8 on February 25, 2016.
4. Providing microcomputer technical services to RESA 2 County Contracts.
5. Providing microcomputer technical services to Computer Basic Skills Project.
6. Providing microcomputer technical services to the SUCCESS Project.
7. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
8. Providing warranty repair services for Lenovo Computers.
9. Providing Cisco Router installation, maintenance, and repair service.
10. Providing Cisco Router Firewall configuration.
11. Maintain Windows Server Update Services servers in each school and BOE.
12. Completed 29 Units.
13. LDC Coaching visit at Duval PK-8 on February 8 & 25, 2016.
14. Technical Assistance for WVEIS users.
15. Providing query support for users.
16. Assisting schools with report cards.
17. Assisting schools with scheduling for current year.
18. Assisting counties with State Reports when due.
19. Assisting WVEIS State Staff with daily operations on the AS/400.
20. Maintaining the RESA2 trouble log for phone lines.
21. Providing router support for schools and board offices.

22. Provide on-site WVEIS training in Region 2 schools.
23. Assisted counties with data research.
24. Setup/Support for Virtual Conference meetings.
25. Assisting with the WVEIS Web Base.
26. Keeping RESA2 Sub Systems running.
27. Creating Sequel View's as needed.
28. Supporting WOW User's
29. Supporting RESA2 schools and county offices with State Data Reports.
30. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
31. Restore files as needed.
32. Completed the video regarding the Lincoln County High School CTE program on February 11, 2016.
33. E-mailed reminder to school principals and superintendents regarding School Climate Survey window for spring 2016 on February 12, 2016.
34. Assisted Lincoln County administration with completing the CDC Worksite Health Score Card on February 23, 2016.
35. Observed classrooms and provided support to Duval PK-8 LDC teachers on February 8, 2016.
36. Observed classrooms and provided support to Lincoln County High School LDC teachers on February 29, 2016.
37. Technical Assistance provided to a speech language pathologist via telephone regarding the connection of a FM system on February 2, 2016.
38. Technical Assistance provided to a teacher and student onsite at Hamlin PK8 regarding the current functioning of the hearing aids and benefits of utilization on February 3, 2016.
39. Technical Assistance provided to a teacher, student, and her mother onsite at Hamlin PK8 regarding the results of a hearing screening and the need for medical management on February 3, 2016.
40. Technical Assistance provided to the director of special education and psychologists onsite at the Lincoln County Board of Education regarding test guidelines for auditory processing disorders on February 3, 2016.
41. Technical Assistance provided to students and families onsite at Midway Elementary regarding hearing screening protocols and results on February 5, 2016.
42. Technical Assistance provided to a speech language pathologist via telephone and the director of special education via email regarding the need of a FM system in the county on February 10, 2016.
43. Technical Assistance provided to students and teachers onsite at Midway Elementary regarding hearing screening protocols and results on February 11, 2016.
44. Technical Assistance provided to the teacher and student onsite Hamlin PK8 regarding troubleshooting techniques for a FM system on February 11 and 12, 2016.
45. Technical Assistance provided to students and families onsite at Midway Elementary regarding hearing screening protocols and results on February 12, 2016.
46. Technical Assistance provided to students and families onsite at West Hamlin Elementary regarding hearing screening protocols and results on February 19, 2016.
47. Technical Assistance provided to the parent, students and teachers onsite at Midway Elementary regarding the hearing screening protocol and results on February 23, 2016.
48. Technical Assistance provided to the teachers, students, and speech language pathologists onsite at West Hamlin PK8 regarding FM system troubleshooting on February 23, 2016.

49. Technical Assistance provided to the principal, teacher, and student onsite at Hamlin PK8 and the mother via telephone regarding the health of the ear and need for medical management on February 23, 2016.
50. Technical Assistance provided to the teacher and student onsite at Hamlin PK8 regarding the hearing screening protocol and results on February 23, 2016.
51. Technical Assistance provided to the nurse onsite at Midway Elementary regarding a student, the hearing aid functioning, and the health of the ear canal on February 24, 2016.
52. Technical Assistance provided to students and families onsite at West Hamlin Elementary regarding hearing screening protocols and results on February 26, 2016.
53. A total of two Hearing Aid Checks, 170 Hearing Screenings, three Assistive Listening Device Checks, and sixteen Consultations were completed.

LOGAN:

1. Small group instruction at Omar Elementary on February 11, 2016.
2. Close Reading at Verdunville Elementary on February 22, 2016.
3. Providing microcomputer technical services to Computer Basic Skills Project.
4. Providing microcomputer technical services to the SUCCESS Project.
5. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
6. Providing warranty repair services for Lenovo Computers.
7. Providing Cisco Router installation, maintenance, and repair service.
8. Providing Cisco Router Firewall configuration.
9. Maintain Windows Server Update Services servers in each school and BOE.
10. Completed 13 Units.
11. Attended literacy meeting and conducted classroom observations at Omar Elementary School on February 4, 2016.
12. Conducted professional learning on small group instruction at Omar Elementary School on February 11, 2016.
13. Conducted LDC coaching visit to CMS (Melanie Jarrells) on February 11, 2016.
14. LDC Coaches visit at Man Middle School on February 23, 2016.
15. Graduation 20/20 support at Man High School on February 23, 2016.
16. LDC coaching support at CMS on February 25, 2015.
17. Logan Elementary Principals-Scheduling Work Session on February 18, 2016.
18. Technical Assistance for WVEIS users.
19. Providing query support for users.
20. Assisting schools with report cards.
21. Assisting schools with scheduling for current year.
22. Assisting counties with State Reports when due.
23. Assisting WVEIS State Staff with daily operations on the AS/400.
24. Maintaining the RESA2 trouble log for phone lines.
25. Providing router support for schools and board offices.
26. Provide on-site WVEIS training in Region 2 schools.
27. Assisted counties with data research.
28. Setup/Support for Virtual Conference meetings.
29. Assisting with the WVEIS Web Base.

30. Keeping RESA2 Sub Systems running.
31. Creating Sequel View's as needed.
32. Supporting WOW User's
33. Supporting RESA2 schools and county offices with State Data Reports.
34. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
35. Restore files as needed.
36. E-mailed reminder to school principals and superintendents regarding School Climate Survey window for spring 2016 on February 12, 2016.
37. Assisted Logan County administration with completing the CDC Worksite Health Score Card on February 23, 2016.
38. Assisted Logan High School staff with DVD conversion issues for a presentation on drug use to students on February 25, 2016.
39. Classroom Management and Active Student Engagement at Buffalo Grade School on February 4, 2016.
40. Provided support to Man Middle School LDC teachers on February 1, 2016.
41. Observed classrooms and provided support to Chapmanville Middle School LDC teachers on February 3, 2016.
42. Attended Leadership/PBIS Team meeting at Chapmanville Middle School on February 3, 2016.
43. Observed classrooms and provided LDC support to Logan Middle School LDC teachers on February 4, 2016.
44. Conducted a site visit at Logan High School regarding Graduation 20/20 on February 4, 2016.
45. Observed classrooms and provided support to Logan Middle School LDC teachers on February 22, 2016.
46. Observed classrooms and provided support to Man Middle School LDC teachers on February 23, 2016.
47. Provided support to Man High School LDC teacher on February 23, 2016.
48. Technical Assistance provided to the speech language pathologist and student onsite at Chapmanville West Elementary regarding the current hearing aid features and benefits and verification of the FM system on February 2, 2016.
49. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding the process of acquiring hearing aids and the need for medical clearance on February 2, 2016.
50. Technical Assistance provided to the family of a student via telephone regarding the process of obtaining hearing aids and a list of local providers on February 29, 2016.
51. A total of one Hearing Aid and Assistive Listening Device Check and three Consultations were completed.
52. MDC technical support by Mary McClure at Man Middle School on February 2, 2016.
53. Technical assistance grade level literacy with Martha Curry and central office staff at Omar Elementary on February 4, 2016.
54. Catalyst School visit with Doug Barrett at West Chapmanville on February 25, 2016.
55. MDC technical assistance by Mary McClure at Chapmanville Regional HS on February 29, 2016.

MASON:

1. Providing microcomputer technical services to RESA 2 County Contracts.
2. Providing microcomputer technical services to Computer Basic Skills Project.
3. Providing microcomputer technical services to the SUCCESS Project.

4. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
5. Providing warranty repair services for Lenovo Computers.
6. Providing Cisco Router installation, maintenance, and repair service.
7. Providing Cisco Router Firewall configuration.
8. Completed 2 Units.
9. Technical Assistance for WVEIS users.
10. Providing query support for users.
11. Assisting schools with report cards.
12. Assisting schools with scheduling for current year.
13. Assisting counties with State Reports when due.
14. Assisting WVEIS State Staff with daily operations on the AS/400.
15. Maintaining the RESA2 trouble log for phone lines.
16. Providing router support for schools and board offices.
17. Provide on-site WVEIS training in Region 2 schools.
18. Assisted counties with data research.
19. Setup/Support for Virtual Conference meetings.
20. Assisting with the WVEIS Web Base.
21. Keeping RESA2 Sub Systems running.
22. Creating Sequel View's as needed.
23. Supporting WOW User's
24. Supporting RESA2 schools and county offices with State Data Reports.
25. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
26. Restore files as needed.
27. E-mailed reminder to school principals and superintendents regarding School Climate Survey window for spring 2016 on February 12, 2016.
28. Attended Graduation Team meeting at Point Pleasant Jr./Sr. High School on February 2, 2016.
29. Technical Assistance provided to the teacher of the hearing impaired onsite at Pt. Pleasant High regarding the status of each student with a hearing impairment on February 1, 2016.
30. Technical Assistance provided to the speech language pathologist onsite at Beale Elementary regarding the delivery of the SPICE program and various methods to implement and resources available on February 1, 2016.
31. Technical Assistance provided to the interpreter onsite at Pt. Pleasant High regarding the hearing screening process and results on February 1, 2016.
32. Technical Assistance provided to a father via telephone regarding the current inability to utilize the FM system due to hearing aid malfunctions on February 1, 2016.
33. Technical Assistance provided to the principal, teacher, and student onsite at Leon Elementary and the mother via telephone regarding the need for daily utilization of hearing aids on February 1, 2016.
34. Technical Assistance provided to the nurse, teacher, and speech language pathologist onsite at Ashton Elementary regarding the hearing screening protocol and results on February 8, 2016.
35. Technical Assistance provided to the teacher and interpreter onsite at Beale Elementary regarding the newly repaired FM system and troubleshooting techniques on February 8, 2016.
36. Technical Assistance provided to a special education director and teacher of the hearing impaired via email, parent via telephone and the principal onsite at Pt. Pleasant High regarding the need for a hearing aid repair due to moisture and options for the family on February 8, 2016.

37. Technical Assistance provided to the parent, nurse, and student onsite at Leon Elementary regarding proper cleaning of ear canals on February 8, 2016.
38. Technical Assistance provided to the teachers, speech language pathologists, and nurse onsite at Ashton Elementary regarding the hearing screening protocols and results for students on February 24, 2016.
39. Technical Assistance provided to the teachers onsite at Beale Elementary regarding the hearing screening protocol and the need for permission to assess on February 24, 2016.
40. Technical Assistance provided to the teacher onsite at Leon Elementary and the parent via telephone regarding scheduling an appointment at RESA 2 for hearing aid services or at a facility of choice on February 24, 2016.
41. A total of one Hearing Aid Check, four Hearing Screenings, one Assistive Listening Device Check, one Assistive Listening Device Setting, and eleven Consultations were completed.

MINGO:

1. Go Math online resources/ Phonemic awareness at Lenore on February 23, 2016.
2. Literacy Grant School visit/observations at Lenore on February 29, 2016.
3. Providing microcomputer technical services to RESA 2 County Contracts.
4. Providing microcomputer technical services to Computer Basic Skills Project.
5. Providing microcomputer technical services to the SUCCESS Project.
6. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
7. Providing warranty repair services for Lenovo Computers.
8. Providing Cisco Router installation, maintenance, and repair service.
9. Providing Cisco Router Firewall configuration.
10. Maintain Windows Server Update Services servers in each school and BOE.
11. Completed 238 Units.
12. Graduation 20/20 support at Tug Valley High School meeting on February 23, 2016.
13. LDC Coaching visit at Kermit PK-8 on February 24, 2016.
14. Technical Assistance for WVEIS users.
15. Providing query support for users.
16. Assisting schools with report cards.
17. Assisting schools with scheduling for current year.
18. Assisting counties with State Reports when due.
19. Assisting WVEIS State Staff with daily operations on the AS/400.
20. Maintaining the RESA2 trouble log for phone lines.
21. Providing router support for schools and board offices.
22. Provide on-site WVEIS training in Region 2 schools.
23. Assisted counties with data research.
24. Setup/Support for Virtual Conference meetings.
25. Assisting with the WVEIS Web Base.
26. Keeping RESA2 Sub Systems running.
27. Creating Sequel View's as needed.
28. Supporting WOW User's
29. Supporting RESA2 schools and county offices with State Data Reports.
30. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
31. Restore files as needed.

32. E-mailed reminder to school principals and superintendents regarding School Climate Survey window for spring 2016 on February 12, 2016.
33. Assisted Mingo County administration with completing the CDC Worksite Health Score Card on February 17, 2016.
34. Attended Mingo STOP coalition meeting on February 17, 2016.
35. Participated in Handle With Care process meeting and presentation at Mingo Board of Education on February 26, 2016.
36. Technical Assistance provided to the teacher of the hearing impaired onsite at Burch Middle regarding the status of students with hearing impairment on February 2, 2016.
37. Technical Assistance provided to the secretary, student, and teacher of the hearing impaired onsite at Burch Middle School regarding the placement of new equipment and how to troubleshoot effectively on February 2, 2016.
38. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding a newly enrolled student and my recommendations on February 9, 2016.
39. Technical Assistance provided to the principal, speech language pathologist, and student onsite at Williamson PK8 regarding the current status of the hearing aids and FM system on February 18, 2016.
40. Technical Assistance provided to the teacher of the hearing impaired, secretary, and student onsite at Burch Middle regarding the proper troubleshooting techniques on February 18, 2016.
41. Technical Assistance provided to the teacher of the hearing impaired and general education teacher onsite at Matewan PK8 and the mother via telephone regarding the daily use of the FM system and troubleshooting techniques on February 18, 2016.
42. Technical Assistance provided to the principal, secretary, and student onsite at Burch Middle regarding coping strategies with peers and proper use of the FM system on February 25, 2016.
43. A total of two Hearing Aid Checks, three Assistive Listening Device Checks, two Assistive Listening Devices Settings, and seven Consultations were completed.
44. MDC technical support by Amy Messinger at Kermit PK-8 on February 17, 2016.
45. Provide support to 3rd grade teachers at Lenore PK-8 on February 29, 2016.
46. Technical support for Tonya Hatcher at Williamson Pk-8 YEP on February 29, 2016.
47. Technical support for Gilbert YEP on February 29, 2016.

WAYNE:

1. Go Math online resources at Kenova Elementary on February 2, 2016.
2. Wayne Literacy Leaders at Spring Valley HS CTC on February 9, 2016.
3. Catalyst school visit at Prichard Elementary on February 16, 2016.
4. IPI collection at Dunlow Elementary on February 17, 2016.
5. Providing warranty repair services for Lenovo Computers.
6. Providing Contract Services for Computer Maintenance
7. Providing Cisco Router installation, maintenance, and repair service.
8. Providing Cisco Router Firewall configuration.
9. Completed 3 Units.
10. Data Dive follow up and classroom observations at Fort Gay PK-8 on February 2, 2016.
11. Conducted professional learning for Wayne Literacy Leaders at SVCTC on February 9, 2016.
12. Conducted a Catalyst School visit at Prichard Elementary School on February 16, 2016.

13. Conducted a PLO on Student Engagement/IPI Overview at CK Middle School for middle grades on February 17, 2016.
14. Conducted a Catalyst School visit at Prichard Elementary School for classroom observations and conference with Ms. McCloud on February 22, 2016.
15. Technical Assistance for WVEIS users.
16. Providing query support for users.
17. Assisting schools with report cards.
18. Assisting schools with scheduling for current year.
19. Assisting counties with State Reports when due.
20. Assisting WVEIS State Staff with daily operations on the AS/400.
21. Maintaining the RESA2 trouble log for phone lines.
22. Providing router support for schools and board offices.
23. Provide on-site WVEIS training in Region 2 schools.
24. Assisted counties with data research.
25. Setup/Support for Virtual Conference meetings.
26. Assisting with the WVEIS Web Base.
27. Keeping RESA2 Sub Systems running.
28. Creating Sequel View's as needed.
29. Supporting WOW User's
30. Supporting RESA2 schools and county offices with State Data Reports.
31. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
32. Restore files as needed.
33. Facilitated a meeting with the staff school psychologist staff of Wayne County and the clinical director of Pretera, Inc., to explore school-based mental health options on February 5, 2016.
34. Completed letter of support for Pretera Inc. application for expanded school-based mental health funding from the WV Department of Health and Human Resources on February 8, 2015.
35. Delivered professional learning to RESA 2 staff regarding School Climate Survey analysis and interpretation on February 12, 2016.
36. Distributed alcohol education DVDs to all Wayne County middle schools for use in health classes on February 29, 2016.
37. Student Voice and Aspirations with Dunlow Elementary School on February 3, 2016.
38. Attended Graduation Team meeting at Wayne High School on February 2, 2016.
39. Observed classrooms and provided support to Wayne Middle School LDC teachers on February 25, 2016.
40. Attended PBIS Team meeting at Spring Valley High School on February 11, 2016.
41. Technical Assistance provided to the teacher of the hearing impaired, mother, and student onsite at RESA 2 regarding the audiometric test battery procedure, test results, and hearing aid performance on February 4, 2016.
42. Technical Assistance provided to the teacher of the hearing impaired onsite at Lavalette Elementary regarding the status of students with hearing impairments on February 17, 2016.
43. Technical Assistance provided to the teacher of the hearing impaired, student, and special education teacher onsite at Kellogg Elementary regarding the placement and use of a FM system on February 17, 2016.
44. Technical Assistance provided to the teacher of the hearing impaired, mother, and student onsite at Kellogg Elementary regarding the ear molds, ear impressions, and FM system on February 22, 2016.

45. Technical Assistance provided to the teacher of the hearing impaired, classroom teacher, and day care faculty regarding the hearing screening protocol and results on February 22, 2016.
46. Technical Assistance provided to the principal, classroom teacher, and student onsite at Dunlow Elementary regarding the hearing screening protocol and results on February 22, 2016.
47. Technical Assistance provided to the student and teacher onsite at Tolsia High regarding the daily utilization and need for periodic maintenance on February 22, 2016.
48. A total of one Audiological Evaluation, two Hearing Screening, one Assistive Listening Device Check, one Assistive Listening Device Settings, two Earmold Impressions, seven Consultations, and two Reports were completed.
49. MDC technical support by Amy Messinger at Wayne Middle School on February 18, 2016.

SERVICES / MEETINGS:

1. Meeting with new AESA director on February 2, 2016.
2. Meeting with AESA national leadership on February 3, 6, 19, 27 & 28, 2016.
3. Meeting with Joseph Goings on AESA sponsorship for the Spring Executive Council meeting on February 3, 2016.
4. Coordination of the national Executive Council meeting on February 17 & 26, 2016.
5. Facilitation of School Improvement professional learning for RESA 2 staff on February 5, 12 & 19, 2016.
6. Internal meetings with RS3 specialist on February 12 & 29, 2016.
7. Alternative certification work/ meetings on February 9, 10 & 15, 2016.
8. Facilitation of Regional Council meeting on February 18, 2016.
9. Facilitation of Catalyst school meetings for central office and principals on February 23, 2016.
10. Supported Literacy Grant participants in collaborative meeting with counties and WVDE at RESA 2 on February 8, 2016.
11. Supported Literacy Grant in face-to-face meeting at RESA 2 on February 8, 2016.
12. Participated in AASA/ESSA Webinar on February 8, 2016.
13. Participated in WVDE Literacy Webinar on February 9, 2016.
14. Participated in WVDE Literacy Webinar (Word Study—Phonics and Phonemic Awareness) on February 16, 2016.
15. Attended a Region viewing of *Most Likely to Succeed* at RESA 2 on February 24, 2016.
16. Supported LDC participants at LDC/MDC Cohort 3 training in Charleston on February 26, 2016.
17. WVDE Conference Call on February 4, 2016.
18. Community Schools Communication Meeting, Huntington, WV, February 2, 2016.
19. Statewide SADD Coordination Meeting, Beckley, WV, February 3, 2016.
20. Region 5 Regional Substance Abuse Task Force Meeting, South Charleston, WV, February 22, 2015.
21. RESA Special Education and Preschool Directors' Meeting on February 4, 2016
22. Monthly Office of Special Education Staff Meeting on February 4, 2016
23. The Power of our Words-Book Study on February 3, 2016
24. Attended Interactive Audio Call for RS3s at RESA 3 on February 9, 2016.
25. Participated in monthly Graduation 20/20 webinar-Strategies for Improving School Climate at RESA 3 on February 9, 2016.
26. Attended Graduation 20/20 RS3 Collaborative meeting at RESA 7-Clarksburg on February 10, 2016.
27. Facilitated Substitute Nurse training at RESA 2 on February 11, 2016.

28. Facilitated Substitute Teacher training at RESA 2 on February 11, 2016.
29. Facilitate WVDE Early Literacy meeting on February 1, 2016.
30. Facilitate Alternative Certification meeting with county representatives on February 2, 2016.
31. Meeting with Joseph Goins and Janelle Ruhe of MyOn on February 3, 2016.
32. Facilitate Literacy Cadre meeting with Principals and Central office staffs on February 8, 2016.
33. Facilitate presentation by Janelle Ruhe of MyOn to Literacy Cadre on February 8, 2016.
34. Facilitate Alternative Certification meeting with counties and iTeach-Diann Huber on February 9, 2016.
35. Facilitate Alternative Certification meeting with counties and Tina Allen-Marshall University on February 10, 2016.
36. Participated in conference call with Monica DellaMea on February 17, 2016.
37. Facilitated Professional Learning Consortium meeting on February 18, 2016.
38. Completed Alternative Certification grant and assisted with upload on February 22, 2016.
39. Participated in Catalyst school meeting for principals and central office on February 23, 2016.
40. Participate in viewing of “Most Likely to Succeed” on February 24, 2016.
41. Attend Logan FAST meeting on February 25, 2016.
42. MDC Cohort 3 training with Mary McClure and Amy Messinger on February 26, 2016
43. Ongoing support for Marshall Leadership and Reading cohorts beginning in Summer 2016.

Audiology:

- NP = noise protection
- AC = acoustic immittance
- SCG = hearing screening guidelines
- SCP = hearing screening procedures
- OM = otitis media
- AE/D = audiological
evaluation/diagnosis
- CA = classroom acoustics
- RP= referral procedures
- CAPD= central auditory processing