

RESA 2
MONTHLY ACTIVITIES REPORT
 JUNE 2015

Activity	Cabell	Lincoln	Logan	Mason	Mingo	Wayne	Higher Ed	Outside Agencies
Email	385	363	570	369	567	374	14	440
Phone	418	419	543	370	433	447	11	267
Chat	388	122	540	72	139	147		23
School Visits/ Contacts	17	17	95	10	51	28		17

PROJECTS:

1. Administrator/Directors Council Meetings.
2. RESA 2 Staff Meetings.
3. Supervision of Unit Meetings.
4. WVEIS Project Implementation.
5. RESA 2 Regional Council Meeting Agenda and Support Materials.
6. RESA 2 Financial Records review.
7. Region 2 Tech Prep Component support.
8. RESA 2 Staff Development Plan implementations.
9. WVEIS facilitation.
10. Computer Repair.
11. Implementation of Plan of Action for Board Goals.
12. WIB Computer Repair Installation Repair.
13. Regional Wellness Project.
14. Plan of Services Monitoring.
15. Math Science Partnership Grant.
16. Energy Education Project.
17. Goal Setting Preparation and Report.
18. Assessment for Learning Project with Logan County.
19. Identification of Grant and funding opportunities.
20. Evaluation of Technology Initiatives.
21. Technical Assistance Projects in Cabell, Lincoln, Logan, Mingo and Mason Counties.
22. Grant supervision for all grant projects.
23. Oversight of Math, English, Physics, cohorts.
24. Facilitation of Communication Plan.
25. Regional Bullying Project.
26. Technology Services.
27. RESA 2 Teaming Initiatives.
28. AESA representation on National Executive Council, AESA Foundation Board,
29. Coordination of bus driver training efforts in R2 counties.
30. Statewide Coordination of WV AEPA contracts and services.
31. Graduate course facilitation for certification and cohort support.
32. Support for Catalyst School Project with WVBE, WVDE, Cabell County Schools
33. Supervision of the Attorney project in Cabell, Lincoln, Mason, and Mingo counties.

34. Implementation of the new Technical Assistance Online Project.
35. Supervision of OSP funded initiatives through Special Education Director and Technical Assistance Specialist.

COUNTY SUPPORT

CABELL:

1. Technical Assistance for WVEIS users.
2. Providing query support for users.
3. Assisting schools with report cards.
4. Assisting schools with scheduling for current year.
5. Assisting counties with State Reports when due.
6. Assisting WVEIS State Staff with daily operations on the AS/400.
7. Maintaining the RESA2 trouble log for phone lines.
8. Providing router support for schools and board offices.
9. Provide on-site WVEIS training in Region 2 schools.
10. Assisted counties with data research.
11. Setup/Support for Virtual Conference meetings.
12. Assisting with the WVEIS Web Base.
13. Keeping RESA2 Sub Systems running.
14. Creating Sequel View's as needed.
15. Supporting WOW User's
16. Supporting RESA2 schools and county offices with State Data Reports.
17. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
18. Restore files as needed.
19. Providing microcomputer technical services to Computer Basic Skills Project.
20. Providing microcomputer technical services to the SUCCESS Project
21. Providing warranty repair services for Lenovo Computers.
22. Providing Cisco Router installation, maintenance, and repair service.
23. Providing Cisco Router Firewall configuration.
24. Completed 1 Units

LINCOLN:

1. Participated in 100% Graduation Campaign through Lincoln-Logan Dreamers Community Kickoff event at SWVCTC with Courtney Pritchard on Saturday, June 13, 2015.
2. Coaching Support with Lincoln County High School at the Support for Collaborative Teaching Practices – Co-Teaching on June 16-18, 2015.
3. Technical Assistance for WVEIS users.
4. Providing query support for users.
5. Assisting schools with report cards.
6. Assisting schools with scheduling for current year.
7. Assisting counties with State Reports when due.
8. Assisting WVEIS State Staff with daily operations on the AS/400.
9. Maintaining the RESA2 trouble log for phone lines.

10. Providing router support for schools and board offices.
11. Provide on-site WVEIS training in Region 2 schools.
12. Assisted counties with data research.
13. Setup/Support for Virtual Conference meetings.
14. Assisting with the WVEIS Web Base.
15. Keeping RESA2 Sub Systems running.
16. Creating Sequel View's as needed.
17. Supporting WOW User's
18. Supporting RESA2 schools and county offices with State Data Reports.
19. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
20. Restore files as needed
21. Participated and represented RESA 2 in 100% Graduation Campaign through Lincoln-Logan Dreamers Community Kickoff event at SWVCTC with Marsha Jarrell on June 13, 2015.
22. Providing microcomputer technical services to RESA 2 County Contracts.
23. Providing microcomputer technical services to Computer Basic Skills Project.
24. Providing microcomputer technical services to the SUCCESS Project.
25. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
26. Providing warranty repair services for Lenovo Computers.
27. Providing Cisco Router installation, maintenance, and repair service.
28. Providing Cisco Router Firewall configuration.
29. Maintain Windows Server Update Services servers in each school and BOE.
30. Completed 20 Units.

LOGAN:

1. Meeting at Chapmanville Regional HS with Leadership team as an exit interview for Graduation 20/20 on June 4, 2015.
2. Participated in a Graduation 20/20 meeting at Chapmanville Regional High School with Kathy Moore, Jill Barker, and Dr. Cockrille on June 4, 2015.
3. Provided technical assistance follow-up through observations, collaboration, and modeling strategies in a struggling ELA teacher's classroom at Chapmanville Middle School with Courtney Pritchard on June 8, 2015.
4. Participated in Leadership Team and PBIS Team Meeting at Chapmanville Middle School with Kristi James and Courtney Pritchard on June 10, 2015.
5. Collaborated with Graduation Team to develop IZ Grant writing ideas at Chapmanville Regional High School with Courtney Pritchard on June 12, 2015.
6. Participated and collaborated with co-teachers from Chapmanville Regional High School at the Collaborative Teaching Partnerships training at Emmanuel Baptist Church with Courtney Pritchard and Kristi James on June 18, 2015.
7. Participated in Leadership Team and PBIS Team Meetings at Chapmanville Middle School with Courtney Pritchard on June 24, 2015.
8. Facilitated a professional learning opportunity on SPI/UDL, SPL, Differentiated Instruction, and research-based learning strategies for Logan Middle School at Logan Country Club with Courtney Pritchard on June 25, 2015

9. Coaching Support with Man High School at the Support for Collaborative Teaching Practices – Co-Teaching on June 16-18, 2015.
10. Technical Assistance for WVEIS users.
11. Providing query support for users.
12. Assisting schools with report cards.
13. Assisting schools with scheduling for current year.
14. Assisting counties with State Reports when due.
15. Assisting WVEIS State Staff with daily operations on the AS/400.
16. Maintaining the RESA2 trouble log for phone lines.
17. Providing router support for schools and board offices.
18. Provide on-site WVEIS training in Region 2 schools.
19. Assisted counties with data research.
20. Setup/Support for Virtual Conference meetings.
21. Assisting with the WVEIS Web Base.
22. Keeping RESA2 Sub Systems running.
23. Creating Sequel View's as needed.
24. Supporting WOW User's
25. Supporting RESA2 schools and county offices with State Data Reports.
26. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
27. Restore files as needed.
28. Logan County Contact – preparing for new fiscal year on June 12, 2015.
29. Logan County Elementary Scheduling on June 16, 2015.
30. Provided technical assistance follow up through observations, collaboration, and modeling strategies in a struggling ELA teacher's classroom at Chapmanville Middle School with Marsha Jarrell on June 8, 2015.
31. Participated in Leadership Team and PBIS Team Meeting at Chapmanville Middle School with Kristi James and Marsha Jarrell on June 10, 2015.
32. Collaborated with Graduation Team to develop IZ Grant writing ideas at Chapmanville Regional High School with Marsha Jarrell on June 12, 2015.
33. Participated in Get a Life at Chapmanville Middle School on June 12, 2015.
34. Participated and collaborated with co-teachers from Chapmanville Regional High School at the Collaborative Teaching Partnerships training at Emmanuel Baptist Church with Marsha Jarrell and Kristi James on June 18, 2015.
35. Participated in Leadership Team and PBIS Team Meetings at Chapmanville Middle School with Marsha Jarrell on June 24, 2015.
36. Facilitated a professional learning opportunity on SPI/UDL, SPL, Differentiated Instruction, and research-based learning strategies for Logan Middle School at Logan Country Club with Marsha Jarrell on June 25, 2015
37. Providing microcomputer technical services to Computer Basic Skills Project.
38. Providing microcomputer technical services to the SUCCESS Project.
39. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
40. Providing warranty repair services for Lenovo Computers.
41. Providing Cisco Router installation, maintenance, and repair service.
42. Providing Cisco Router Firewall configuration.
43. Maintain Windows Server Update Services servers in each school and BOE.
44. Completed 17 Units

MASON:

1. Coaching Support with Wahama HS and Leon Elementary at the Support for Collaborative Teaching Practices – Co-Teaching on June 16-18, 2015
2. Technical Assistance for WVEIS users.
3. Providing query support for users.
4. Assisting schools with report cards.
5. Assisting schools with scheduling for current year.
6. Assisting counties with State Reports when due.
7. Assisting WVEIS State Staff with daily operations on the AS/400.
8. Maintaining the RESA2 trouble log for phone lines.
9. Providing router support for schools and board offices.
10. Provide on-site WVEIS training in Region 2 schools.
11. Assisted counties with data research.
12. Setup/Support for Virtual Conference meetings.
13. Assisting with the WVEIS Web Base.
14. Keeping RESA2 Sub Systems running.
15. Creating Sequel View's as needed.
16. Supporting WOW User's
17. Supporting RESA2 schools and county offices with State Data Reports.
18. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
19. Restore files as needed.
20. Participated in PBIS walk-through at Point Pleasant Intermediate with Amy Kelly and Kristi James on June 11, 2015.
21. Providing microcomputer technical services to RESA 2 County Contracts.
22. Providing microcomputer technical services to Computer Basic Skills Project.
23. Providing microcomputer technical services to the SUCCESS Project.
24. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
25. Providing warranty repair services for Lenovo Computers.
26. Providing Cisco Router installation, maintenance, and repair service.
27. Providing Cisco Router Firewall configuration.
28. Completed 10 Units.

MINGO:

1. Meeting with Mingo County regarding Graduation 20/20 on June 3, 2015.
2. Facilitated Catalyst School/Re-imagining Time at Mingo Central Comprehensive High School on June 1, 2015
3. Facilitated Catalyst School/Re-imagining Time at Burch Middle School on June 5, 2015
4. Facilitated Catalyst School/Re-imagining Time at Matewan PK-8 on June 5, 2015
5. Supported 21st CCLC Summer School kickoff at Gilbert Middle School on June 9, 2015
6. Supported 21st CCLC Summer School kickoff at Williamson PK-8 on June 9, 2015
7. Supported 21st CCLC Summer School at Gilbert Middle on June 16, 2015

8. Supported 21st CCLC Summer School at Williamson PK-8 on June 16, 2015.
9. Facilitated an orientation for Mingo IZ Grant Engage, Educate, Experience at Mingo Central High School with Tammy Stowers and Courtney Pritchard on June 1, 2015.
10. Facilitated an orientation for Mingo IZ Grant Engage, Educate, Experience at Burch Middle School and Matewan PK-8 with Tammy Stowers and Courtney Pritchard on June 5, 2015.
11. Conducted a staff and student professional development at Gilbert Middle school for the CCLC team on June 15, 2015.
12. Conducted a staff and student professional development at Williamson PK8 for the CCLC team on June 15, 2015
13. Technical Assistance for WVEIS users.
14. Providing query support for users.
15. Assisting schools with report cards.
16. Assisting schools with scheduling for current year.
17. Assisting counties with State Reports when due.
18. Assisting WVEIS State Staff with daily operations on the AS/400.
19. Maintaining the RESA2 trouble log for phone lines.
20. Providing router support for schools and board offices.
21. Provide on-site WVEIS training in Region 2 schools.
22. Assisted counties with data research.
23. Setup/Support for Virtual Conference meetings.
24. Assisting with the WVEIS Web Base.
25. Keeping RESA2 Sub Systems running.
26. Creating Sequel View's as needed.
27. Supporting WOW User's
28. Supporting RESA2 schools and county offices with State Data Reports.
29. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
30. Restore files as needed.
31. Facilitated an orientation for Mingo IZ Grant Engage, Educate, Experience at Mingo Central High School with Tammy Stowers and Marsha Jarrell on June 1, 2015.
32. Facilitated an orientation for Mingo IZ Grant Engage, Educate, Experience at Burch Middle School and Matewan PK-8 with Tammy Stowers and Marsha Jarrell on June 5, 2015.
33. Providing microcomputer technical services to RESA 2 County Contracts.
34. Providing microcomputer technical services to Computer Basic Skills Project.
35. Providing microcomputer technical services to the SUCCESS Project.
36. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
37. Providing warranty repair services for Lenovo Computers.
38. Providing Cisco Router installation, maintenance, and repair service.
39. Providing Cisco Router Firewall configuration.
40. Maintain Windows Server Update Services servers in each school and BOE.
41. Completed 88 Units

WAYNE:

1. Meeting with Wayne County leadership on June 17th and 22nd 2015.

2. Participated and collaborated with Lavalette Elementary and Spring Valley High School in WVDE's PBIS professional learning at Holiday Inn Suites on June 23-24, 2015.
3. Attended the GO Math Training for Wayne County teachers at the St. Mary's Conference Center on June 1, 2015
4. Technical Assistance for WVEIS users.
5. Providing query support for users.
6. Assisting schools with report cards.
7. Assisting schools with scheduling for current year.
8. Assisting counties with State Reports when due.
9. Assisting WVEIS State Staff with daily operations on the AS/400.
10. Maintaining the RESA2 trouble log for phone lines.
11. Providing router support for schools and board offices.
12. Provide on-site WVEIS training in Region 2 schools.
13. Assisted counties with data research.
14. Setup/Support for Virtual Conference meetings.
15. Assisting with the WVEIS Web Base.
16. Keeping RESA2 Sub Systems running.
17. Creating Sequel View's as needed.
18. Supporting WOW User's
19. Supporting RESA2 schools and county offices with State Data Reports.
20. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
21. Restore files as needed.
22. Participated and collaborated with Lavalette Elementary and Spring Valley High School at WVDE's PBIS professional learning with Marsha Jarrell and Kristi James at Holiday Inn Suites on June 23-24, 2015.
23. Providing warranty repair services for Lenovo Computers.
24. Providing Contract Services for Computer Maintenance
25. Providing Cisco Router installation, maintenance, and repair service.
26. Providing Cisco Router Firewall configuration.

SERVICES / MEETINGS:

1. Meeting with Jeremy Rogoff regarding Kickup contract on June 3, 2015.
2. Meeting on LDC/MDC Cohort 3 on June 3, 2015.
3. Telephone conference meeting with Pat Homberg/ WVDE on June 22, 2015.
4. SREB conference call on June 22, 2015.
5. Meeting with Pat Hammer/ WVDE on Catalyst School observations on June 23, 2015.
6. WIN conference call regarding Skills for Success grant on June 23, 2015.
7. USDOE Informational Meeting Conference Call for Skills for Success grant on June 24, 2015.
8. Grant work on Skills for Success grant from June 24-30 2015 with counties Cabell, Lincoln, Mason and Mingo.
9. Collaboration with Quaglia Institute, Battelle for Kids, and Mindset curriculum representatives June 22-30.
10. Meeting with McREL International and Sloin Consulting June 22-30 2015.
11. Grad 20/20 debrief meeting from Pilot schools on June 29, 2015.

12. Literacy collaboration with counties resubmitting plans on June 30, 2015.
13. Participation in the SREB conference call on June 30, 2015 Participated via Skype for Business in PD Director's Meeting on June 1, 2015
14. Attended PBL training with Bucks Institute to support Catalyst Schools on June 2-4, 2015
15. Participated in SREB conference call with Debbie Hall on June 10, 2015
16. Completed 21st CCLC Director's Survey
17. Participated in webinar with Digital Schools offered by AESA on June 16, 2015
18. Completed Master Plan Data Collection for final data collection on June 18, 2015
19. Presented Substitute Teacher training on June 18, 2015
20. Presented Substitute Nurse training on June 18, 2015
21. Participated in conference call with Peter Stein with Teach Boost on June 18, 2015
22. Attended EdTalks at Marshall University on June 18, 2015
23. Completed 21st CCLC Continuation Report on June 29, 2015
24. Submitted Early Literacy Grant for Grade Level Reading Initiative
25. Attended Infusing Technology Training on June 30, 2015.
26. Collaborated with Catalyst School Leadership Teams in Project Based Learning Professional Learning presented by Buck Institute at RESA 2 with Tammy Stowers, Courtney Pritchard, and Lynn Davis on June 2-4, 2015.
27. Participated in the KidStrong Conference sponsored by WVDE at Charleston Civic Center with Courtney Pritchard on June 16-17, 2015.
28. Facilitated the PBL workshop with Buck Institute at RESA 2 on June 2-4, 2015.
29. Attended the Ed Talks meeting at Marshall University on June 18, 2015.
30. Attended the Infusing Technology Training held by CPD in Charleston on June 30, 2015.
31. Grant Planning work with EduNova on June 2, 8, 12, and 23, 2015
32. Literacy Grant Work on June 21-26, 2015
33. Attended Office of Special Programs' Monthly Staff Meeting and RESA Special Education Directors' Monthly Meeting on June 11, 2015
34. Completion of the Regional Systemic Improvement Plan and Office of Special Education IDEA Grant Application on June 30, 2015
35. Conference Call WVDE on June 11, 2015.
36. Collaborated with Catalyst School Leadership Teams in Project Based Learning Professional Learning presented by Buck Institute at RESA 2 with Tammy Stowers, Marsha Jarrell, and Lynn Davis on June 2-4, 2015.
37. Participated in the KidStrong Conference sponsored by WVDE at Charleston Civic Center with Marsha Jarrell on June 16-17, 2015.
38. System Center Configuration Manager 2012 Training, June 22-26, 2015 at RESA 3.

Audiology:

NP = noise protection

AC = acoustic immittance

SCG = hearing screening guidelines

SCP = hearing screening procedures

OM = otitis media

AE/D = audiological evaluation/diagnosis

CA = classroom acoustics

RP= referral procedures

CAPD= central auditory processing disorder

CI= cochlear implants

ALD= assistive listening devices