

RESA 2
MONTHLY ACTIVITIES REPORT
 OCTOBER 2016

Activity	Cabell	Lincoln	Logan	Mason	Mingo	Wayne	Higher Ed	Outside Agencies
Email	159	199	185	200	190	154	30	468
Phone	103	111	122	87	109	116	8	258
Chat	51	54	78	37	68	45		31
School Visits/ Contacts	56	137	59	58	95	37	3	37
Remote Support			1					

PROJECTS:

1. Administrator/Director Council Meetings.
2. RESA 2 Staff Meetings.
3. Supervision of Unit Meetings.
4. WVEIS Project Implementation.
5. RESA 2 Regional Council Meeting Agenda and Support Materials.
6. RESA 2 Financial Records review.
7. Region 2 Tech Prep Component support.
8. RESA 2 Staff Development Plan implementations.
9. WVEIS facilitation.
10. Computer Repair.
11. Implementation of Plan of Action for Board Goals.
12. WIB Computer Repair Installation Repair.
13. Regional Wellness Project Review.
14. Plan of Services Monitoring.
15. Goal Setting Preparation and Report.
16. Learning School Process and Implementation
17. Identification of Grant and funding opportunities.
18. Evaluation of Technology Initiatives.
19. Technical Assistance Projects in Cabell, Lincoln, Logan, Mingo and Mason Counties.
20. Grant supervision for all grant projects.
21. Oversight of Math, Reading, and Leadership Cohorts.
22. Facilitation of Communication Plan.
23. Technology Services.
24. Coordination of bus driver training efforts in Region 2 counties.
25. Statewide Coordination of WV AEPA contracts and services.
26. Graduate course facilitation for certification and cohort support.
27. Support for Grad 20/20 and Early Literacy with WVBE, WVDE, County Schools
28. Supervision of the Attorney project in Cabell, Lincoln, Logan, Mason, and Mingo counties.
29. Coordinated Benedum CTE grant
30. Coordinated Leadership Series with Ken Williams, national speaker
31. Attended Education Alliance Summit
32. Regional Council Meeting in Logan, WV

33. Hosted A-F Data Analysis Workshop for WVDE
34. Attended EPPEC meeting at Marshall University
35. Met with Heritage Farm concerning WV studies event

COUNTY SUPPORT

CABELL:

1. Collaborate with the Curriculum Director and mathematics educators concerning secondary, middle school and elementary math issues
2. Attended the Grand Opening of the Explorer Academy
3. Regional Council Meeting at the Cabell County Transportation Complex
4. Professional Learning Session on PLCsMet with Kristin Giles at Cox Landing to plan for Early Literacy grant work on October 3, 2016.
5. Technical Assistance provided to the teacher of the hearing impaired and student onsite at Cabell Midland High regarding the current functioning of hearing aid instruments on October 12, 2016.
6. Technical Assistance provided to the general education teacher and aide onsite at Davis Creek Elementary regarding the observation of a student on October 12, 2016.
7. Technical Assistance provided to the parent, principal, and speech language pathologist onsite at Davis Creek Elementary regarding the FM system placement on October 12, 2016.
8. Technical Assistance provided to the general education teacher onsite at Explorer Academy regarding the troubleshooting of the FM system on October 12, 2016.
9. Technical Assistance provided to Supervisor within the Special Education Department onsite at Cabell County Board of Education regarding the status of students with hearing impairments on October 12, 2016.
10. Technical Assistance provided to the teacher of the hearing impaired and student onsite at Cabell Midland High regarding the functioning of the FM system on October 17, 2016.
11. Technical Assistance provided to the assistance principal and student onsite at Southside Elementary regarding the hearing screening protocol and the screening results on October 20, 2016.
12. Technical Assistance provided to the general education teacher onsite at Explorer Academy and teacher of the hearing impaired via telephone regarding the replacement of the FM system on October 20, 2016.
13. Technical Assistance provided to the general education teacher onsite at Davis Creek Elementary regarding the placement of the FM system and troubleshooting techniques on October 20, 2016.
14. Technical Assistance provided to the principal, school nurse, and student onsite at Hite Saunders and parent via telephone regarding the need for new earmolds on October 20, 2016.
15. Technical Assistance provided to the school nurse and classroom teachers onsite at Culloden Elementary and parents via telephone regarding the hearing screening protocol and screening results on October 20, 2016.
16. Technical Assistance provided to a nurse and student onsite at the Village of Barboursville Elementary and teacher of the hearing impaired and mother via telephone regarding the status of the external auditory meatus and middle ear on October 25, 2016.
17. Technical Assistance provided to the teacher of the hearing impaired, general education teacher, and the student onsite at Salt Rock Elementary regarding the functioning of the hearing aid, health of the ear, and the protocol of the Functional Listening Evaluation on October 25, 2016.
18. Technical Assistance provided to the teacher of the hearing impaired and her supervisor via telephone and email regarding replacement microphones for FM system on October 28, 2016.

19. Technical Assistance provided to the parents and student onsite at RESA 2 and the teacher of the hearing impaired via telephone regarding the audiometric evaluation protocol and results on October 28, 2016.
20. A total of one audiological evaluation, six hearing aid checks, three hearing screenings, two FM system checks, two FM system placements, one classroom observation, one functional listening evaluations, fifteen consultations, and three reports were completed.
21. Participated in Graduation Team meeting at Huntington High School on October 6, 2016.
22. Facilitated Graduation Team meeting at Cabell Midland High School on October 19, 2016.
23. Met with Principal Kristin Giles at Cox Landing for Technical Assistance on October 3, 2016.
24. Met with K-3 teachers and Principal Kristin Giles at Cox Landing for Technical Assistance on October 24, 2016.
25. Attended Cabell County tobacco prevention coalition meeting on October 31, 2016.
26. RESA 2 Special Education Directors' Meeting on October 25, 2016.
27. Regional Gifted PLC Meeting (online) on October 26, 2016.
28. Technical Assistance for WVEIS users.
29. Providing query support for users.
30. Assisting schools with report cards.
31. Assisting schools with scheduling for current year.
32. Assisting counties with State Reports when due.
33. Assisting WVEIS State Staff with daily operations on the AS/400.
34. Maintaining the RESA2 trouble log for phone lines.
35. Providing router support for schools and board offices.
36. Provide on-site WVEIS training in Region 2 schools.
37. Assisted counties with data research.
38. Setup/Support for Virtual Conference meetings.
39. Assisting with the WVEIS Web Base.
40. Keeping RESA2 Sub Systems running.
41. Creating Sequel View's as needed.
42. Supporting WOW User's
43. Supporting RESA2 schools and county offices with State Data Reports.
44. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
45. Restore files as needed.
46. Providing microcomputer technical services to Computer Basic Skills Project.
47. Providing microcomputer technical services to the SUCCESS Project
48. Providing warranty repair services for Lenovo Computers.
49. Providing Cisco Router installation, maintenance, and repair service.
50. Providing Cisco Router Firewall configuration.

LINCOLN:

1. Met with Superintendent and staff to review RESA 2 work within Lincoln County for the 2016-2017 school year
2. Collaborate with the Curriculum Director and mathematics educators concerning secondary, middle school and elementary math issues
3. Professional Learning Session on PLCs
4. Deliver and meet with assistant principal at Harts PK-8 on October 28, 2016.

5. Technical Assistance provided to the speech language pathologist, interpreters, mother, and student onsite at West Hamlin Elementary regarding the current status of the hearing aids and daily care needed for the hearing aids on October 7, 2016.
6. Technical Assistance provided to the speech language pathologist and student onsite at West Hamlin Elementary and mother via telephone regarding the status of the external auditory meatus (ear canal) on October 7, 2016.
7. Technical Assistance provided to the mother and student onsite at Duval PK8 regarding the health of the middle ear and recommendations for medical management on October 7, 2016.
8. Technical Assistance provided to the assistant principal, nurse, teacher, and student onsite at Harts PK8 and the mother via telephone regarding the status of the ear canals on October 11, 2016.
9. Technical Assistance provided to the speech language pathologist and student onsite at Lincoln County High regarding the hearing screening protocol and results on October 14, 2016.
10. Technical Assistance provided to the speech language pathologist, interpreters, teachers and students onsite at West Hamlin Elementary regarding the current functioning of their hearing aid instruments and FM systems on October 14, 2016.
11. Technical Assistance provided to the general education teachers and students onsite at Hamlin K8 and parents via telephone regarding the status of the hearing aid and the need for a FM system for each student on October 14, 2016.
12. Technical Assistance provided to the special education teacher onsite at Midway Elementary regarding the student not utilizing his personal hearing aids daily on October 14, 2016.
13. Technical Assistance provided to the speech language pathologist, principal, teacher, student, and mother onsite at West Hamlin Elementary regarding the placement of a FM system including daily care, maintenance, and expected benefits on October 21, 2016.
14. Technical Assistance provided to a speech language pathologist, student and mother onsite at West Hamlin Elementary regarding the condition of the external auditory meatus (ear canals) on October 21, 2016.
15. Technical Assistance provided to the speech language pathologist and parents onsite at Lincoln County BOE regarding hearing screening protocols and screening results on October 21, 2016.
16. Technical Assistance provided to the Director of Special Education onsite at Lincoln County Board of Education regarding the status of students with hearing impairments on October 21, 2016.
17. Technical Assistance provided to a teacher and student onsite at Hamlin K8 and mother via telephone regarding the hearing screening protocol and screening results on October 21, 2016.
18. Technical Assistance provided to the teacher and student onsite at West Hamlin Elementary regarding the functioning of the FM system and troubleshooting techniques on October 24, 2016.
19. Technical Assistance provided to the teacher and student onsite at Lincoln County Board of Education and the parent via telephone regarding hearing screening protocols and screening results on October 24, 2016.
20. Technical Assistance provided to the speech language pathologist and student onsite at Duval PK8 regarding the style and functioning of hearing aids on October 24, 2016.
21. Technical Assistance provided to the interpreter onsite at West Hamlin Elementary regarding supplies received for students with FM systems on October 28, 2016.
22. Technical Assistance provided to the teacher of the hearing impaired onsite at Lincoln County High regarding the replacement of a FM system on October 28, 2016.
23. Technical Assistance provided to the Director of Special Education onsite at the Lincoln County BOE regarding the status FM Systems and supplies within the county on October 28, 2016.
24. Technical Assistance provided to the special education teacher onsite at Midway Elementary regarding the status of a student with a hearing impairment and his needs on October 28, 2016.

25. A total of twelve hearing aid checks, five hearing screenings, seven FM system checks, two FM system placements, and twenty consultations were completed.
26. Conducted LDC coaching visits for Cohorts 2 & 3 teachers at Lincoln County HS on October 11, 2016.
27. Met with Leadership Team at West Hamlin for Technical Assistance on October 6, 2016.
28. Provided advice and support to new Lincoln County wellness director on October 18, 2016.
29. Attended Lincoln County drug prevention coalition meeting on October 21, 2016.
30. RESA 2 Special Education Directors' Meeting on October 25, 2016.
31. Regional Gifted PLC Meeting (online) on October 26, 2016.
32. Technical Assistance for WVEIS users.
33. Providing query support for users.
34. Assisting schools with report cards.
35. Assisting schools with scheduling for current year.
36. Assisting counties with State Reports when due.
37. Assisting WVEIS State Staff with daily operations on the AS/400.
38. Maintaining the RESA2 trouble log for phone lines.
39. Providing router support for schools and board offices.
40. Provide on-site WVEIS training in Region 2 schools.
41. Assisted counties with data research.
42. Setup/Support for Virtual Conference meetings.
43. Assisting with the WVEIS Web Base.
44. Keeping RESA2 Sub Systems running.
45. Creating Sequel View's as needed.
46. Supporting WOW User's
47. Supporting RESA2 schools and county offices with State Data Reports.
48. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
49. Restore files as needed.
50. Providing microcomputer technical services to RESA 2 County Contracts.
51. Providing microcomputer technical services to Computer Basic Skills Project.
52. Providing microcomputer technical services to the SUCCESS Project.
53. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
54. Providing warranty repair services for Lenovo Computers.
55. Providing Cisco Router installation, maintenance, and repair service.
56. Providing Cisco Router Firewall configuration.
57. Maintain Windows Server Update Services servers in each school and BOE.
58. Completed 117 Units.

LOGAN:

1. Met with Superintendent and staff to review RESA 2 work within Logan County for the 2016-2017 school year
2. Collaborate with the Curriculum Director and mathematics educators concerning secondary, middle school and elementary math issues
3. Professional Learning Session on PLCs
4. Technical assistance at Omar Elementary with three classroom teachers (strategies and classroom management) on October 6, 2016.

5. Deliver learning school packets and meet with principals at Holden Elementary, Verdunville Elementary, East Chapmanville Elementary, West Chapmanville Elementary, and Hugh Dingess Elementary on October 28, 2016.
6. Technical Assistance provided to the general education teacher and special education teacher onsite at Verdunville Elementary regarding the repaired hearing aid and the benefits of its use on October 6, 2016.
7. Technical Assistance provided to the teacher of the hearing impaired onsite at the Logan County Special Education Office regarding the audioshoe needed for the student at Verdunville Elementary on October 6, 2016.
8. Technical Assistance provided to the speech language pathologist and student onsite at Chapmanville West and the teacher of the hearing impaired via telephone regarding the current functioning of the hearing aids and FM system on October 24, 2016.
9. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding audioshoes needed for a student on October 26, 2016.
10. A total of three hearing aid checks, one FM system check, and four consultations were completed.
11. Participated in Graduation Team meeting at Logan High School on October 13, 2016.
12. Conducted LDC coaching visits for Cohort 3 teachers at Chapmanville MS on October 26, 2016.
13. Conducted LDC coaching visit for Cohort 3 teacher at Man Middle School on October 26, 2016.
14. Participated in Graduation Team meeting at Man High School on October 26, 2016.
15. Provided PLC support at Chapmanville Regional High School on October 27, 2016.
16. Conducted LDC coaching visits for Cohort 3 teachers at Logan Middle School on October 31, 2016.
17. Met with principal Debra Holly and K-4 teachers at Buffalo (Logan) Elementary for technical assistance on October 13, 2016.
18. Provided School Climate Survey technical assistance to Man Middle School on October 10, 2016.
19. RESA 2 Special Education Directors' Meeting on October 25, 2016.
20. Regional Gifted PLC Meeting (online) on October 26, 2016.
21. Technical Assistance for WVEIS users.
22. Providing query support for users.
23. Assisting schools with report cards.
24. Assisting schools with scheduling for current year.
25. Assisting counties with State Reports when due.
26. Assisting WVEIS State Staff with daily operations on the AS/400.
27. Maintaining the RESA2 trouble log for phone lines.
28. Providing router support for schools and board offices.
29. Provide on-site WVEIS training in Region 2 schools.
30. Assisted counties with data research.
31. Setup/Support for Virtual Conference meetings.
32. Assisting with the WVEIS Web Base.
33. Keeping RESA2 Sub Systems running.
34. Creating Sequel View's as needed.
35. Supporting WOW User's
36. Supporting RESA2 schools and county offices with State Data Reports.
37. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
38. Restore files as needed.
39. Providing microcomputer technical services to Computer Basic Skills Project.
40. Providing microcomputer technical services to the SUCCESS Project.

41. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
42. Providing warranty repair services for Lenovo Computers.
43. Providing Cisco Router installation, maintenance, and repair service.
44. Providing Cisco Router Firewall configuration.
45. Maintain Windows Server Update Services servers in each school and BOE.
46. Completed 30 Units.

MASON:

1. Collaborate with the Curriculum Director and mathematics educators concerning secondary, middle school and elementary math issues
2. Professional Learning Session on PLCs
3. Technical Assistance provided to the speech language pathologist onsite at Leon Elementary regarding the hearing screening protocol and the screening results on October 13, 2016.
4. Technical Assistance provided to the speech language pathologist onsite at New Haven Elementary regarding the hearing screening protocol and the screening results on October 13, 2016.
5. Technical Assistance provided to the speech language pathologist onsite at Pt Pleasant Primary regarding the status of high school students needing hearing screenings on October 27, 2016.
6. Technical Assistance provided to a student onsite at Pt Pleasant High and speech language pathologist via telephone regarding the hearing screening protocol and results on October 27, 2016.
7. Technical Assistance provided to students and interpreter onsite at Pt Pleasant HS and teacher of the hearing impaired via telephone regarding the functioning of the hearing aids on October 27, 2016.
8. Technical Assistance provided to the secretary of the Special Education Department onsite at Mason County BOE regarding the creation of a purchase order for a FM system October 27, 2016.
9. Technical Assistance provided to the general education teacher and interpreter onsite at Beale Elementary regarding the fit of the current earmolds and health of the ear on October 27, 2016.
10. Technical Assistance provided to the general education teacher onsite at Leon Elementary regarding the audiometric evaluation results on October 27, 2016.
11. A total of five hearing aid checks, thirty-nine hearing screenings, one FM system check, and eight consultations were completed.
12. Facilitated Becoming a Learning School for full staff at Ashton Elementary on October 21, 2016.
13. Met with all K-6 teachers at Beale Elementary for Technical Assistance on October 4, 2016.
14. Met with principal Walter Raynes at Point Pleasant Intermediate School for Technical Assistance on October 7, 2016
15. Met with PBIS team at Point Pleasant Intermediate School for Technical Assistance on October 11, 2016.
16. Met with Pat Brumfield and some teachers at Beale Elementary for Technical Assistance on October 12, 2016.
17. Met with each of the principals at Leon, Pt. Pleasant Primary School, Pt. Pleasant Jr./Sr. High, Career Center, School for Success, Wahama, and New Haven for Technical Assistance on October 20, 2016.
18. Met with PBIS team and staff at Beale Elementary for Technical Assistance October 21, 2016.
19. Met with PBIS team at Pt. Pleasant Intermediate School for Technical Assistance on October 25, 2016.
20. Met with grade 1 and grade 3 teachers, VP Eshenaur, Prin. Brumfield, and Leadership Team at Beale Elementary for Technical Assistance on October 26, 2016.

21. Met with Principal Raynes at PPIS for Technical Assistance on October 27, 2016
22. Provided advice and support to new Mason County wellness director on October 20, 2016.
23. Provided School Climate Survey technical assistance to Pt. Pleasant Primary School on October 10, 2016.
24. RESA 2 Special Education Directors' Meeting on October 25, 2016.
25. Regional Gifted PLC Meeting (online) on October 26, 2016.
26. Becoming a Learning School Institute at Ashton Elementary on October 21, 2016.
27. Technical Assistance for WVEIS users.
28. Providing query support for users.
29. Assisting schools with report cards.
30. Assisting schools with scheduling for current year.
31. Assisting counties with State Reports when due.
32. Assisting WVEIS State Staff with daily operations on the AS/400.
33. Maintaining the RESA2 trouble log for phone lines.
34. Providing router support for schools and board offices.
35. Provide on-site WVEIS training in Region 2 schools.
36. Assisted counties with data research.
37. Setup/Support for Virtual Conference meetings.
38. Assisting with the WVEIS Web Base.
39. Keeping RESA2 Sub Systems running.
40. Creating Sequel View's as needed.
41. Supporting WOW User's
42. Supporting RESA2 schools and county offices with State Data Reports.
43. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
44. Restore files as needed.
45. Providing microcomputer technical services to RESA 2 County Contracts.
46. Providing microcomputer technical services to Computer Basic Skills Project.
47. Providing microcomputer technical services to the SUCCESS Project.
48. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
49. Providing warranty repair services for Lenovo Computers.
50. Providing Cisco Router installation, maintenance, and repair service.
51. Providing Cisco Router Firewall configuration.
52. Completed 1 Unit.

MINGO:

1. Spoke to WVSP concerning Bomb Threats and possible meeting
2. Collaborate with the Curriculum Director and mathematics educators concerning secondary, middle school and elementary math issues
3. Professional Learning Session on PLCs
4. Attend Gilbert Elementary Leadership Team meeting on October 6, 2016.
5. YEP visit to Gilbert Middle School on October 6, 2016.
6. Meeting with Mark Dean at Gilbert Elementary about Learning Schools and Leadership team on October 13, 2016.

7. Technical Assistance provided to a general education teacher and director of special education via telephone and email regarding the transfer of a FM system to a student at Gilbert Elementary on October 10, 2016.
8. Technical Assistance provided to the teacher of the hearing impaired onsite at Burch PK8 regarding the status of each student with a hearing impairment on October 11, 2016.
9. Technical Assistance provided to a general education teacher, student, and principal onsite at Gilbert Elementary regarding the personal FM system placement, daily maintenance, and expected benefits of the system on October 11, 2016.
10. Technical Assistance provided to the teacher of the hearing impaired onsite at Burch PK8 regarding the status of students with hearing impairments on October 19, 2016.
11. Technical Assistance provided to a student onsite at Mingo Central Comprehensive High regarding her hearing needs and the functioning of the hearing aids on October 19, 2016.
12. Technical Assistance provided to the general education teacher and student onsite at Gilbert Elementary and the Director of Special Education and teacher of the hearing impaired via email regarding the status of the FM system and troubleshooting techniques on October 19, 2016.
13. Technical Assistance provided to the mother and student onsite at Mingo Extended Learning Center regarding a comprehensive audiometric evaluation, the results, and the functioning of hearing aids on October 26, 2016.
14. Technical Assistance provided to a parent via telephone regarding the performance of a hearing aid and the need for a repair on October 31, 2016.
15. A total of one audiological evaluation, four hearing aid checks, one FM system check, one FM system placement, eight consultations, and one report was completed.
16. Attended Mingo County Family Resource Network meeting on October 27, 2016.
17. Provided School Climate Survey technical assistance to Williamson PK-8 on October 10, 2016.
18. RESA 2 Special Education Directors' Meeting on October 25, 2016.
19. Regional Gifted PLC Meeting (online) on October 26, 2016.
20. Technical Assistance for WVEIS users.
21. Providing query support for users.
22. Assisting schools with report cards.
23. Assisting schools with scheduling for current year.
24. Assisting counties with State Reports when due.
25. Assisting WVEIS State Staff with daily operations on the AS/400.
26. Maintaining the RESA2 trouble log for phone lines.
27. Providing router support for schools and board offices.
28. Provide on-site WVEIS training in Region 2 schools.
29. Assisted counties with data research.
30. Setup/Support for Virtual Conference meetings.
31. Assisting with the WVEIS Web Base.
32. Keeping RESA2 Sub Systems running.
33. Creating Sequel View's as needed.
34. Supporting WOW User's
35. Supporting RESA2 schools and county offices with State Data Reports.
36. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
37. Restore files as needed.
38. Providing microcomputer technical services to RESA 2 County Contracts.
39. Providing microcomputer technical services to Computer Basic Skills Project.
40. Providing microcomputer technical services to the SUCCESS Project.

41. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
42. Providing warranty repair services for Lenovo Computers.
43. Providing Cisco Router installation, maintenance, and repair service.
44. Providing Cisco Router Firewall configuration.
45. Maintain Windows Server Update Services servers in each school and BOE.
46. Completed 231 Units.

WAYNE:

1. Collaborated to provide legal services to Wayne County
2. Reschedule a team meeting with Wayne County Central Office
3. Collaborate with the Curriculum Director and mathematics educators concerning secondary, middle school and elementary math issues
4. Learning School discussions with the principals at CK elementary, Kenova elementary, Vinson Middle, CK Middle and Spring Valley High School
5. Professional Learning Session on PLCs
6. Early Literacy School visit to PLCs at Kellogg Elementary on October 12, 2016.
7. Technical Assistance provided to the teacher of the hearing impaired onsite at Lavalette Elementary regarding the needs of students with hearing impairments on October 7, 2016.
8. Technical Assistance provided to the monitoring teacher, teacher of the hearing impaired, and mother onsite at Ceredo Kenova Middle regarding the current functioning of the aids, benefits of use, and the daily care for the hearing aids on October 7, 2016.
9. Technical Assistance provided to the teacher of the hearing impaired onsite at Lavalette Elementary regarding the status of students with hearing impairments on October 17, 2016.
10. Technical Assistance provided to a teacher, mother, and student onsite at Pritchard Elementary regarding the hearing screening protocol and screening results on October 17, 2016.
11. Technical Assistance provided to the special education teacher and student onsite at Tolsia High regarding the fit of the earmold and functioning of the instruments on October 17, 2016.
12. Technical Assistance provided to the teacher of the hearing impaired and teacher of the vision impaired onsite at Lavalette Elementary regarding hearing aid options for those with middle ear dysfunction on October 17, 2016.
13. Technical Assistance provided to a parent and student onsite at RESA 2 regarding the central auditory processing evaluation and the results on October 31, 2016.
14. A total of four hearing aid checks, one central auditory processing evaluation, one hearing screening, seven consultation, and one report was completed.
15. Observed co-teachers at Fort Gay PK-8 on October 5, 2016.
16. Facilitated Co-Teaching in Math/ELA sessions with general education and special education co-teachers at Fort Gay PK-8 on October 24, 2016.
17. Met with Kimberly Hurley at Ceredo Elementary for Technical Assistance on October 11, 2016.
18. Met with Third and Fourth Grade Teachers at Kellogg Elementary for Technical Assistance on October 12, 2016.
19. Met with Principal Hurley and Leadership Team at Ceredo Elementary for Technical Assistance on October 31, 2016.
20. Provided School Climate Survey assistance to Wayne Middle School on October 3, 2016.
21. Attended Wayne Underage Drinking Prevention Coalition meeting on October 4, 2016.
22. Provided School Climate Survey assistance to Buffalo Middle School on October 4, 2016.

23. Provided Learning School resources to Wayne Middle School, Buffalo Middle School, and Wayne High School on October 19, 2016.
24. RESA 2 Special Education Directors' Meeting on October 25, 2016.
25. Regional Gifted PLC Meeting (online) on October 26, 2016.
26. Co-teaching observations at Fort Gay PK-8 on October 3 & 5, 2016.
27. Co-teaching professional learning sessions at Fort Gay PK-8 on October 24, 2016.
28. PBIS Coaching at Buffalo Elementary on October 26, 2016.
29. Technical Assistance for WVEIS users.
30. Providing query support for users.
31. Assisting schools with report cards.
32. Assisting schools with scheduling for current year.
33. Assisting counties with State Reports when due.
34. Assisting WVEIS State Staff with daily operations on the AS/400.
35. Maintaining the RESA2 trouble log for phone lines.
36. Providing router support for schools and board offices.
37. Provide on-site WVEIS training in Region 2 schools.
38. Assisted counties with data research.
39. Setup/Support for Virtual Conference meetings.
40. Assisting with the WVEIS Web Base.
41. Keeping RESA2 Sub Systems running.
42. Creating Sequel View's as needed.
43. Supporting WOW User's
44. Supporting RESA2 schools and county offices with State Data Reports.
45. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
46. Restore files as needed.
47. Providing warranty repair services for Lenovo Computers.
48. Providing Contract Services for Computer Maintenance
49. Providing Cisco Router installation, maintenance, and repair service.
50. Providing Cisco Router Firewall configuration.
51. Completed 4 Units.

SERVICES / MEETINGS:

1. Reviewed and revised Leadership Series
2. Reviewed the Master Plan and the Professional Development Plan for RESA 2
3. Conducted curriculum staff meetings.
4. Crafted collaboratively the Strategic Plan with the RESA 2 staff
5. Completed the OEPA Monitoring Tool and drafted Best Practices
6. Met with Jim Rowe at Ironton, Ohio for Leadership Series
7. Planned the Learning School Packet for school-based PLCs and Leadership Teams.
8. Regional Director's Meeting at RESA 6
9. Met with Dr. Kathy D'Antoni at WVDE concerning Benedum Grant
10. Met with Lydotta Taylor to coordinate grant objectives
11. Meeting to revise the RESA 2 website and newsletter
12. Hired CTE Simulated Workplace coordinator
13. OEPA prep on October 7, 2016.

14. Marshall Reading Cohort meeting on October 13, 2016.
15. Meeting with Trish Lucas and Dee Cockrille about Early Literacy PLCs at Ashton Elementary on October 14, 2016.
16. Attend RESA 2 Curriculum Team meeting on October 14, 2016.
17. Attend RESA/WVDE Collaborative meeting at RESA 7 on October 17, 2016.
18. Meeting with Mandy Flora, RESA 3, to plan collaborative training on Text Sets on October 17, 2016.
19. Attend RESA PD Directors' Meeting at RESA 7 on October 18, 2016.
20. Facilitated initial meeting of RESA 2 Math Task Force on October 19, 2016.
21. Conference call concerning Ken Williams and leadership series planning on October 19, 2016.
22. Marshall Reading Cohort meeting on October 19, 2016.
23. Attend 21st CCLC Multi-state meeting in Chattanooga, TN, grant requirement, on October 23-26, 2016.
24. Attend EPPAC meeting at Marshall University on October 27, 2016.
25. Facilitate RESA 2 Professional Learning Consortium on October 31, 2016.
26. A Sound Foundation presented by Phonak in Atlanta, Georgia October 2 – 5, 2016.
27. Attended/hosted 9th Grade Academy follow-up session facilitated by Dr. Steven Edwards with participating Graduation 20/20 schools at RESA 2 on October 12, 2016.
28. Facilitated Substitute Nurse Training at RESA 2 on October 13, 2016.
29. Facilitated Substitute Teacher Training at RESA 2 on October 13, 2016.
30. Attended RESA Collaborative with WVDE and RESAs at RESA 7 on October 17, 2016.
31. Attended RS3-Graduation 20/20 meeting with RS3s and WVDE at the Robert Mollohan Center on October 18, 2016.
32. Participated in conference call with LDC Cohort 2 SREB trainers and RESA coaches on October 19, 2016.
33. Attended LDC training for Cohort 2 schools with Debra Cullen-SREB on October 20, 2016.
34. RESA 2 Leadership Series at Barboursville Holiday Inn on October 7, 2016.
35. PD on Becoming a Learning School at Roosevelt Elementary on October 21, 2016.
36. RESA 2 workshop on A-F schools and Focus and Support Plans at Barboursville Holiday Inn on October 25, 2016.
37. Handle with Care Conference, October 11-13, 2016, Charleston, WV.
38. Team Nutrition Meeting, October 12, 2016, Charleston, WV.
39. WV State Board of Education meeting, October 12, 2016, Charleston, WV.
40. Governor's Regional Substance Abuse Task Force meeting, October 17, 2016, Huntington, WV.
41. Health Check Webinar, October 26, 2016.
42. CASE Conference (attended) on October 13-14, 2016.
43. RESA Collaborative (attended) on October 17, 2016.
44. RESA Special Education Directors' Meeting on October 20, 2016.