

RESA 2
MONTHLY ACTIVITIES REPORT
 MARCH 2017

Activity	Cabell	Lincoln	Logan	Mason	Mingo	Wayne	Higher Ed	Outside Agencies
Email	136	136	234	111	153	139	21	292
Phone	58	104	101	58	95	69	14	163
Chat	42	67	62	37	49	34		45
School Visits/ Contacts	45	110	70	61	69	33	1	35
Remote Support			2		1			

PROJECTS:

1. Administrator/Director Council Meetings.
2. RESA 2 Staff Meeting.
3. Supervision of Unit Meetings.
4. WVEIS Project Implementation.
5. RESA 2 Regional Council Meeting Agenda and Support Materials.
6. RESA 2 Financial Records review.
7. Region 2 Tech Prep Component support.
8. RESA 2 Staff Development Plan implementations.
9. WVEIS facilitation.
10. Computer Repair.
11. Implementation of Plan of Action for Board Goals.
12. WIB Computer Repair Installation Repair.
13. Regional Wellness Project.
14. Plan of Services Monitoring.
15. Identification of Grant and funding opportunities.
16. Technical Assistance Projects in Cabell, Lincoln, Logan, Mingo and Mason Counties.
17. Grant supervision for all grant projects.
18. Oversight of Math, and Leadership cohorts.
19. Facilitation of Communication Plan for RESA 2.
20. Regional Bullying Project.
21. Technology Services.
22. RESA 2 Team Planning for OEPA preparation.
23. Coordination of bus driver training in R2 counties.
24. Statewide Coordination of WV AEPA contracts and services.
25. Graduate course facilitation for certification and cohort support.
26. Support for Catalyst School Project with WVBE, WVDE, Cabell County Schools
27. Supervision of the Attorney project in Cabell, Lincoln, Mason, and Mingo counties.
28. Oversight of Substitute Educator Training and School Bus Driver Training.
29. Supervision of OSP funded initiatives through Special Education Director and Technical Assistance Specialist.
30. Planned marketing campaign for AEPA.
31. Met to prepare Benedum Grant with Heritage Farm.

32. Met to prepare Summer Reading Benedum Grant for RESA 2 counties.
33. Attended WVSBA meeting.
34. Meetings to plan EIR grant for the upcoming school year.
35. Attended WVBE meeting.
36. Attended a WV House Education Committee and Senate Education meetings.
37. Held conferences with several lawmakers about the future of RESAs.
38. Phone conferences with Kansas and Ohio executive directors.
39. Attended Salt Rock Elementary for Drums Alive demonstration.
40. OEPA exit conference.
41. Met with WV House and Senate Leadership.

COUNTY SUPPORT

CABELL:

1. Met with Jedd Flowers concerning a communication plan for RESA 2.
2. Met with Salt Rock about Drums Alive.
3. Collaborating with superintendent concerning RESA legislation.
4. Organized a meeting with legislators for March 8, 2017.
5. Oversight of Benedum Grant of Simulated Workplace.
6. Participated in Graduation Team meeting at Cabell Midland High School on March 17, 2017.
7. Met with Principal Giles and K-2 teams at Cox Landing for Technical Assistance on March 2, 2017.
8. Met with Principal Bailey at Spring Hill Elementary for Technical Assistance on March 17, 2017.
9. Met with Principal Giles and K-2 teams at Cox Landing for Technical Assistance on March 30, 2017.
10. Teacher Induction Program Showcases TA at Central Office on March 30-31, 2017.
11. Technical Assistance provided to the IEP and mother onsite at Spring Hill Elementary regarding audiometric data on March 1, 2017.
12. Technical Assistance provided to the case manager via telephone regarding the need for a sign language interpreter on March 6, 2017.
13. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding the availability of a FM system on March 9, 2017.
14. Technical Assistance provided to the case manager of the hearing impaired via telephone regarding FM system options for a student on March 15, 2017.
15. Technical Assistance provided to a parent and student onsite at RESA 2 regarding the protocol for aided audiometric testing and the results on March 20, 2017.
16. Technical Assistance provided to the nurse onsite at the Village of Barboursville Elementary regarding audiological needs of the county on March 27, 2017.
17. A total of 4 hearing aid checks and six consultations were completed.
18. Proctored Milton Middle School YRBS/YTS survey on March 2, 2017.
19. Provided technical assistance regarding the Drums Alive physical activity project to Salt Rock Middle School on March 2, 2017.
20. Proctored Cabell-Midland High School YRBS/YTS survey on March 7, 2017.
21. Proctored Barboursville Middle School YRBS/YTS survey on March 10, 2017.
22. Attended Cabell Tobacco Coalition on March 27, 2017.

23. Proctored Huntington East Middle School YRBS/YTS survey on March 28, 2017.
24. Technical Assistance for WVEIS users.
25. Providing query support for users.
26. Assisting schools with report cards.
27. Assisting schools with scheduling for current year.
28. Assisting counties with State Reports when due.
29. Assisting WVEIS State Staff with daily operations on the AS/400.
30. Maintaining the RESA2 trouble log for phone lines.
31. Providing router support for schools and board offices.
32. Provide on-site WVEIS training in Region 2 schools.
33. Assisted counties with data research.
34. Setup/Support for Virtual Conference meetings.
35. Assisting with the WVEIS Web Base.
36. Keeping RESA2 Sub Systems running.
37. Creating Sequel View's as needed.
38. Supporting WOW User's
39. Supporting RESA2 schools and county offices with State Data Reports.
40. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
41. Restore files as needed.
42. Providing microcomputer technical services to Computer Basic Skills Project.
43. Providing microcomputer technical services to the SUCCESS Project
44. Providing warranty repair services for Lenovo Computers.
45. Providing Cisco Router installation, maintenance, and repair service.
46. Providing Cisco Router Firewall configuration.

LINCOLN:

1. Oversight of Benedum Grant of Simulated Workplace.
2. WV History grant preparation – Benedum Foundation.
3. Collaborating with superintendent concerning RESA legislation.
4. Facilitated IPI data review with full staff and provided technical assistance to the leadership team at Guyan Valley Middle School on March 22, 2017.
5. Met with Principal Roy and the K and 2-3 teams at West Hamlin Elementary for Technical Assistance on March 16, 2017.
6. Technical Assistance provided to the speech language pathologists, parents, and students onsite at Hamlin PK8 regarding the hearing screening protocol and the results on March 3, 2017.
7. Technical Assistance provided to the nurse onsite at Midway Elementary and parent via telephone regarding the hearing screening protocol and results on March 6, 2017.
8. Technical Assistance provided to the nurse and general education teacher onsite at Midway and parent via telephone regarding the hearing screening protocol and results on March 6, 2017.
9. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding troubleshooting techniques for FM systems and scheduling on March 9, 2017.
10. Technical Assistance provided to the speech language pathologists, parents, and students onsite at Duval PK8 regarding the hearing screening protocol and the results on March 10, 2017.
11. Technical Assistance provided to the teacher of the hearing impaired onsite at Lincoln County High regarding the troubleshooting of a FM system on March 13, 2017.

12. Technical Assistance provided to the special education onsite at Lincoln County Board of Education regarding the audiological needs of the county and exchange of a FM system on March 13, 2017.
13. Technical Assistance provided to the Dean of Students, parent, and speech language pathologist onsite at Guyan Valley Middle regarding the audiological data for a student on March 13, 2017.
14. Technical Assistance provided to a teacher onsite at West Hamlin Elementary regarding the current functioning of a FM system and exchange due to the need of a repair on March 13, 2017.
15. Technical Assistance provided to the interpreter and student onsite at West Hamlin Elementary and the parent via telephone regarding the need for a hearing aid repair on March 13, 2017.
16. Technical Assistance provided to the interpreter and student onsite at West Hamlin Elementary and the parent via telephone regarding the current hearing aid functioning and the need to have debris removed from the ear on March 13, 2017.
17. Technical Assistance provided to the special education director onsite at Lincoln County Board of Education regarding a quote for a FM system repair and missing charging cable on March 13, 2017.
18. Technical Assistance provided to the nurse onsite and parents via telephone regarding the hearing screening protocol and results on March 13, 2017.
19. Technical Assistance provided to the nurse onsite and parents via telephone regarding the hearing screening protocol and results on March 16, 2017.
20. Technical Assistance provided to the IEP onsite at Hamlin PK8 regarding audiometric data, expected performance with hearing aid instruments, and the need for a FM system on March 16, 2017.
21. Technical Assistance provided to the speech language pathologists, parents, and students onsite at Harts PK8 regarding the hearing screening protocol and the results on March 24, 2017.
22. Technical Assistance provided to the teacher of the hearing impaired, speech language pathologist and interpreter onsite at RESA 2 regarding comprehensive audiometric test protocol and the results on March 27, 2017.
23. Technical Assistance provided to the mother and student onsite at RESA 2 regarding middle ear dysfunction and the need for medical management on March 27, 2017.
24. Technical Assistance provided to the teacher of the hearing impaired, speech language pathologist, and student onsite at RESA 2 and the parent via telephone regarding central auditory processing disorders on March 27, 2017.
25. Technical Assistance provided to the teacher of the hearing impaired and parent onsite at RESA 2 regarding the comprehensive audiometric testing and the results on March 30, 2017.
26. Technical Assistance provided to the teacher of the hearing impaired, student, and parent onsite at RESA 2 regarding the comprehensive audiometric testing and the results on March 30, 2017.
27. Technical Assistance provided to the teacher of the hearing impaired and student onsite at RESA 2 regarding the comprehensive audiometric testing and the results on March 30, 2017.
28. Technical Assistance provided to the teacher of the hearing impaired, student, and parent onsite at RESA 2 regarding the comprehensive audiometric testing, the need for medical management of the middle ear, and the test results on March 30, 2017.
29. Technical Assistance provided to the teachers of the hearing impaired onsite at Lincoln County Board of Education and the special education director via telephone regarding the audiometric testing for elementary students completed for the county on March 31, 2017.
30. Technical Assistance provided to the special education teacher onsite at Midway Elementary and the parent via telephone regarding audiometric testing / need for new earmolds on March 31, 2017.
31. A total of 7 comprehensive audiometric tests, 178 hearing screenings, 5 FM system checks, 1 FM system setup, 12 hearing aid checks, 7 reports, and 25 consultations were completed.

32. Provided technical assistance and analysis of current wellness policies to Lincoln County Board of Education Wellness Committee on March 13, 2017.
33. Technical Assistance for WVEIS users.
34. Providing query support for users.
35. Assisting schools with report cards.
36. Assisting schools with scheduling for current year.
37. Assisting counties with State Reports when due.
38. Assisting WVEIS State Staff with daily operations on the AS/400.
39. Maintaining the RESA2 trouble log for phone lines.
40. Providing router support for schools and board offices.
41. Provide on-site WVEIS training in Region 2 schools.
42. Assisted counties with data research.
43. Setup/Support for Virtual Conference meetings.
44. Assisting with the WVEIS Web Base.
45. Keeping RESA2 Sub Systems running.
46. Creating Sequel View's as needed.
47. Supporting WOW User's
48. Supporting RESA2 schools and county offices with State Data Reports.
49. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
50. Restore files as needed.
51. Providing microcomputer technical services to RESA 2 County Contracts.
52. Providing microcomputer technical services to Computer Basic Skills Project.
53. Providing microcomputer technical services to the SUCCESS Project.
54. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
55. Providing warranty repair services for Lenovo Computers.
56. Providing Cisco Router installation, maintenance, and repair service.
57. Providing Cisco Router Firewall configuration.
58. Maintain Windows Server Update Services servers in each school and BOE.
59. Completed 413 Units.

LOGAN:

1. Oversight of Benedum Grant of Simulated Workplace.
2. WV History educator professional learning
3. WV History grant preparation – Benedum Foundation.
4. Collaborating with superintendent concerning RESA legislation.
5. Logan County FAST meeting on March 7, 2017.
6. Met with K-1 teachers at East Chapmanville for text set support on March 13, 2017.
7. Met with teachers during planning at South Man Elementary for SPL support on March 15, 2017.
8. Met with K-1 teachers at Hugh Dingess for text set support on March 22, 2017.
9. Meet with K-1 teachers at West Chapmanville for text set support on March 28, 2017.
10. Provided PBIS information and support to Principal-Jill Barker at West Chapmanville Elementary on March 7, 2017.
11. Provided technical assistance and support to Grade Level PLCs at Chapmanville Regional High School on March 8, 2017.
12. Conducted LDC coaching visit at Chapmanville Middle School on March 13, 2017.

13. Participated in Pathways WV training on Transition Modules with WV DRS counselors at the Logan DRS office on March 20, 2017.
14. Provided PBIS information and support to Principal-Ernestine Sutherland and Assistant Principal-Steve Prichard at Logan Middle School on March 23, 2017.
15. Participated in a meeting to discuss Graduation 20/20 initiative with WV DRS district manager and counselors at the Logan branch office on March 24, 2017.
16. Conducted LDC coaching visit at Chapmanville Regional High School on March 24, 2017.
17. Provided technical assistance and support on text sets and differentiated instruction at West Chapmanville Elementary on March 28, 2017.
18. Met with Mrs. Meadows at Buffalo Elementary (Logan Co.) for Technical Assistance on March 24, 2017.
19. Co-Teaching Technical Assistance at Man Middle on March 15, 2017.
20. Technical Assistance provided to the student onsite at Chapmanville Regional High regarding the hearing screening protocol and the results on March 6, 2017.
21. Technical assistance provided to the teacher of the hearing impaired onsite at her office regarding the audiological needs of the county on March 6, 2017.
22. Technical Assistance provided to a student onsite at Chapmanville Middle and the parent via telephone regarding the hearing screening protocol, the screening results, and the need for a hearing aid repair on March 28, 2017.
23. Technical Assistance provided to the teacher of the hearing impaired onsite at Logan County Special Education Office regarding functional listening evaluations, scheduling, and the audiological needs of the county on March 28, 2017.
24. Technical Assistance provided to the general education teacher onsite at Chapmanville West Elementary regarding functional listening evaluations and scheduling on March 28, 2017.
25. Technical Assistance provided to the speech language pathologist and parent via telephone regarding the referral and testing process for central auditory processing testing on March 29, 2017.
26. A total of 2 hearing screenings, 2 hearing aid checks, 2 reports, and 6 consultations were completed.
27. Proctored Logan High School YRBS/YTS survey on March 1, 2017.
28. Proctored Chapmanville Regional High School YRBS/YTS survey on March 8, 2017.
29. Technical Assistance for WVEIS users.
30. Providing query support for users.
31. Assisting schools with report cards.
32. Assisting schools with scheduling for current year.
33. Assisting counties with State Reports when due.
34. Assisting WVEIS State Staff with daily operations on the AS/400.
35. Maintaining the RESA2 trouble log for phone lines.
36. Providing router support for schools and board offices.
37. Provide on-site WVEIS training in Region 2 schools.
38. Assisted counties with data research.
39. Setup/Support for Virtual Conference meetings.
40. Assisting with the WVEIS Web Base.
41. Keeping RESA2 Sub Systems running.
42. Creating Sequel View's as needed.
43. Supporting WOW User's
44. Supporting RESA2 schools and county offices with State Data Reports.
45. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.

46. Restore files as needed.
47. Providing microcomputer technical services to Computer Basic Skills Project.
48. Providing microcomputer technical services to the SUCCESS Project.
49. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
50. Providing warranty repair services for Lenovo Computers.
51. Providing Cisco Router installation, maintenance, and repair service.
52. Providing Cisco Router Firewall configuration.
53. Maintain Windows Server Update Services servers in each school and BOE.
54. Completed 85 Units.

MASON:

1. Oversight of Benedum Grant of Simulated Workplace.
2. WV History educator professional learning
3. WV History grant preparation – Benedum Foundation.
4. Collaborating with superintendent concerning RESA legislation.
5. Conducted a Graduation 20/20 site visit at Point Pleasant Jr./Sr. High School on March 31, 2017.
6. Met with Principal Bissell and K-6 teams at New Haven Elementary for Technical Assistance on March 6, 2017.
7. Met with Principal Brumfield and K-3 teams at Beale Elementary for Technical Assistance on March 13, 2017.
8. Met with Vice Principal Burriss and the PBIS team at Point Pleasant Intermediate School on March 14, 2017.
9. Met with Vice Principal Burriss and the PBIS team at Point Pleasant Intermediate School on March 28, 2017.
10. Met with the PBIS team at Beale Elementary for Technical Assistance on March 29, 2017.
11. Technical Assistance provided to the speech language pathologists and teachers onsite at Pt. Pleasant Primary regarding the hearing screening protocols and results on March 1, 2017.
12. Technical Assistance provided to the special education director via telephone regarding the audiological needs of the county and scheduling on March 6, 2017.
13. Technical Assistance provided to the principal, general education teacher, and speech language pathologist onsite at Ashton Elementary regarding the current status of a student with a hearing impairment and the daily use of a FM system on March 9, 2017.
14. Technical Assistance provided to the general education teacher and speech language pathologist onsite at Ashton Elementary regarding the current status of a student with a hearing impairment and limitations of the hearing aid instruments on March 9, 2017.
15. Technical Assistance provided to the general education teacher, interpreter, and speech language pathologist onsite at Beale Elementary regarding the status of the student with a hearing impairment and the care and use of a FM system on March 9, 2017.
16. Technical Assistance provided to the special education teacher and speech language pathologist onsite at Beale Elementary regarding the hearing screening protocol and scheduling on March 9, 2017.
17. Technical Assistance provided to the nurse and student onsite at Pt Pleasant High regarding the proper cleaning and care of the ear on March 9, 2017.
18. Technical Assistance provided the special education director onsite at Mason County Board of Education regarding test results and assistive technology recommendations on March 9, 2017.

19. Technical Assistance provided to the interpreter and the students with hearing aids onsite at Pt Pleasant High regarding the current functioning of the hearing aids and proper care and maintenance on March 14, 2017
20. Technical Assistance provided to the teacher of the hearing impaired onsite at Pt. Pleasant High regarding the audiological needs of the county on March 14, 2017.
21. Technical Assistance provided to the speech language pathologist and nurse onsite at Roosevelt Elementary and parents via telephone regarding the hearing screening protocol and the results on March 14, 2017.
22. Technical Assistance provided to the teacher of the hearing impaired, speech language pathologist, and general education teacher onsite at New Haven Elementary and the parent via telephone regarding the current audiological data and need for further testing on March 22, 2017.
23. Technical Assistance provided to a student onsite at Wahama High and parent via telephone regarding the need for a hearing aid repair on March 22, 2017.
24. Technical Assistance provided to the nurse onsite at Pt Pleasant High and speech language pathologist via telephone regarding the scheduling of a hearing screening on March 22, 2017.
25. Technical Assistance provided to the speech language pathologist onsite at Ashton Elementary regarding the recommendations from hearing screenings and the audiological data for a student with a hearing impairment on March 22, 2017.
26. A total of 21 hearing screenings, 12 hearing aid checks, and 15 consultations were completed.
27. Attended Mason County Board of Education Wellness Committee on March 21, 2017.
28. Provided ongoing technical assistance to Point Pleasant High School regarding spit tobacco issues on March 22, 2017.
29. Proctored Wahama Junior-Senior High School School YRBS/YTS survey on March 24, 2017.
30. Technical Assistance for WVEIS users.
31. Providing query support for users.
32. Assisting schools with report cards.
33. Assisting schools with scheduling for current year.
34. Assisting counties with State Reports when due.
35. Assisting WVEIS State Staff with daily operations on the AS/400.
36. Maintaining the RESA2 trouble log for phone lines.
37. Providing router support for schools and board offices.
38. Provide on-site WVEIS training in Region 2 schools.
39. Assisted counties with data research.
40. Setup/Support for Virtual Conference meetings.
41. Assisting with the WVEIS Web Base.
42. Keeping RESA2 Sub Systems running.
43. Creating Sequel View's as needed.
44. Supporting WOW User's
45. Supporting RESA2 schools and county offices with State Data Reports.
46. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
47. Restore files as needed.
48. Providing microcomputer technical services to RESA 2 County Contracts.
49. Providing microcomputer technical services to Computer Basic Skills Project.
50. Providing microcomputer technical services to the SUCCESS Project.
51. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
52. Providing warranty repair services for Lenovo Computers.

53. Providing Cisco Router installation, maintenance, and repair service.
54. Providing Cisco Router Firewall configuration.

MINGO:

1. Oversight of Benedum Grant of Simulated Workplace.
2. WV History educator professional learning
3. WV History grant preparation – Benedum Foundation.
4. Collaborating with superintendent concerning RESA legislation.
5. Professional learning on Student Centered Classrooms at Burch PK-8 on March 17, 2017.
6. Professional learning on PLCs/root causes for Gilbert Elementary and Gilbert Middle Schools on March 17, 2017.
7. Meet with teachers at Kermit PK-8 for data notebook support on March 30, 2017.
8. Conducted a Graduation 20/20 site visit at Mingo Central Comprehensive High School on March 30, 2017.
9. Met with Marianna Elkins and the K-3 teams at Lenore PK-8 for Technical Assistance on March 15, 2017.
10. Technical Assistance provided to the teacher of the hearing impaired onsite at Burch PK8 regarding the current audiological needs of the county on March 8, 2017.
11. Technical Assistance provided to the teacher of the hearing impaired onsite at Mingo Extended Learning Center and parent via telephone regarding the scheduling of audiometric evaluations on March 15, 2017.
12. Technical Assistance provided to the teacher of the hearing impaired and student onsite at Williamson PK8 and parent via telephone regarding the audiometric needs to relay to her audiologist on March 15, 2017.
13. A total of 2 hearing aid checks, 1 FM system check, and three consultations were completed.
14. Proctored Williamson PK-8 School YRBS/YTS survey on March 14, 2017.
15. Attended Mingo STOP coalition on March 15, 2017.
16. Technical Assistance for WVEIS users.
17. Providing query support for users.
18. Assisting schools with report cards.
19. Assisting schools with scheduling for current year.
20. Assisting counties with State Reports when due.
21. Assisting WVEIS State Staff with daily operations on the AS/400.
22. Maintaining the RESA2 trouble log for phone lines.
23. Providing router support for schools and board offices.
24. Provide on-site WVEIS training in Region 2 schools.
25. Assisted counties with data research.
26. Setup/Support for Virtual Conference meetings.
27. Assisting with the WVEIS Web Base.
28. Keeping RESA2 Sub Systems running.
29. Creating Sequel View's as needed.
30. Supporting WOW User's
31. Supporting RESA2 schools and county offices with State Data Reports.
32. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
33. Restore files as needed.
34. Providing microcomputer technical services to RESA 2 County Contracts.

35. Providing microcomputer technical services to Computer Basic Skills Project.
36. Providing microcomputer technical services to the SUCCESS Project.
37. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
38. Providing warranty repair services for Lenovo Computers.
39. Providing Cisco Router installation, maintenance, and repair service.
40. Providing Cisco Router Firewall configuration.
41. Maintain Windows Server Update Services servers in each school and BOE.
42. Completed 260 Units.

WAYNE:

1. WV History grant preparation – Benedum Foundation.
2. Oversight of Benedum Grant of Simulated Workplace.
3. Collaborating with superintendent concerning RESA legislation.
4. Reviewed IPI process with Wayne county principals at Spring Valley CTE on March 1, 2017.
5. Provided PBIS information / support to Principal-Tammy Forbush at Vinson MS on March 17, 2017.
6. Participated in Graduation Team meeting at Spring Valley HS on March 31, 2017.
7. Met with Principal Hurley and the 1-2 team at Ceredo Elementary for Technical Assistance on March 10, 2017.
8. PBIS Coaching Support (TA) at Buffalo Elementary on March 22, 2017.
9. Assistance provided to a speech language pathologist, teacher of the hearing impaired, and general education teacher regarding audiometric data for a student on March 2, 2017.
10. Technical Assistance provided to a student and teacher of the hearing impaired onsite at Wayne HS regarding the current functioning of the aids and benefits expected on March 2, 2017.
11. Technical Assistance provided to the special education teacher, teacher of the hearing impaired, speech language pathologist and mother onsite at East Lynn Elementary regarding the current functioning of the hearing aids and expected benefits on March 2, 2017.
12. Technical Assistance provided to the teacher of the hearing impaired and teacher onsite at Buffalo Kindergarten Complex and the mother via telephone regarding the current hearing aid functioning and need for a new earmold on March 2, 2017.
13. Technical Assistance provided to the teacher of the hearing impaired onsite at Lavalette Elementary regarding the audiological needs of the county on March 2, 2017.
14. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding audiological needs of the county and scheduling on March 6, 2017.
15. Technical Assistance provided to the teacher of the hearing impaired, student, and general education teacher onsite at Buffalo Kindergarten Complex regarding the earmold impression process on March 7, 2017.
16. Technical Assistance provided to the teacher of the hearing impaired, student, and general education teacher onsite at Crum MS regarding the earmold impression process on March 7, 2017.
17. Technical Assistance provided to the special education teacher, teacher of the hearing impaired, and student onsite at Tolsia High regarding the current functioning of the hearing aids and placement of an earmold on March 7, 2017.
18. Technical Assistance provided to the teacher of the hearing impaired, student, and general education teacher onsite at Ceredo-Kenova Middle regarding the earmold impression process on March 7, 2017.

19. Technical Assistance provided to the speech language pathologist via telephone regarding the referral and testing protocol for central auditory processing testing on March 17, 2017.
20. Technical Assistance provided to the father and student onsite at RESA 2 regarding the test protocol for central auditory processing on March 20, 2017.
21. Technical Assistance provided to the general education teacher and student onsite at Buffalo Kindergarten Complex regarding the earmold impression process on March 27, 2018.
22. A total of 1 central auditory processing testing, 7 hearing aid checks, 6 earmold impressions, 13 consultations, and 1 report was completed.
23. Attended Wayne Underage Drinking Prevention Coalition on March 14, 2017.
24. Attended Wayne County Wellness Committee meeting and provided technical assistance on revising the county wellness policy on March 16, 2017.
25. Technical Assistance for WVEIS users.
26. Providing query support for users.
27. Assisting schools with report cards.
28. Assisting schools with scheduling for current year.
29. Assisting counties with State Reports when due.
30. Assisting WVEIS State Staff with daily operations on the AS/400.
31. Maintaining the RESA2 trouble log for phone lines.
32. Providing router support for schools and board offices.
33. Provide on-site WVEIS training in Region 2 schools.
34. Assisted counties with data research.
35. Setup/Support for Virtual Conference meetings.
36. Assisting with the WVEIS Web Base.
37. Keeping RESA2 Sub Systems running.
38. Creating Sequel View's as needed.
39. Supporting WOW User's
40. Supporting RESA2 schools and county offices with State Data Reports.
41. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
42. Restore files as needed.
43. Providing warranty repair services for Lenovo Computers.
44. Providing Contract Services for Computer Maintenance
45. Providing Cisco Router installation, maintenance, and repair service.
46. Providing Cisco Router Firewall configuration.

SERVICES / MEETINGS:

1. Reviewed and Revised Strategic Plan.
2. Collaborated on a Marketing plan for RESA 2.
3. Collaborated on a Marketing plan for AEPA.
4. Exploring new programs for curricular purposes.
5. Collaborated with AESA President, Joan Wade.
6. Collaborated on fiscal bill HB4373
7. Hosted RESA Director Meeting at RESA 2.
8. Participated in four RESA Director phone conferences.
9. Held a phone conference to discuss EIR grant contents.
10. EIR Grant conference call with Joseph Goins and Kathy D'Antoni on March 1, 2017.
11. Marshall Reading cohort on March 9, 2017.

12. Judged Social Studies Fair on March 14, 2017.
13. Attended Regional Council meeting on March 16, 2017.
14. Attended PD directors' Meeting on March 20, 2017.
15. Attended Summer Food Service training for YEP on March 23, 2017.
16. Facilitate Professional Learning Consortium on March 31, 2017.
17. Marshall Cohort preparation for summer sessions.
18. Attended the WVDE/CASE conference in Morgantown, WV on March 2-3, 2017.
19. Attended LDC Cohort 3 training at Embassy Suites-Charleston on March 16, 2017.
20. Attended Quality Questioning Session #2 at Chief Logan Conference Center on March 29, 2017.
21. Provided training on Formative Assessment and Digital Library at New Haven Elementary on March 6, 2017.
22. Attended PBIS Spring Follow-up at the Shriners Building in Parkersburg on March 8, 2017.
23. Co- facilitate the Regional Social Studies Fair at the Big Sandy Civic Arena in Huntington on March 14, 2017.
24. Attended RS3 meeting at RESA 7 on March 22, 2017.
25. Attended the Professional Learning Consortium at RESA 2 on March 31, 2017.
26. WV CASE Conference at Holiday Inn Morgantown on March 2-3, 2017.
27. Youth Mental Health First Aid Certification Earned at Holiday Inn S. Charleston on March 7-9, 2017.
28. RESA 2 Special Education Directors' Meeting at RESA 2 on March 14, 2017.
29. Substitute Teacher Training at RESA 2 on March 20, 2017.
30. Functional Listening Evaluation Training at RESA 2 on March 21, 2017.
31. Division of Rehabilitation Services Pathways Training at DRS Office on March 29, 2017.
32. Functional Listening Evaluations at RESA 2 presented by Molly Simonton, M.S. on March 21, 2017.
33. Regional Drug Prevention meeting, South Charleston, WV, March 20, 2017.