

RESA 2  
MONTHLY ACTIVITIES REPORT  
 OCTOBER 2015

Activity	Cabell	Lincoln	Logan	Mason	Mingo	Wayne	Higher Ed	Outside Agencies
Email	622	593	551	654	583	708	70	945
Phone	563	554	607	570	507	528	9	427
Chat	334	397	593	193	195	309		28
School Visits/ Contacts	153	147	102	47	88	55	1	71

**PROJECTS:**

1. Administrator/Directors Council Meetings.
2. RESA 2 Staff Meetings.
3. Supervision of Unit Meetings.
4. WVEIS Project Implementation.
5. RESA 2 Regional Council Meeting Agenda and Support Materials.
6. RESA 2 Financial Records review.
7. Region 2 Tech Prep Component support.
8. RESA 2 Staff Development Plan implementations.
9. WVEIS facilitation.
10. Computer Repair.
11. Implementation of Plan of Action for Board Goals.
12. WIB Computer Repair Installation Repair.
13. Regional Wellness Project.
14. Plan of Services Monitoring.
15. Math Science Partnership Grant.
16. Energy Education Project.
17. Goal Setting Preparation and Report.
18. Assessment for Learning Project with Logan County.
19. Identification of Grant and funding opportunities.
20. Evaluation of Technology Initiatives.
21. Technical Assistance Projects in Cabell, Lincoln, Logan, Mingo and Mason Counties.
22. Grant supervision for all grant projects.
23. Oversight of Math, English, Physics, cohorts.
24. Facilitation of Communication Plan.
25. Regional Bullying Project.
26. Technology Services.
27. RESA 2 Teaming Initiatives.
28. AESA representation on National Executive Council, AESA Foundation Board,
29. Coordination of bus driver training efforts in R2 counties.
30. Statewide Coordination of WV AEPA contracts and services.
31. Graduate course facilitation for certification and cohort support.
32. Support for Catalyst School Project with WVBE, WVDE, Cabell County Schools.

33. Supervision of the Attorney project in Cabell, Lincoln, Mason, and Mingo counties.
34. Implementation of the new Technical Assistance Online Project.
35. Supervision of OSP funded initiatives through Special Education Director and Technical Assistance Specialist.

## **COUNTY SUPPORT**

### **CABELL:**

1. Meetings with Superintendent Smith on Regional Council issues, WVBE Communication Plan, and Legislative Audit of RESAs.
2. Meeting with Tim Hardesty and Keith Thomas regarding Catalyst School work at Culloden Elementary on October 1, 2015.
3. Effective PLC training at Village of Barboursville on October 21, 2015.
4. Co-facilitated a professional learning opportunity on Effective PLCs at Village of Barboursville with entire staff on October 21, 2015.
5. Facilitated a professional learning opportunity on Using Informational Text at Cabell County Alternative School on October 21, 2015.
6. Technical Assistance for WVEIS users.
7. Providing query support for users.
8. Assisting schools with report cards.
9. Assisting schools with scheduling for current year.
10. Assisting counties with State Reports when due.
11. Assisting WVEIS State Staff with daily operations on the AS/400.
12. Maintaining the RESA2 trouble log for phone lines.
13. Providing router support for schools and board offices.
14. Provide on-site WVEIS training in Region 2 schools.
15. Assisted counties with data research.
16. Setup/Support for Virtual Conference meetings.
17. Assisting with the WVEIS Web Base.
18. Keeping RESA2 Sub Systems running.
19. Creating Sequel View's as needed.
20. Supporting WOW User's
21. Supporting RESA2 schools and county offices with State Data Reports.
22. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
23. Restore files as needed.
24. Technical Assistance provided to a student and her father onsite at RESA2 regarding the hearing test procedure, test results, and recommendations that include hearing aids on October 5, 2015.
25. Technical Assistance provided to a student and her father onsite at RESA2 regarding the hearing test procedure, test results, and recommendations on October 5, 2015.
26. Technical Assistance provided to a mother and student onsite at RESA2 regarding hearing test procedure, test results, recommendations, and effects of middle ear dysfunction upon communication on October 5, 2015.
27. Technical Assistance provided to the teacher of the hearing impaired, general education teacher, and speech language pathologist onsite at Salt Rock Elementary regarding the daily use, benefits, and care of a FM system on October 6, 2015.

28. Technical Assistance provided to the general education teacher onsite at Ona Elementary, mother via text, and special education supervisor via telephone regarding the need of a FM system repair on October 6, 2015.
29. Technical Assistance provided to the teacher of the hearing impaired onsite at Highlawn Elementary regarding the current hearing aid settings and expected hearing aid performance on October 16, 2015.
30. Technical Assistance provided to the general education teacher and teacher of the hearing impaired onsite at Hite Saunders regarding the current hearing aid settings and expected hearing aid performance on October 16, 2015.
31. Technical Assistance provided to the speech-language pathologist and students onsite at Davis Creek Elementary regarding the hearing screening procedures and screening results on October 16, 2015.
32. Technical Assistance provided to the general education teacher onsite at Ona Elementary regarding the potential malfunction of a FM system and troubleshooting techniques on October 16, 2015.
33. Technical Assistance provided to the principal, special education teacher and student onsite at Hite Saunders Elementary and teacher of the hearing impaired via telephone regarding the current hearing aid settings, daily use of the hearing aids, and expected hearing aid performance on October 27, 2015.
34. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding FM system troubleshooting techniques on October 30, 2015.
35. A total of three Audiological Evaluations, six Hearing Aid Checks, three Hearing Screenings, two Assistive Listening Devices Checks, two Assistive Listening Devices Settings, eleven Consultations, and six Reports were completed.
36. Providing microcomputer technical services to Computer Basic Skills Project.
37. Providing microcomputer technical services to the SUCCESS Project
38. Providing warranty repair services for Lenovo Computers.
39. Providing Cisco Router installation, maintenance, and repair service.
40. Providing Cisco Router Firewall configuration.
41. Completed 27 Units.
42. Professional Learning Opportunity for St. Joseph's Grade School Teachers –Active Student Engagement on October 12, 2015.
43. Collaborated with administration and staff of Salt Rock Elementary School to create a video depicting the school's success as a catalyst professional learning school on October 29, 2015. Extensive footage was filmed at the school and is available on RESA 2's YouTube channel.

### **LINCOLN:**

1. Meeting with Lincoln County High School principal on support for teaming; also met with the Leadership Team on October 14, 2015.
2. Site visit to Duval Pk-8 administrator, Kim Lovejoy, to deliver exercise balls from Keith Dalton and offer professional learning opportunities on October 7, 2015.
3. Site visits to Hamlin PK-8 to offer professional learning support on October 7, 2015.
4. Technical Assistance for WVEIS users.
5. Providing query support for users.
6. Assisting schools with report cards.
7. Assisting schools with scheduling for current year.
8. Assisting counties with State Reports when due.
9. Assisting WVEIS State Staff with daily operations on the AS/400.
10. Maintaining the RESA2 trouble log for phone lines.
11. Providing router support for schools and board offices.

12. Provide on-site WVEIS training in Region 2 schools.
13. Assisted counties with data research.
14. Setup/Support for Virtual Conference meetings.
15. Assisting with the WVEIS Web Base.
16. Keeping RESA2 Sub Systems running.
17. Creating Sequel View's as needed.
18. Supporting WOW User's
19. Supporting RESA2 schools and county offices with State Data Reports.
20. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
21. Restore files as needed.
22. Technical Assistance provided to the speech language pathologist onsite at West Hamlin Elementary regarding the performance of the recently repaired aid and use of the FM system on October 1, 2015.
23. Technical Assistance provided to the speech language pathologist and mother onsite at West Hamlin Elementary regarding the referral of the student for middle ear dysfunction on October 1, 2015.
24. Technical Assistance provided to the teacher and mother onsite at West Hamlin Elementary regarding the placement of an ear mold on October 1, 2015.
25. Technical Assistance provided to the teachers onsite at Hamlin PK (Lincoln County Board of Education) regarding hearing screening protocols and screening results on October 1, 2015.
26. Technical Assistance provided to the secretary of Special Education onsite at the Lincoln County Board of Education regarding insurance revalidation on October 1, 2015.
27. Technical Assistance provided to a teacher and two students onsite at Hamlin PK8 regarding the daily listening procedure and current functioning of hearing aids/FM systems on October 1, 2015.
28. Technical Assistance provided to the director of Special Education onsite at Lincoln County Board of Education regarding the status of the students in the county on October 1, 2015.
29. Technical Assistance provided to a special education teacher and principal onsite at Midway Elementary regarding a student's IEP on October 2, 2015.
30. Technical Assistance provided to a special education teacher, general education teacher, and principal at Midway Elementary regarding the daily use, benefits, and care of a FM system on October 6, 2015.
31. Technical Assistance provided to a teacher onsite at Hamlin PK8 regarding the proper use and care of an FM system on October 6, 2015.
32. Technical Assistance provided to the teacher onsite at West Hamlin Elementary regarding the daily listening check procedure and fit of the hearing aid on October 6, 2015.
33. Technical Assistance provided to the speech language pathologist and student onsite at West Hamlin Elementary regarding the need for a hearing aid repair on October 6, 2015.
34. Technical Assistance provided to the speech language pathologist and mother onsite at West Hamlin Elementary regarding the current status of middle ear functioning on October 6, 2015.
35. Technical Assistance provided to the general education teacher onsite at Midway regarding the required use of an FM system and benefits on October 15, 2015.
36. Technical Assistance provided to the general education teacher, speech language pathologist and interpreter onsite at West Hamlin Elementary regarding the use of a FM system with a computer on October 19, 2015.
37. Technical Assistance provided to the speech language pathologist and interpreter onsite at West Hamlin Elementary regarding the possibility of obtaining an FM system for a student with a hearing impairment on October 19, 2015.
38. Technical Assistance provided to the speech language pathologist and mother onsite at West Hamlin Elementary regarding the current status of middle ear functioning on October 19, 2015.

39. Technical Assistance provided to the teacher of the hearing impaired onsite at Lincoln County High regarding the daily listening check protocol and benefits on October 19, 2015.
40. Technical Assistance provided to the general education teacher onsite at Hamlin PK8 regarding the need for a FM system repair on October 19, 2015.
41. Technical Assistance provided to the general education teacher and math instructor onsite at Hamlin PK8 regarding the limitations and benefits of hearing aids on October 19, 2015.
42. Technical Assistance provided to a student and mother onsite at Duval PK8 regarding the current functioning of the middle ear and hearing screening results on October 19, 2015.
43. Technical Assistance provided to the special education teacher and interpreter onsite at Midway Elementary regarding the daily listening check procedure and benefits on October 19, 2015.
44. Technical Assistance provided to the speech language pathologist via telephone and students onsite at Guyan Valley Middle regarding the hearing screening procedures and results on October 23, 2015.
45. Technical Assistance provided to the principal onsite at Guyan Valley Middle regarding hearing impairment and 504 planning on October 23, 2015.
46. Technical Assistance provided to a student onsite at Guyan Valley Middle regarding hearing screening results and possible accommodations for the classroom on October 23, 2015.
47. Technical Assistance provided to speech language pathologists, two students and their mother onsite at West Hamlin Elementary regarding the current hearing aid functioning, hearing aid features, and the expected performance with hearing aid use of October 26, 2015.
48. Technical Assistance provided to the speech language pathologist and student onsite at West Hamlin Elementary regarding the need for a hearing aid repair on October 26, 2015.
49. Technical Assistance provided to a speech language pathologist and a student onsite at Guyan Valley Middle School regarding his hearing status and his limitations upon communication without the use of an assistive listening device on October 26, 2015.
50. Technical Assistance provided to a teacher and student onsite at Lincoln County High School regarding the limitations of a newly obtained hearing aid and expected performance in daily activities on October 26, 2015.
51. Technical Assistance provided to the speech language pathologist onsite at Hamlin PK8 and a mother via telephone regarding the repair of an FM system on October 26 2015.
52. Technical Assistance provided to a student onsite at Hamlin PK8 and mother via telephone regarding the current functioning of the hearing aids on October 26, 2015.
53. A total of twenty-three Hearing Aid Checks, eighteen Hearing Screenings, eight assistive listening device checks, one assistive listening device settings, thirty-one Consultations, and one Report was completed.
54. Providing microcomputer technical services to RESA 2 County Contracts.
55. Providing microcomputer technical services to Computer Basic Skills Project.
56. Providing microcomputer technical services to the SUCCESS Project.
57. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
58. Providing warranty repair services for Lenovo Computers.
59. Providing Cisco Router installation, maintenance, and repair service.
60. Providing Cisco Router Firewall configuration.
61. Maintain Windows Server Update Services servers in each school and BOE.
62. Completed 16 Units.
63. Provided input and advice to Lincoln County regarding wellness policy and planning on October 5, 2015.
64. MDC technical support visit to Lincoln County HS by Mary McClure on October 20, 2015.

## **LOGAN:**

1. Title I Parental Involvement meeting at West Chapmanville Elementary and East Chapmanville Elementary on October 1, 2015.
2. Close Reading in Math at Omar Elementary on October 1, 2015.
3. FAST team meeting in Logan County on October 23, 2015.
4. Conducted a professional learning opportunity on the importance of relationships and mentoring to Logan County personnel including bus drivers and aides at Chief Logan Convention Center on October 1, 2015.
5. Conducted a professional learning opportunity on Data Notebooks, Data Walls, and Data Conversations at Verdunville Elementary School on October 1, 2015.
6. Co-facilitated a professional learning opportunity on Increasing Student Engagement at Logan High School on October 22, 2015.
7. Attended Leadership Team meeting to discuss PBIS program (i.e. mentoring program and grade-level awards for first grading period) at Chapmanville Middle School on October 8, 2015 with Principal, Robert Dial, and Leadership Team.
8. Attended Graduation 20/20 meeting to discuss year two timeline and review last year's progress at Man High School on October 22, 2015 with Graduation team.
9. Facilitated a professional learning opportunity on Student Engagement during planning periods at Logan High School on October 22, 2015.
10. Technical Assistance for WVEIS users.
11. Providing query support for users.
12. Assisting schools with report cards.
13. Assisting schools with scheduling for current year.
14. Assisting counties with State Reports when due.
15. Assisting WVEIS State Staff with daily operations on the AS/400.
16. Maintaining the RESA2 trouble log for phone lines.
17. Providing router support for schools and board offices.
18. Provide on-site WVEIS training in Region 2 schools.
19. Assisted counties with data research.
20. Setup/Support for Virtual Conference meetings.
21. Assisting with the WVEIS Web Base.
22. Keeping RESA2 Sub Systems running.
23. Creating Sequel View's as needed.
24. Supporting WOW User's
25. Supporting RESA2 schools and county offices with State Data Reports.
26. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
27. Restore files as needed.
28. Technical Assistance provided to the teacher of the hearing impaired and student onsite at Logan Middle School and a father via telephone regarding the hearing test results and ear mold impressions on October 2, 2015.
29. Technical Assistance provided to the interpreter and student onsite at Chapmanville MS regarding the current functioning of the hearing aids the need of a replacement ear mold on October 2, 2015.
30. Technical Assistance provided to the teacher of the hearing impaired, speech language pathologist onsite at Chapmanville West Elementary and father via telephone regarding the need for a hearing aid repair/replacement and scheduling of an otolaryngologist appointment on October 15, 2015.

31. Technical Assistance provided to the teacher of the hearing impaired, student, and interpreter onsite at Chapmanville Middle School regarding the placement of new ear molds and the need of a remake due to feedback on October 15, 2015.
32. Technical Assistance provided to the teacher of the hearing impaired, special education teacher, and student onsite at Logan Middle School regarding the placement, daily use, daily care, and expected benefits of the FM system on October 15, 2015.
33. Technical Assistance provided to the special education teacher and student onsite at Logan Middle School regarding the proper fit of ear molds on October 20, 2015.
34. Technical Assistance provided to the teacher of the hearing impaired via text, email, and telephone and the counselor and student onsite at Man Middle regarding the hearing screening protocol and test results on October 20, 2015.
35. Technical Assistance provided to the teacher of the hearing impaired and outreach specialist from WV Scholl for the Deaf and the Blind via telephone regarding the protocol to enroll in the short course program on October 22, 2015.
36. Technical Assistance provided to the speech language pathologist and student onsite at Chapmanville West Elementary and the teacher of the hearing impaired and father via telephone regarding the outcome of the otolaryngologist and audiologist evaluation on October 23, 2015.
37. Technical Assistance provided to the teacher of the hearing impaired via telephone and email and the student and interpreter onsite at Chapmanville Middle regarding the hearing test protocol, results, and recommendations on October 23, 2015.
38. A total of two Audiological Evaluations, eight hearing aid checks, one hearing screening, one assistive listening device setting, ten consultations, and two reports were completed.
39. Providing microcomputer technical services to Computer Basic Skills Project.
40. Providing microcomputer technical services to the SUCCESS Project.
41. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
42. Providing warranty repair services for Lenovo Computers.
43. Providing Cisco Router installation, maintenance, and repair service.
44. Providing Cisco Router Firewall configuration.
45. Maintain Windows Server Update Services servers in each school and BOE.
46. Completed 389 Units.
47. Professional Learning and Teacher Support at Man Middle School – Classroom Instruction that Works! on October 5 and 26, 2015.
48. CPI Refresher Class taught with Jason Davis at R.R. Willis Career and Technical Center on October 21, 2015.
49. Professional Learning and Teacher Support at Omar Elementary School – Active Student Engagement on October 28, 2015.
50. Provided support to Man High School regarding the Discipline Management System on October 20, 2015.
51. MDC technical support visit to Man High School by Mary McClure on October 13, 2015.
52. MD technical support visit to Chapmanville Regional High School by Mary McClure on October 16, 2015.
53. MDC technical support visit to Logan High School by Mary McClure on October 19, 2015.
54. Logan County FAST meeting on October 23, 2015.
55. Catalyst school technical support at West Chapmanville Elementary on October 27, 2015.

## **MASON:**

1. Supported Point Pleasant Intermediate at PBIS Fall Follow-up on October 6, 2015.
2. Attended Graduation 20/20 meeting to review implementation manual with team and discuss dot activity results at Point Pleasant Jr./Sr. High School on October 6, 2015 with Assistant Principal, Stacey Walton, and Graduation Team.
3. Provided technical assistance on using ZoomWV and ZoomWVe to fill in Graduation 20/20 data tool at Pt. Pleasant Jr./Sr. HS on October 20, 2015 with Assistant Principal, Stacey Walton.
4. Technical Assistance for WVEIS users.
5. Providing query support for users.
6. Assisting schools with report cards.
7. Assisting schools with scheduling for current year.
8. Assisting counties with State Reports when due.
9. Assisting WVEIS State Staff with daily operations on the AS/400.
10. Maintaining the RESA2 trouble log for phone lines.
11. Providing router support for schools and board offices.
12. Provide on-site WVEIS training in Region 2 schools.
13. Assisted counties with data research.
14. Setup/Support for Virtual Conference meetings.
15. Assisting with the WVEIS Web Base.
16. Keeping RESA2 Sub Systems running.
17. Creating Sequel View's as needed.
18. Supporting WOW User's
19. Supporting RESA2 schools and county offices with State Data Reports.
20. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
21. Restore files as needed.
22. Technical Assistance provided to the speech language pathologist, teachers, nurse and principal onsite at Roosevelt Elementary regarding the hearing screening protocols and screening results on October 9, 2015.
23. Technical Assistance provided to the teacher of the hearing impaired and general education teacher onsite at Ashton Elementary regarding the current status of a student on October 14, 2015.
24. Technical Assistance provided to the teacher of the hearing impaired, interpreter, speech language pathologist, and general education teacher onsite at Beale Elementary regarding services needed for a student with a hearing impairment on October 14, 2015.
25. Technical Assistance provided to the speech language pathologists onsite at Pt. Pleasant Primary regarding hearing screening protocols and screening results on October 14, 2015.
26. Technical Assistance provided to the teacher of the hearing impaired, special education director, and the speech language pathologist via email and the general education teacher onsite at Beale Elementary regarding the expected performance of the student with hearing aid use and needed services on October 14, 2015.
27. Technical Assistance provided to the general education teacher and student onsite at Ashton Elementary regarding the daily use and benefits of a placed FM system on October 14, 2015.
28. Technical Assistance provided to the special education director, speech language pathologist, supplier via email regarding replacement of a sound field system on October 14, 2015.
29. Technical Assistance provided to the speech language pathologist and nurse onsite at Roosevelt Elementary regarding the hearing screening results on October 29, 2015.
30. Technical Assistance provided to the speech language pathologist and nurse onsite at Leon Elementary regarding the hearing screening results on October 29, 2015.

31. Technical Assistance provided to the general classroom teacher onsite at Leon Elementary regarding the current use of a hearing aids of a student with a hearing impairment on October 29, 2015.
32. Technical Assistance provided to the speech language pathologist onsite at Beale Elementary regarding language development for a child that is culturally deaf on October 29, 2015.
33. Technical Assistance provided to the student and speech language pathologist onsite at Pt. Pleasant Primary and a grandmother via telephone regarding the procedure and results of an ear mold impression on October 29, 2015.
34. Technical Assistance provided to the speech language pathologist and nurse onsite at New Haven Elementary regarding impedance, hearing screening protocols, and scheduling on October 29, 2015.
35. A total of five hearing aid checks, 88 hearing screenings, one assistive listening device setting, one ear mold impression, and thirteen consultations were completed.
36. Providing microcomputer technical services to RESA 2 County Contracts.
37. Providing microcomputer technical services to Computer Basic Skills Project.
38. Providing microcomputer technical services to the SUCCESS Project.
39. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
40. Providing warranty repair services for Lenovo Computers.
41. Providing Cisco Router installation, maintenance, and repair service.
42. Providing Cisco Router Firewall configuration.
43. Completed 9 Units.
44. New Teachers' Academy with Rita Mace and Kim Burris on October 13 and 14, 2015.
45. Provided 30 stability balls to Ashton Elementary School for physical education use on September 2, 2015.
46. Collaborated with Hannan Junior/Senior High School staff to develop pilot project using Fitbit wearable technology on October 22, 2015.
47. Catalyst School visit to New Haven Elementary on October 1, 2015.
48. Catalyst School visit to New Haven Elementary on October 15, 2015.
49. MDC technical support visit to Point Pleasant Jr/Sr HS by Amy Messinger on October 15, 2015.

### **MINGO:**

1. Emailed support letters to Mingo IZ Grant participants to offer support for professional learning and grant needs on October 7, 2015.
2. Attended Graduation 20/20 meeting to review implementation manual and last year's action plan at Mingo Central Comprehensive High School on October 1, 2015 with Assistant Principal, Cheryl Bailey, and Graduation Team.
3. Attended Faculty senate meeting to introduce whole staff to Graduation 20/20 initiative and also attended Leadership Team meeting to discuss Graduation 20/20 data tool at Tug Valley High School on October 13, 2015 with Principal, Johnny Branch, and Leadership Team.
4. Attended Leadership Team meeting to discuss data trends and begin drafting action plan at Tug Valley HS on October 27, 2015 with Principal, Johnny Branch, and Leadership Team members.
5. Technical Assistance for WVEIS users.
6. Providing query support for users.
7. Assisting schools with report cards.
8. Assisting schools with scheduling for current year.
9. Assisting counties with State Reports when due.
10. Assisting WVEIS State Staff with daily operations on the AS/400.
11. Maintaining the RESA2 trouble log for phone lines.

12. Providing router support for schools and board offices.
13. Provide on-site WVEIS training in Region 2 schools.
14. Assisted counties with data research.
15. Setup/Support for Virtual Conference meetings.
16. Assisting with the WVEIS Web Base.
17. Keeping RESA2 Sub Systems running.
18. Creating Sequel View's as needed.
19. Supporting WOW User's
20. Supporting RESA2 schools and county offices with State Data Reports.
21. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
22. Restore files as needed.
23. Technical Assistance provided to the teacher of the hearing impaired onsite at Mingo Extended Learning Center regarding the current status of students with a hearing impairment on October 8, 2015.
24. Technical Assistance provided to the teacher of the hearing impaired, speech language pathologist, and general education teacher onsite at Gilbert Elementary School regarding the current use of personal hearing aids and expected student performance on October 8, 2015.
25. Technical Assistance provided to the teacher of the hearing impaired, general education teacher, and speech language pathologist onsite at Matewan PK8 regarding the current performance of a student with a hearing impairment on October 8, 2015.
26. Technical Assistance provided to the teacher of the hearing impaired and general education teacher at Kermit PK8 regarding the current performance of a student with a hearing impairment on October 8, 2015.
27. Technical Assistance provided to the speech language pathologist and student onsite at Gilbert Elementary and the parent via telephone regarding the need for daily use and potential benefits upon communication on October 20, 2015.
28. Technical Assistance provided to the principal and speech language pathologist onsite at Gilbert Elementary regarding hearing screening protocols and screening results on October 20, 2015.
29. Technical Assistance provided to the teacher of the hearing impaired and special education director's secretary via telephone regarding the need for FM systems and the availability of the assistive technology grant on October 22, 2015.
30. Technical Assistance provided to the special education teacher onsite at Tug Valley High School regarding a student with a hearing impairment not utilizing hearing aid instruments communication limitations on October 22, 2015.
31. Technical Assistance provided to the mother and student onsite at Mingo Extended Learning Center regarding hearing test protocols, hearing test results, and current hearing aid functioning and benefits on October 28, 2015.
32. Technical Assistance provided to a student at Burch Middle School regarding the need for an annual audiological evaluation on October 28, 2015.
33. Technical Assistance provided to the teacher of the hearing impaired onsite at Burch Middle and special education director via telephone regarding the need for FM systems and the availability of the assistive technology grant on October 28, 2015.
34. A total of one Audiological Evaluation, six Hearing Aid Checks, fifteen Hearing Screenings, eleven Consultations and one Report was completed.
35. Providing microcomputer technical services to RESA 2 County Contracts.
36. Providing microcomputer technical services to Computer Basic Skills Project.
37. Providing microcomputer technical services to the SUCCESS Project.
38. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.

39. Providing warranty repair services for Lenovo Computers.
40. Providing Cisco Router installation, maintenance, and repair service.
41. Providing Cisco Router Firewall configuration.
42. Maintain Windows Server Update Services servers in each school and BOE.
43. Completed 308 Units.
44. Provided input and assistance to the Mingo County Board of Education staff for October's Red Ribbon Week planning on October 8, 2015.
45. Provided information and assistance to Mingo County regarding the Raze tobacco prevention movement of October 14, 2015.
46. Attended Mingo STOP Coalition meeting on October 14, 2015.
47. Worked with Mingo County Board of Education administration to provide technical assistance on an alternative education grant proposal on October 19, 2015.
48. Collaborated with special education director to provide input and assistance on Mingo County's alternative education grant application on October 27, 2015.
49. Collaborated with professional development staff to provide input and assistance regarding Mingo County's alternative education grant application on October 30, 2015.
50. Catalyst school technical support with Gilbert Elementary on October 16, 2015.
51. Catalyst School visit to Gilbert Elementary on October 22, 2015.
52. Presented Literacy Stations professional learning to Gilbert Elementary on October 22, 2015.

**WAYNE:**

1. Wayne Literacy Leaders training at Spring Valley High School on October 13, 2015.
2. Close Reading at Lavalette Elementary on October 14, 2015.
3. Close Reading at Ft. Gay PK-8 on October 27, 2015.
4. Site visit to Buffalo Elementary School for PBIS Support with Marsha Jarrell on October 5, 2015.
5. Supported Lavalette Elementary School PBIS Team and Spring Valley High School PBIS Team at PBIS Follow Up at RESA 3 on October 6, 2015.
6. Site Visit and follow-up from PBIS Fall Follow-up and to offer professional learning support to Spring Valley High School on October 7, 2015.
7. Catalyst School visit and support at Prichard Elementary School on October 8, 2015.
8. Facilitated IPI Data Review with entire staff at Kenova Elementary School on October 8, 2015.
9. Participated in PBIS Team Meeting at Buffalo Elementary School on October 13, 2015.
10. Co-facilitated Wayne Literacy Leaders with Tammy Stowers and Andrea Queen at Spring Valley Career and Technical Center on October 13, 2015.
11. Co-facilitated Effective PLC Development at Crum Middle School on October 14, 2015.
12. Co-facilitated Close Reading PLO at Lavalette Elementary School on October 14, 2015.
13. Conducted observations and offered Positive Behavior Support at Crum Middle School to 8<sup>th</sup> grade students and teachers on October 21, 2015.
14. Catalyst School Visit and Support meeting in planning periods at Prichard Elementary School on October 26, 2015.
15. Attended PBIS meeting at Buffalo Elementary School on October 27, 2015.
16. Co-facilitated professional learning opportunity with Amy Kelly at Buffalo Elementary School on PBIS Overview and Supports in planning periods on October 27, 2015.
17. Conducted IPI Data at Spring Valley High School on October 28, 2015.
18. Facilitated IPI Data Review with staff at Spring Valley High School on October 28, 2015.
19. Provided technical assistance and support to Buffalo Elementary School's PBIS team on October 5, 2015.

20. Attended PBIS Fall Follow-up at RESA 3 on October 6, 2015 with Spring Valley High and Lavalette Elementary PBIS Teams.
21. Offered support in PLCs for catalyst school visit at Prichard Elementary School on October 26, 2015.
22. Collected IPI data and reviewed results with whole staff at Spring Valley High School on October 28, 2015.
23. Technical Assistance for WVEIS users.
24. Providing query support for users.
25. Assisting schools with report cards.
26. Assisting schools with scheduling for current year.
27. Assisting counties with State Reports when due.
28. Assisting WVEIS State Staff with daily operations on the AS/400.
29. Maintaining the RESA2 trouble log for phone lines.
30. Providing router support for schools and board offices.
31. Provide on-site WVEIS training in Region 2 schools.
32. Assisted counties with data research.
33. Setup/Support for Virtual Conference meetings.
34. Assisting with the WVEIS Web Base.
35. Keeping RESA2 Sub Systems running.
36. Creating Sequel View's as needed.
37. Supporting WOW User's
38. Supporting RESA2 schools and county offices with State Data Reports.
39. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
40. Restore files as needed.
41. Technical Assistance provided to the parent and student onsite at RESA 2 regarding the hearing test protocol and test results on October 5, 2015.
42. Technical Assistance provided to the speech language pathologist and teachers onsite at Wayne Elementary regarding the hearing screening protocol and screening results on October 21, 2015.
43. Technical Assistance provided to a parent onsite at Wayne Elementary regarding accommodations for a student with a hearing impairment on October 21, 2015.
44. Technical Assistance provided to the teacher of the hearing impaired onsite at Lavalette Elementary regarding the status of students with hearing impairment on October 21, 2015.
45. Technical Assistance provided to the general education teacher and speech language pathologist onsite at Wayne Elementary regarding the communication limitations of a student with a hearing impairment and the use of amplified headphones on October 21, 2015.
46. Technical Assistance provided to the teacher of the hearing impaired and student onsite at Wayne High School regarding the fit of new ear molds on October 21, 2015.
47. Technical Assistance provided to the teacher of the hearing impaired, special education teacher, and student onsite at Kellogg Elementary regarding the fit of new ear molds on October 21, 2015.
48. Technical Assistance provided to the teacher of the hearing impaired, special education teacher, and school counselor onsite at Vinson Middle School regarding the placement, daily use, and expected benefit of an FM system on October 21, 2015.
49. Technical Assistance provided to the teacher of the hearing impaired and general education teacher onsite at Wayne PK regarding the current listening and language age of a child with a hearing impairment and the fit of new ear molds on October 27, 2015.
50. Technical Assistance provided to the teacher of the hearing impaired onsite at Lavalette Elementary regarding the status of students with hearing impairments on October 27, 2015.

51. A total of one Audiological Evaluation, six Hearing Aid Checks, twenty-four Hearing Screenings, two Assistive Listening Devices Settings, ten Consultations, and one Report was completed.
52. Providing warranty repair services for Lenovo Computers.
53. Providing Contract Services for Computer Maintenance
54. Providing Cisco Router installation, maintenance, and repair service.
55. Providing Cisco Router Firewall configuration.
56. Completed 6 Units.
57. PBIS Team Meeting with Spring Valley High School on October 8 and 22, 2015.
58. PBIS Team Meeting with Lavalette Elementary School on October 6 and 20, 2015.
59. Collaborated with Wayne Underage Drinking Prevention Coalition members to address substance abuse issues in the county on October 6, 2015.
60. Lynn Baker presented Math professional learning to East Lynn elementary on October 6, 2015.
61. Presented Phonics professional learning to Wayne Literacy Leaders on October 13, 2015
62. Presented Comprehension professional learning to Wayne Literacy Leaders on October 13, 2015.
63. PLC support at Crum Middle School on October 14, 2015.
64. Presented Close Reading professional learning to Lavalette Elementary on October 14, 2015.
65. Presented Writing professional learning to Kenova elementary on October 21, 2015.
66. Presented Writing professional learning to Crum Elementary on October 27, 2015.

### **SERVICES / MEETINGS:**

1. Meetings throughout the month on MSP grant for all six counties as well as beginning support for the elementary and middle school alternative education grant.
2. Communications and Public Relations planning meeting on October 2, 2015.
3. Business Skype meetings with AESA sub committees on October 2, 2015.
4. Participation in the Multiplier Effect RESA 2 book study on Fridays during the month.
5. Facilitated the Regional Council Meeting on October 15, 2015.
6. Facilitated the presentation of Noelle Ellerson, Associate Director for Policy and Advocacy at AASA for the October 15<sup>th</sup> Regional Council meeting.
7. Facilitated 1<sup>st</sup> Quarter Master Plan documentation for WVDE from RESA 2.
8. Worked with the Coordinator of Board Agencies on the WVBOE Cooperative Purchasing Document/Protocol.
9. Facilitated sales and savings for AEPA for Quarter 3.
10. Chaired three subcommittees for AESA as well as the selection of the new National Executive Director of AESA
11. Coaching for School Improvement, Charleston Marriott on October 7-8, 2015.
12. Visible Learning training in Lexington, KY on October 15, 2015.
13. Learning Forward Training at Cabell County Transportation Complex on October 28, 2015.
14. Supported our schools at PBIS Fall Follow Up at RESA 3 on October 6, 2015.
15. Represented RESA 2 at Community Schools Stakeholders Meeting at WVDE with Keith Dalton on October 9, 2015.
16. Participated in PBIS Coaches Call on October 13, 2015.
17. Co-facilitated The Multiplier Effect book study with building administrators at RESA 2 and via Skype for Business on October 16, 2015.
18. Attended Coaching for School Improvement training at Charleston Town Center Marriott on October 7-8, 2015 with all Regional School Support Specialists.
19. Facilitated a book study for administrators on *The Multiplier Effect: Tapping the Genius Inside our Schools* at RESA 2 on October 16<sup>th</sup>, 2015.

20. RESA/WVEIS State Department Meeting/Conference Calls on October 1, 15, and 29, 2015.
21. Skype – Redmine Project training on October 19, 2015.
22. Office of Special Education Monthly Staff Meeting October 1, 2015.
23. RESA Special Education Directors’ Monthly Meeting October 1, 2015.
24. Fall PBIS Follow-up Hosted by RESA 2 and 3 on October 6, 2015.
25. Specially Designed Instruction for the Inclusive Classroom Setting – Anne Beninghof on October 23, 2015.
26. Attended Dr. Jean Feldman’s Early Childhood Education Conference on October 30, 2015.
27. Governor’s Substance Abuse Regional Task Force, Charleston, WV, October 6, 2015.
28. Substance abuse prevention regional coalition meeting, South Charleston, WV, October 19, 2015.
29. Regional Wellness Specialist meeting on Skype, October 21, 2015. Conference call with grant writers about MSP grant on October 1, 2015.
30. Participated in Multiplier Effect Book Study on October 2, 2015.
31. Participated in Curriculum Team meeting on October 2, 2015.
32. Glenna Heinlein presented Principal Mentoring training on October 14, 2015 for RESA 2 interested principals.
33. MSP conference call with grant writers on October 19, 2015.
34. MSP conference call with Greg Miller on October 23, 2015.
35. Mingo Grant meeting for Alternative Education on October 19, 2015.
36. Participated in Using Data to improve learning for all book study on October 19, 2015.
37. Visited IU1 in PA to discuss MSP partnership on October 20, 2015.
38. MSP conference call with grant writers on October 23, 2015.
39. Master Plan meeting on October 28, 2015.
40. Presented Substitute Teacher training on October 29, 2015.
41. Facilitated RESA 2 Professional Learning Consortium on October 29, 2015.
42. Submitted MSP grant on October 30, 2015.

Audiology:

- NP = noise protection
- AC = acoustic immittance
- SCG = hearing screening guidelines
- SCP = hearing screening procedures
- OM = otitis media
- AE/D = audiological  
evaluation/diagnosis
- CA = classroom acoustics
- RP= referral procedures
- CAPD= central auditory processing