

RESA 2
MONTHLY ACTIVITIES REPORT
 AUGUST 2014

Activity	Cabell	Lincoln	Logan	Mason	Mingo	Wayne	Higher Ed	Outside Agencies
Email	473	465	444	503	878	317	93	497
Phone	459	370	572	511	533	562	31	275
Chat	506	264	547	314	115	258	1	27
School Visits/ Contacts	47	91	51	13	73	19	1	25
Remote Support	1	2		1	1			

PROJECTS:

1. Administrator/Directors Council Meetings.
2. RESA 2 Staff Meetings.
3. Supervision of Unit Meetings.
4. WVEIS Project Implementation.
5. RESA 2 Regional Council Meeting Agenda and Support Materials.
6. RESA 2 Financial Records review.
7. Region 2 Tech Prep Component support.
8. RESA 2 Staff Development Plan implementations.
9. WVEIS facilitation.
10. Computer Repair.
11. Implementation of Plan of Action for Board Goals.
12. WIB Computer Repair Installation Repair.
13. Regional Wellness Project.
14. Plan of Services Monitoring.
15. Math Science Partnership Grant.
16. T.A.H. Project.
17. Energy Education Project.
18. Goal Setting Preparation and Report.
19. Assessment for Learning Project with Logan County.
20. Identification of Grant and funding opportunities.
21. Evaluation of Technology Initiatives.
22. Chemistry and Science Grant Project Supervision.
23. 21st Century Best Practices Project.
24. Technical Assistance Projects in Logan, Mingo and Mason Counties.
25. PLC project with Mason, Logan and Lincoln Counties.
26. Assessment Project.
27. Grant supervision for all grant projects.
28. Oversight of Math, English, Physics, cohorts.
29. Teacher Studio Project.
30. Facilitation of Communication Plan.
31. Regional Bullying Project.
32. Principal Collaboration Project.

33. Technology Services.
34. RESA 2 Teaming Initiatives.
35. RESA "In House" staff Development.
36. Teacher Studio Initiative Supervision.
37. AESA representation on Membership Services Committee and State Liaison.
38. Coordination of bus driver training efforts in R2 counties.
39. Statewide Coordination of WV AEPA contracts and services.
40. Graduate courses.

COUNTY SUPPORT

CABELL:

Executive Director:

1. Salt Rock Elementary site visit on September 4, 2014.
2. Catalyst School teleconference with WVDE, Learning Forward consultant, Cabell County Elementary Supervisor and principals from Salt Rock and Culloden on September 5, 2014.
3. Meeting with Cabell County Title 1 Director on September 12, 2014.
4. Electing at Salt Rock Elementary on September 24, 2014.
5. Collaboration with Salt Rock and Culloden Elementary school principals on September 19, 24, and 26, 2014.
6. Catalyst school meeting with central office staff on September 30, 2014.
7. Collaboration on Graduate 20/20 project throughout the month.

Curriculum & Instruction:

8. Data Notebooks and Data Walls professional learning-Culloden Elementary September 2, 2014.
9. Catalyst School Conference Call with WVDE, Learning Forward, Culloden Elementary, Salt Rock Elementary-September 4, 2014.
10. Conducted a Close Reading Professional Learning at Salt Rock Elementary on September 8, 2014.
11. Attended a Performance Task Workshop at Culloden Elementary on September 11, 2014.
12. Visit with Jennifer Ross-PLC-Richard Lawrence-Salt Rock Elementary-September 12, 2014.
13. Catalyst School meeting with Cabell County Central Office-September 30, 2014.

Computer Repair:

14. Providing microcomputer technical services to Computer Basic Skills Project.
15. Providing microcomputer technical services to the SUCCESS Project
16. Providing warranty repair services for Lenovo Computers.
17. Providing Cisco Router installation, maintenance, and repair service.
18. Providing Cisco Router Firewall configuration.

WVEIS:

19. Technical Assistance for WVEIS users.
20. Providing query support for users.

21. Assisting schools with report cards.
22. Assisting schools with scheduling for current year.
23. Assisting counties with State Reports when due.
24. Assisting WVEIS State Staff with daily operations on the AS/400.
25. Maintaining the RESA2 trouble log for phone lines.
26. Providing router support for schools and board offices.
27. Provide on-site WVEIS training in Region 2 schools.
28. Assisted counties with data research.
29. Setup/Support for Virtual Conference meetings.
30. Assisting with the WVEIS Web Base.
31. Keeping RESA2 Sub Systems running.
32. Creating Sequel View's as needed.
33. Supporting WOW User's
34. Supporting RESA2 schools and county offices with State Data Reports.
35. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
36. Restore files as needed.

Wellness:

37. Attended the Cabell County Tobacco Prevention Coalition's meeting at provided technical assistance regarding starting Raze tobacco prevention chapters in schools on September 29, 2014

Audiology:

38. Technical Assistance provided to a special education supervisor via telephone regarding the distribution of FM systems and the hearing impaired population on September 2, 2014.
39. Technical Assistance provided to teachers onsite at Culloden Elementary regarding the fit and use of a FM system on September 10, 2014.
40. Technical Assistance provided to a teacher of the hearing impaired onsite at Milton Middle School regarding hearing aid batteries and hearing test results on September 10, 2014.
41. Technical Assistance provided to a speech language pathologist and two students onsite at Geneva Kent Elementary School regarding the protocol for ear mold impressions on September 19, 2014.
42. Technical Assistance provided to a teacher of the hearing impaired, speech language pathologist, and teacher at Hite Saunders Elementary School regarding the results of a hearing screening on September 19, 2014.
43. Technical Assistance provided to a student and mother onsite at RESA 2 regarding the audiometric evaluation procedure and test results on September 30, 2014.
44. A total of one assistive listening device checks, one assistive listening device settings, and six consultations and two reports were completed.

Special Education:

45. Planned CPI Initial training for new employees.

School Improvement:

46. Provided Jody Lucas with staffing information for Year 2 of 21st CCLC YEP through September 8, 2014.
47. Worked with Jody Lucas on September 29, 2014 to prepare final purchase orders to encumber 21st CCLC funds

LINCOLN:

Executive Director:

1. Professional Learning collaboration with WVBE on “Becoming a Learning Environment” for Lincoln County central office, administrators, and leadership team on September 4, 2014.
2. Two-day collaboration with Lincoln County HS leadership team on September 22-23, 2014.
3. Collaboration with Rebecca Ferguson on September 19 & 24, 2014.
4. Professional learning/dialogue with RESA staff, Jeff Midkiff and Rebecca Ferguson on September 29, 2014.
5. Meeting with Superintendent Lucas, Jeff Midkiff, and Kim Clayton to plan technical assistance at Duval Pk-8 on September 29, 2014.
6. Collaboration on Graduation 20/20 process throughout the month.

Curriculum & Instruction:

7. Conducted an “ELA Look-Fors” Professional Learning at the Lincoln county Board of Education on September 9, 2014.
8. Project TEIR classroom visits at Hamlin PK-8 by Devona Myers-September 9, 2014
9. Project TEIR classroom visits at Midway Elementary by Devona Myers-September 11, 2014
10. LDC training with Lincoln County High School in Morgantown-September 15-16, 2014
11. WV School Improvement Meeting with Priority Schools-Midway Elementary, Lincoln County High School-September 22-23, 2014
12. Project TEIR Classroom visits at Ranger Elementary by Devona Myers-September 25, 2014
13. Catalyst School Meeting-Hamlin PK-8-September 29, 2014

Computer Repair:

14. Providing microcomputer technical services to RESA 2 County Contracts.
15. Providing microcomputer technical services to Computer Basic Skills Project.
16. Providing microcomputer technical services to the SUCCESS Project.
17. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
18. Providing warranty repair services for Lenovo Computers.
19. Providing Cisco Router installation, maintenance, and repair service.
20. Providing Cisco Router Firewall configuration.
21. Maintain Windows Server Update Services servers in each school and BOE.
22. Completed 34 Units.

WVEIS:

23. Technical Assistance for WVEIS users.
24. Providing query support for users.
25. Assisting schools with report cards.
26. Assisting schools with scheduling for current year.
27. Assisting counties with State Reports when due.
28. Assisting WVEIS State Staff with daily operations on the AS/400.
29. Maintaining the RESA2 trouble log for phone lines.
30. Providing router support for schools and board offices.
31. Provide on-site WVEIS training in Region 2 schools.
32. Assisted counties with data research.
33. Setup/Support for Virtual Conference meetings.
34. Assisting with the WVEIS Web Base.
35. Keeping RESA2 Sub Systems running.
36. Creating Sequel View's as needed.
37. Supporting WOW User's
38. Supporting RESA2 schools and county offices with State Data Reports.
39. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
40. Restore files as needed.

Wellness:

41. Assisted Lincoln County administration with AEPA purchasing information regarding athletic field lighting on September 9, 2014.
42. Attended Lincoln County youth coalition meeting on September 19, 2014.

Audiology:

43. Technical Assistance provided to the speech language pathologist and teachers onsite at Harts PK8 regarding the audiological screening results and recommendations on September 8, 2014.
44. Technical Assistance provided to a parent onsite at Duval PK8 regarding the hearing screening protocol and the screening results on September 10, 2014.
45. Technical Assistance provided to the speech language pathologist and teachers onsite at Midway Elementary School regarding the audiological screening results and recommendations on September 15, 2014.
46. Technical Assistance provided to the speech language pathologist and teachers onsite at Hamlin PK8 regarding the audiological screening results and recommendations on September 17, 2014 and September 18, 2014.
47. Technical Assistance provided to the nurses and teachers onsite at Lincoln County Board of Education PK classes regarding the audiological screening results and recommendations on September 18, 2014.
48. Technical Assistance provided to the speech language pathologist and teachers onsite Lincoln County High School regarding the audiological screening results and recommendations on September 18, 2014.

49. Technical Assistance provided to the mother and a student onsite at Midway Elementary regarding the hearing test results on September 19, 2014.
50. Technical Assistance provided to the speech language pathologist and teachers onsite at West Hamlin Elementary School regarding the audiological screening results and recommendations on September 22, 2014 and September 23, 2014.
51. Technical Assistance provided to the speech language pathologist and teachers onsite at Lincoln County High School regarding the audiological screening results and recommendations on September 23, 2014.
52. Technical Assistance provided to the speech language pathologist and teachers onsite at Duval PK8 regarding the audiological screening results and recommendations on September 24, 2014.
53. Technical Assistance provided to the speech language pathologist and teachers onsite at Harts PK8 regarding the audiological screening results and recommendations on September 25, 2014.
54. Technical Assistance provided to the speech language pathologist and teachers onsite at Guyan Valley Middle School regarding the audiological screening results and recommendations on September 26, 2014.
55. Technical Assistance provided to the speech language pathologist via telephone regarding the daily use expected from a student for a hearing aid and educational recommendations on September 26, 2014.
56. Technical Assistance provided to the speech language pathologist and teachers onsite at Ranger Elementary regarding the audiological screening results and recommendations on September 29, 2014.
57. A total of one hearing aid check, one audiological evaluation, 656 hearing screenings, consultations, and one report was completed.

Special Education:

58. Attended the Positive Behavioral Support Team Meetings for Lincoln County High School on September 11, 2014
59. Facilitated CPI Key Point Refresher Training Session for 20 Lincoln County staff members on September 29, 2014 at the Lincoln County Board of Education.

LOGAN:

Executive Director:

1. FAST Team meeting on September 18, 2014.
2. Collaboration with principals and central office staff on professional learning opportunities throughout the month.

Curriculum & Instruction:

3. Conducted a Lesson Planning Professional Learning at Holden Elementary on September 4, 2014.
4. Conducted IPI observations at Holden Elementary on September 11, 2014.
5. LDC training with Man High School in Morgantown-September 15-16, 2014
6. Conducted Performance Task training at Holden Elementary on September 22, 2014.

7. Conducted IPI data talks at Holden Elementary on September 22, 2014.
8. Conducted Text-Mapping at Chapmanville Middle on September 22, 2014.
9. Met with teachers to discuss data notebooks during planning times on September 22, 2014.
10. WV School Improvement Meeting with Priority Schools-Buffalo Elementary, Man High School, Chapmanville Regional High School, Logan High School-September 22-23, 2014

Special Education:

11. Held teleconference Positive Behavioral Support Team Meetings for Chapmanville Middle School on September 12 and 26, 2014.
12. Attended FAST team meeting and Regional Council Meeting at Ralph R. Willis Vocational Center on September 18, 2014.
13. Presented Collaborative Teaching Strategies to Chapmanville Regional High School on September 29, 2014.

Computer Repair:

14. Providing microcomputer technical services to Computer Basic Skills Project.
15. Providing microcomputer technical services to the SUCCESS Project.
16. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
17. Providing warranty repair services for Lenovo Computers.
18. Providing Cisco Router installation, maintenance, and repair service.
19. Providing Cisco Router Firewall configuration.
20. Maintain Windows Server Update Services servers in each school and BOE.
21. Completed 45 Units.

WVEIS:

22. Technical Assistance for WVEIS users.
23. Providing query support for users.
24. Assisting schools with report cards.
25. Assisting schools with scheduling for current year.
26. Assisting counties with State Reports when due.
27. Assisting WVEIS State Staff with daily operations on the AS/400.
28. Maintaining the RESA2 trouble log for phone lines.
29. Providing router support for schools and board offices.
30. Provide on-site WVEIS training in Region 2 schools.
31. Assisted counties with data research.
32. Setup/Support for Virtual Conference meetings.
33. Assisting with the WVEIS Web Base.
34. Keeping RESA2 Sub Systems running.
35. Creating Sequel View's as needed.
36. Supporting WOW User's
37. Supporting RESA2 schools and county offices with State Data Reports.
38. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
39. Restore files as needed.

Wellness:

40. Collaborated with Man Middle School and Man High School to implement ICE Collaborative drug prevention initiative on August 8, 2014.
41. Assisted Logan County administration with AEPA purchasing information regarding athletic field turf on September 4, 2014.

Audiology:

42. Technical Assistance provided to the teacher of the hearing impaired onsite at Logan Middle School in the parking lot regarding FM system repair to be sent to Phonak on September 3, 2014.
43. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding the lesson plans required on September 23, 2014.
44. Technical Assistance provided to the teacher of the hearing impaired via telephone regarding the Medicaid policy for replacement hearing aids on September 3, 2014.
45. A total of three consultations were completed.

MASON:

Executive Director:

1. Collaboration on Graduation 20/20 project throughout the month.

Curriculum & Instruction:

2. Project TEIR classroom visits at Ashton Elementary by Devona Myers-September 18, 2014.
3. MDC technical assistance visit to Point Pleasant Jr. Sr. High School by Amy Messinger-September 23, 2014.
4. Literacy Design Collaborative technical assistance at Point Pleasant Jr. Sr. High by Brenda Stevenson –September 25, 2014.

Computer Repair:

5. Providing microcomputer technical services to RESA 2 County Contracts.
6. Providing microcomputer technical services to Computer Basic Skills Project.
7. Providing microcomputer technical services to the SUCCESS Project.
8. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
9. Providing warranty repair services for Lenovo Computers.
10. Providing Cisco Router installation, maintenance, and repair service.
11. Providing Cisco Router Firewall configuration.
12. Completed 4 Units.

WVEIS:

13. Technical Assistance for WVEIS users.
14. Providing query support for users.
15. Assisting schools with report cards.
16. Assisting schools with scheduling for current year.
17. Assisting counties with State Reports when due.
18. Assisting WVEIS State Staff with daily operations on the AS/400.
19. Maintaining the RESA2 trouble log for phone lines.
20. Providing router support for schools and board offices.
21. Provide on-site WVEIS training in Region 2 schools.
22. Assisted counties with data research.
23. Setup/Support for Virtual Conference meetings.
24. Assisting with the WVEIS Web Base.
25. Keeping RESA2 Sub Systems running.
26. Creating Sequel View's as needed.
27. Supporting WOW User's
28. Supporting RESA2 schools and county offices with State Data Reports.
29. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
30. Restore files as needed.

Wellness:

31. Provided technical assistance to the school health nurses regarding substitute nurse procedures on September 10, 2014

Audiology:

32. Technical Assistance provided to speech language pathologists and teachers onsite at Point Pleasant Primary regarding the audiological screening results and recommendations on September 4, 2014.
33. Technical Assistance provided to speech language pathologists and teachers onsite at Point Pleasant Primary regarding the audiological screening results and recommendations on September 5, 2014.
34. Technical Assistance provided to speech language pathologists and teachers onsite at Point Pleasant Primary regarding the audiological screening results and recommendations on September 11, 2014.
35. Technical Assistance provided to the school nurse and principal via telephone regarding the audiological records of a student on September 19, 2014.
36. A total of 171 screenings and ten consultations were completed.

School Improvement:

37. Continued to communicate with Mr. Don Bower, Principal, Leon Elementary, throughout September, regarding an upcoming ½ day professional learning session on SMART Goals for staff on October 17, 2014.

Special Education:

38. Observed Co-Teachers at Beale Elementary and Point Pleasant Intermediate School on September 15, 2014.

MINGO:

Executive Director:

1. Solution building for CCLC program at Gilbert Middle School throughout the month.
2. Collaboration on Graduation 20/20 project throughout the month.
3. Collaboration with principals and central office staff on CCLC project.
4. Principal presentation in Mingo County on AEPA on September 18, 2014.

Curriculum & Instruction:

5. IPI data collections at Gilbert Elementary on September 3, 2014
6. IPI Overview Professional Learning at Gilbert Elementary on September 3, 2014
7. MDC technical assistance visit to Mingo Central Comprehensive High School by Amy Messinger-September 18-19, 2014
8. LDC technical assistance at Mingo Central High School by Brenda Stevenson September 22, 2014
9. LDC technical assistance at Tug Valley High School by Brenda Stevenson September 23, 2014
10. IPI data collections at Williamson PK8 on September 23, 2014

Computer Repair:

11. Providing microcomputer technical services to RESA 2 County Contracts.
12. Providing microcomputer technical services to Computer Basic Skills Project.
13. Providing microcomputer technical services to the SUCCESS Project.
14. Provided microcomputer technical services to West Virginia Microcomputer Education Networks in (WVMEN) vocational schools.
15. Providing warranty repair services for Lenovo Computers.
16. Providing Cisco Router installation, maintenance, and repair service.
17. Providing Cisco Router Firewall configuration.
18. Maintain Windows Server Update Services servers in each school and BOE.
19. Completed 411 Units.

WVEIS:

20. Technical Assistance for WVEIS users.
21. Providing query support for users.
22. Assisting schools with report cards.
23. Assisting schools with scheduling for current year.
24. Assisting counties with State Reports when due.
25. Assisting WVEIS State Staff with daily operations on the AS/400.
26. Maintaining the RESA2 trouble log for phone lines.

27. Providing router support for schools and board offices.
28. Provide on-site WVEIS training in Region 2 schools.
29. Assisted counties with data research.
30. Setup/Support for Virtual Conference meetings.
31. Assisting with the WVEIS Web Base.
32. Keeping RESA2 Sub Systems running.
33. Creating Sequel View's as needed.
34. Supporting WOW User's
35. Supporting RESA2 schools and county offices with State Data Reports.
36. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
37. Restore files as needed.

Wellness:

38. Released press release for student recruitment at 21st Century Learning Centers on September 18, 2014.
39. Provided professional learning session to 21st Century Learning Center staff at Gilbert Middle School on September 22, 2014.
40. Provided professional learning session to 21st Century Learning Center staff at Williamson PK-8 School on September 23, 2014.

Audiology:

41. Technical Assistance provided to the speech language pathologist and teachers onsite at Burch PK4 regarding the audiological screening results and recommendations on September 3, 2014.
42. Technical Assistance provided to the speech language pathologist and teachers onsite at Burch PK4 regarding the audiological screening results and recommendations on September 9, 2014.
43. Technical Assistance provided to a student and teacher of the hearing impaired onsite at Gilbert Middle School regarding the basics of auditory processing disorders on September 11, 2014.
44. Technical Assistance provided to the speech language pathologist, teacher of the hearing impaired, and classroom teacher onsite at Gilbert Elementary School regarding the daily listening checks and teaching strategies for a child with a hearing impairment on September 12, 2014.
45. Technical Assistance provided to the teacher of the hearing impaired onsite at the Mingo County Extended Learning Center regarding the current database and letter notifications on September 12, 2014.
46. A total of 81 screenings and eleven consultations were completed.

School Improvement:

47. Visited Williamson PK8 on September 4, 2014 and conducted the orientation session.
48. Completed interviews and hiring for the 21st CCLC programs.
49. Held Lync meeting on September 9, 2014 to plan with Robin Ellis, YEP Liaison, for the 2014-15 program.
50. Visited Gilbert MS after school sessions on September 15 and September 17, 2014; observed enrichment portion, conducted interviews with CCLC staff, and provided report to RESA 2 Executive Director.
51. Visited Gilbert MS on September 30, 2014 and dealt with personnel issues.

WAYNE:

Executive Director:

1. Collaboration on STEM funding/stipends/grants for lead teacher on Project Lead the Way.
2. Collaboration on math grant opportunity on September 26, 2014.

Curriculum & Instruction:

3. Wayne County PD on Math III Unit 2 by Devona Myers-September 5, 2014
4. IPI data collections at CK Middle on September 24, 2014
5. IPI data collections at Wayne Middle on September 25, 2014.
6. WV School Improvement Meeting with Priority Schools-East Lynn Elementary, Wayne Middle-September 22-23, 2014
7. IPI-East Lynn Elementary-September 30, 2014

Computer Repair:

8. Providing warranty repair services for Lenovo Computers.
9. Providing Contract Services for Computer Maintenance
10. Providing Cisco Router installation, maintenance, and repair service.
11. Providing Cisco Router Firewall configuration.
12. Completed 3 Units.

WVEIS:

13. Technical Assistance for WVEIS users.
14. Providing query support for users.
15. Assisting schools with report cards.
16. Assisting schools with scheduling for current year.
17. Assisting counties with State Reports when due.
18. Assisting WVEIS State Staff with daily operations on the AS/400.
19. Maintaining the RESA2 trouble log for phone lines.
20. Providing router support for schools and board offices.
21. Provide on-site WVEIS training in Region 2 schools.
22. Assisted counties with data research.
23. Setup/Support for Virtual Conference meetings.
24. Assisting with the WVEIS Web Base.
25. Keeping RESA2 Sub Systems running.
26. Creating Sequel View's as needed.
27. Supporting WOW User's
28. Supporting RESA2 schools and county offices with State Data Reports.
29. Back up files and end of calendar year for Finance and Student Data at end of fiscal year.
30. Restore files as needed.

Wellness:

31. Provided technical assistance to Tolsia High School regarding Safe and Supportive School Behavior Coach on September 19, 2014.
32. Attended Wayne County Underage Drinking Prevention Coalition meeting on September 3, 2014..

Audiology:

33. Technical Assistance provided to a teacher of the hearing impaired and student onsite at Spring Valley High School regarding a student's performance and moisture damage related issues experienced using loaned hearing aids on September 10, 2014.
34. Technical Assistance provided to the speech language pathologist onsite at Pritchard Elementary regarding the audiological screening protocols, screening results, and recommendations on September 16, 2014.
35. Technical Assistance provided to a teacher of the hearing impaired and student onsite at Spring Valley High School regarding the placement of a repaired hearing aid and the options available to assist with preventing moisture damage on September 19, 2014.
36. Technical Assistance provided to a teacher of the hearing impaired and teacher onsite at Crum Middle School regarding the earmold and daily listening checks for a student on September 16, 2014.
37. Technical Assistance provided to a teacher of the hearing impaired via telephone and email regarding the placement of a repaired hearing aid and the options available to assist with preventing moisture damage on September 30, 2014.
38. A total of three hearing aid checks, thirty hearing screenings, and five consultations were completed.

Special Education:

39. Discussed Co-Teaching Support.

SERVICES / MEETINGS:

Executive Director:

1. AEPA bid extension work on September 2, 2014.
2. Curriculum team meeting on September 5, 2014.
3. Participation in the statewide RESA meeting on September 8, 2014.
4. Meeting in Morgantown at State OSP meeting with WVDE OSP director on September 8, 2014
5. Support meetings with staff on September 11, 2014.
6. Participation in the AESA National Executive Council in Arlington, Virginia on September 15-17, 2014.
7. Regional Council meeting in Logan on September 18, 2014.
8. Attendance at the WVDE School Improvement meeting on September 22-23, 2014.
9. Catalyst School meeting on September 25, 2014.
10. Attendance at WVASA meeting in Morgantown on September 26, 2014.

11. RESA FAST Team meeting on September 29, 2014.
12. Collaboration with Rebecca King and Paula Fields on Community Health Grant with submission on October 1, 2014.
13. Collaboration throughout September with RESA 2 superintendents.

Curriculum & Instruction:

14. Conducted Instructional Coaches Collaboration Meeting at RESA 2 on September 9, 2014.
15. Attended "Becoming a Learning School" book study at RESA 2 on September 10, 2014.
16. Attended LDC training in Morgantown on September 15-16, 2014.
17. Attended Program Development meeting at RESA 8 on September 18, 2014.
18. Attended Kelly Gallagher's training in Harper's Ferry on September 19, 2014.
19. Attended Professional Learning Consortium at RESA 2 on September 29, 2014.
20. Catalyst School Conference Call with WVDE, Learning Forward, Culloden Elementary, Salt Rock Elementary-September 4, 2014
21. 21st CCLC meeting-September 5, 2014
22. Curriculum Team Meeting-September 5, 2014
23. Project TEIR with Devona Myers and Janice Clary at RESA 2 on September 6, 2014
24. Common Sense Media-Professional Learning Opportunity for Instructional Coaches-September 9, 2014
25. Instructional Coaches Meeting-September 9, 2014
26. Becoming a Learning School Book Study for Focus School Principals-September 10, 2014
27. Substitute Teacher Face to Face training-September 11, 2014
28. Smarter Balanced Performance Tasks with Lenora Richardson-Culloden Elementary-September 11, 2014
29. 21st CCLC meeting – September 12, 2014
30. LDC training in Morgantown with SREB and WVDE-September 15-16, 2014
31. Math Design Collaborative Training in Morgantown with SREB and WVDE by Mary McClure-September 15-16, 2014
32. Math Design Collaborative Training in Morgantown with SREB and WVDE by Amy Messinger-September 15-16, 2014
33. Professional Development Directors Meeting at RESA 8-September 18, 2014
34. Kelly Gallagher Professional Learning Training-September 19, 2014
35. WV School Improvement Meeting in Morgantown with Priority Schools –September 22-23, 2014
36. Literacy Design Collaborative and Math Design Collaborative Professional Development Day for Cohort 1-technical assistance by Brenda Stevenson and Amy Messinger-September 26, 2014
37. Catalyst School Meeting with Hamlin PK-8-September 29, 2014
38. Professional Learning Consortium Meeting-September 29, 2014
39. FAST Team meeting-September 29, 2014
40. Catalyst School Meeting with Cabell County Central Office-September 30, 2014

Special Education:

41. Attended the 2014-2015 Fall Special Education Office of Special Programs Conference at the Waterfront Hotel on September 8-10, 2014.
42. Facilitated the Leadership Cadre (Leading Today for a Better Tomorrow) for School Administrators and Leadership teams at Heritage Farms on September 16, 2014

43. Facilitated both the County Pre K Coordinators and the County Special Education Directors' Meeting at RESA 2 on September 17, 2014
44. Coordinated the Pre-School Workshop that focused on the Child Outcome Summary Form on September 19, 2014
45. Coordinated both the Policy 2419 Overview and Eligibility Determination informational sessions at SVCTC on September 22 and 23, 2014.
46. Facilitated the Leadership Cadre (Leading Today for a Better Tomorrow) for District Administrators and Leadership teams at Heritage Farms on September 30, 2014

WVEIS:

47. WVDE Conference Call on September 14, 2014.
48. Forms Print Training on September 24-25, 2014.
49. WVDE/RESA's Meeting on September 25, 2014.

Wellness:

50. Office of Child Nutrition Regional School Wellness Meeting, September 15, 2014, Bridgeport, WV.
51. Office of Child Nutrition Food Service Directors Meeting, September 16-17, 2014, South Charleston, WV.
52. WV Sexual Violence Prevention Toolkit Training, September 25, 2014, Bridgeport, WV.

School Improvement:

53. Participated in the RESA 2 strategic plan editing session on September 5, 2014.
54. Led CCLC YEP Team planning meeting September 5, 2014.
55. Finalized edits to the RESA 2 strategic plan on September 8, 2014.
56. Served on RESA 2 interview teams for TAS position on September 12, 2014 and for the Secretary III position on September 26, 2014.
57. Attended OEPA training on September 10, 2014 at Embassy Suites in Charleston; RESA staff invited to this final day as a way to prepare us to help counties/schools prepare for school-based OEPA visits.
58. Attended the 1st of 4 leadership cadre sessions on September 16, 2014 at Heritage Farms.
59. Attended RESA 2 FAST Team meeting on September 29, 2014.
60. Worked with Dr. Kristi James, RESA 2 Special Education Director, throughout the first couple of weeks in September on the upcoming series of four, one-day training sessions to support the work of School Leadership Teams and Collaborative Teams (PLCs) and the second cadre focused on central office administrators and supervisors.
61. Designed and sent the September Corwin eLibrary invitation to RESA 2 principals on September 12, 2014.
62. Attended 21st CCLC Multi-State Conference held in Louisville KY on September 22-25, 2014.
63. Contacted Justin Boggs, WVDE School Improvement Specialist, on September 29, 2014 to discuss preliminary plans for Bright Bytes' Early Warning System Training; 3, 2-hour sessions will be held for RESA 2 region on October 29, 2014.

Audiology:

NP = noise protection

AC = acoustic immittance

SCG = hearing screening guidelines

SCP = hearing screening procedures

OM = otitis media

AE/D = audiological evaluation/diagnosis

CA = classroom acoustics

RP= referral procedures

CAPD= central auditory processing disorder

CI= cochlear implants

ALD= assistive listening devices