



MINUTES
STATE OF WEST VIRGINIA

A regular meeting of the Regional Education Service Agency 2 Regional Council was held Wednesday, August 20, 2014 beginning at 3:00 p.m. at the new Transportation Complex, Cabell County. Superintendent Bill Smith presided.

Those attending:

Cabell:	Bill Smith, Karen Nance
Lincoln:	Patricia Lucas, Steve Priestley
Logan:	Phyllis Doty, Pat Joe White
Mason:	Suzanne Dickens, Dale Shobe
Mingo:	Rob Bobbera, Mark Colegrove
Wayne:	Sandra Pertee, Trey Morrone
At Large:	Jason Browning, Jeff Midkiff, Vickie Smith
WV State Dept.:	Clayton Burch, Betty Jo Jordan
State BOE:	Lloyd Jackson, Jason Butcher
Marshall:	Missy Reed
RESA 2:	Dee Cockrille, Leslie Tyree, Rachel Bias, Keith Dalton, Sandy Angius, Charlie Pitts
Guests:	Junior Amburgey, Larry Wright, Phyllis Adkins

Approval of Minutes

Mr. Browning moved to approve the minutes of the June 25, 2014 regular meeting of the RESA 2 Regional Council; Mr. Priestley seconded the motion; unanimously approved.

Recognition of New Membership

Dr. Cockrille welcomed new council members and all attendees introduced themselves.

Delegations/Presentations

1. Recognition of Service: Dr. Cockrille recognized Phyllis Adkins, Logan County Board Member and former RESA Council Chairperson, for her 17 years of dedication to the RESA 2 Council, county school systems, and RESA 2 Staff. Numerous council members expressed appreciation to Ms. Adkins for her diligence and years of support. Ms. Tyree announced the establishment of a four-year scholarship, in Ms. Adkins name, for students achieving excellence in education.

Delegations/Presentations (continued)

2. WV Professional Learning Model: Ms. Betty Jo Jordan, Executive Assistant, WVDE presented a PowerPoint detailing the new WV Professional Learning Model highlighting the following: Cycle of continuous improvement, high expectations coupled with coaching, improved student learning, curriculum/assessment/policy alignment, use of time and how to balance it, catalyst schools, the role of support from RESA and WVDE. She also stated that the WVDE is hiring a full-time coordinator for professional development.

Old Business

1. AEPA Update – Dr. Cockrille gave a report regarding second quarter reflecting sales and savings for each county.
2. Contacts by County for 2013-2014 – Dr. Cockrille disseminated a chart showing total number of contacts by county for last year. The following chart is a representation of the county contacts for 2013-2014.

County	Cabell	Lincoln	Logan	Mason	Mingo	Wayne	Higher Ed	WVDE
Email	5,581	3,410	5,172	3,816	6,837	4,445	814	3,490
Phone	4,285	3,525	5,158	4,246	6,181	4,715	309	1,908
RESA Chat	3,494	1,693	3,570	3,208	648	631	3	450
School Contact / Visits	307	795	886	254	1,564	287	40	168
Remote Support	4	12	17	2	15			
TOTALS	13,671	9,435	14,803	11,526	15,245	10,078	1,166	6,016
GRAND TOTAL	81,940 interactions							

New Business

1. Selection of Financial Audit Firm – Announcement of the selection of Fyfe Jones to conduct the financial audit. The cost of the audit is \$12,480.00 for three years.
2. HS Business Plan Competition – HS Business Plan competition Rules and Regulations for 2014-2015 were included in the council packets. The competition finals will be held on March 21, 2015 at the WVU Erickson Alumni Center.

Action Items

Upon the recommendation of the Executive Director, Mr. Browning moved to approve the consent items 1-5 and 7 as presented; Mr. Priestley seconded the motion; unanimously approved.

1. Supplements - Approved the following Supplements.

A.	Technical Assistance Support Specialist	\$200,000.00
B.	Catalyst Schools	\$ 20,000.00
2. Transfers – None.
3. Travel Request - Approved the travel request of Dee Cockrille to attend the AEPA National Executive Council & AESA National Council Meeting, November 30-December 6, 2014 in San Diego, CA. Funding Source: AEPA
4. Travel Request - Approved the travel request of Tammy Stowers to attend the AESA National Council Meeting, December 3-6, 2014 in San Diego, CA. Funding Source: General RESA
5. Resignation - Accepted the resignation of Betty “Kim” Adkins as RESA 2 Secretary III effective July 10, 2014.
6. Meeting Schedule – Ms. Dickens moved to approve Option A as the Regional Council meeting schedule for 2014-2015; Ms. Pertee seconded the motion; unanimously approved.
7. Travel Guidelines - Approved the revised travel regulations for inclusion in the RESA 2 Handbook effective July 1, 2014.
8. Election of WVASA Executive Committee Member – Ms. Dickens moved to elect Mr. Rob Bobbera as the RESA 2 WVASA Executive Committee representative to serve September 1, 2014 through August 31, 2015; Mr. Shobe seconded the motion; unanimously approved.
9. Election of WVSBA Representative – Ms. Dickens moved to elect Trey Morrone as the RESA 2 representative to WVSBA to serve September 1, 2014 through August 31, 2015; Mr. Browning seconded the motion; unanimously approved.
10. Election of Chairperson – Mr. Marrone moved to elect Mr. Bill Smith as the Chairperson for the RESA 2 Regional Council to serve September 1, 2014 through August 31, 2015; Mr. Browning seconded the motion; unanimously approved.
11. Election of Vice-Chairperson - Ms. Lucas moved to elect Mr. Jeff Midkiff as the Vice-Chairperson for the RESA 2 Regional Council to serve September 1, 2014 through August 31, 2015; Ms. Dickens seconded the motion; unanimously approved.

Informational Items

Members of the RESA 2 Regional Council and/or the Executive Director may request discussion of any Informational Item.

1. RESA 2 Preliminary Financial Report – Copies of the report are included in the council packet.
2. RESA 2 Staff Reports - Dr. Cockrille stated written monthly reports are included in council packets.

AEPA: Mr. Dalton gave an update regarding AEPA and the RESA 2 “Rock the Region” campaign currently under way. He disseminated flyers highlighting the current focus on technology, turf, and the RESA 2 School Savings Bulletin which will be disseminated to schools.

Leadership Cadre: Dr. Angius shared information regarding the 2014-2015 Leadership Cadre: Leading Today for a Better Tomorrow, a series of four workshops to be held throughout the year that will explore how administrators work as a team to support the development of professional learning teams and implement a distributed model of leadership.

Continuous School Improvement Website: Dr. Angius demonstrated the RESA 2 Continuous School Improvement web portal. She shared with council members what is currently available and our vision for what will be included when the site is completed. Dr. Angius indicated the web portal will be interactive and will continuously be updated with new strategies and resources for teachers.

Reports

1. State Department Report –
Mr. Jackson reported on the following:
 - New State Superintendent will be starting soon
 - Several vacancies at the state level to fill
 - RESA 2 Counties OEPA audit will be January 12-February 12, 2015.
 - A-F Grading
 - Policy 5100 / 5202 – on comment
 - CAEP standards
 - PD plan – Governor’s Taskforce submitting a comprehensive reportMr. Burch discussed the policy currently on comment regarding the framework for reading for children age birth to third grade.
2. W.V.A.S.A. Report – Mr. Smith reported the next meeting will be August 29, 2014 at the Wyngate in Bridgeport, WV. Agenda items will include support for new superintendents and setting the calendar for the year.
3. W.V.S.B.A. Report – The next meeting will be held September 12-13, 2014 in Charleston.

Reports (continued)

4. Marshall University Report – Ms. Reed discussed the renovations being conducted at Jenkins Hall; they have 210 incoming freshmen in the college of education; during the Weekend of Welcome for incoming freshmen they are “stuffing” backpacks to be donated to needy students; MU is seeking a new Associate Director of Clinical Services; and the restructuring of the college of education in merging the Huntington and South Charleston campuses.
5. Superintendents’ Advisory Council – Mr. Smith reported this initiative has been placed on hold until the new state superintendent arrives.
6. WV Board of Education – Discussed under the WVDE report.
7. Superintendent’s Report Out-Special Initiatives
 - Mr. Jeff Smith disseminated a flyer and spoke briefly regarding Cabell County’s upcoming two-day institute on Expeditionary Learning Midwest Regional Institute: Common Core State Standards: Literacy Instructional Shifts and Practices that work which will be held September 15-16 at the Transportation Complex.
 - Ms. Pertee shared that a team from the National Department of Labor and the WV Department of Education visited Tolsia HS to view the Carpentry Simulated Workplace class that was recently recognized nationally.

Announcements

1. August 19-20, Substance Abuse Center Planning Meeting, Dunbar.
2. August 21, Catalyst School Planning Meeting, RESA 2.
3. August 21, County Special Education Director’s Meeting, RESA 2.
4. August 21, County Pre-K Coordinator’s Meeting, RESA 2.
5. August 21, PBIS Team Meeting, Pt. Pleasant Intermediate.
6. August 21-22, ASSIST Suicide Prevention Training, Charleston.
7. August 23, RESA PD Director’s Meeting, RESA 7.
8. August 23, Regional CPI Training (Pre-K), RESA 2.
9. August 23, Regional Medicaid Meeting, RESA 2.
10. August 25-26, Substance Abuse Center Planning Meeting, Dunbar.
11. August 25, Professional Learning Consortium Meeting, RESA 2.
12. August 25, PBIS Team Meeting, Buffalo Middle School.
13. August 26, CCLC Orientation Meeting, Mingo Board of Education.
14. August 26, WV Policy 2419 Revised Meeting, RESA 2.
15. August 27, WVDE Eligibility Determination Workshop, RESA 2.
16. August 27, PBIS Team Planning Meeting, Chapmanville Middle School.
17. August 28, PBIS Refresher Coaches Training, RESA 3.
18. September 1, Labor Day, RESA 2 Office closed.
19. September 2, PBIS team Meeting, Man High School.
20. September 4, Lesson Planning PD, Holden Elementary School.
21. September 8-10, WVDE OSP Fall Conference, Morgantown.
22. September 9, Common Sense Media/Instructional Coaches Meeting, RESA 2.

Announcements (continued)

23. September 11, IPI, Holden Elementary.
24. September 11, Substitute In-Person Meeting/Testing, RESA 2.
25. September 11, PBIS Team Meeting, Lincoln County High School.
26. September 14-16, AESA Council Meeting, Washington, DC.
27. September 15, PBIS Team Meeting, Buffalo Middle School.
28. September 15-16, LDC / MDC Training, Charleston.
29. September 16, IPI, Buffalo Middle School.
30. September 16, Leadership Cadre Session 1, Heritage Farms.
31. September 16, PBIS Team Meeting, Pt. Pleasant Intermediate.
32. September 17, IPI, Wayne Elementary.
33. September 17, County Special Education Director's Meeting, RESA 2.
34. September 17, County Pre-K Coordinator's Meeting, RESA 2.
35. September 18, IPI Data Collection, Gilbert Elementary.
36. September 18, RESA PD Director's Meeting, RESA 8.
37. September 19, Kelly Gallagher Training, RESA 8.
38. September, Catalyst School support throughout the month.
39. September, CCLC afterschool sites open four days per week.

General Discussion

1. Council Member Discussion - None
2. Executive Director Discussion
Dr. Cockrille comments on the following:
 - MDC/LDC Update – included in council packet.
 - New PD Model –collaborating with the Office of Special Programs on a new special education model which will allow RESA 2 to have three staff members working with special education needs in the region.
 - YEP Summer Program – description of summer PBL work at Gilbert Middle and Williamson Pk-8.

Next Meeting

The next regularly scheduled meeting of the RESA 2 Regional Council will be held on Thursday, September 18, 2014 beginning at 10:00 a.m. in Logan County, Logan, WV.

Adjournment

There being no further business, Mr. Browning moved to adjourn; Mr. Priestley seconded the motion; unanimously approved.

Dee Cockrille, Secretary
RESA 2 Regional Council

RESA 2 REGIONAL COUNCIL

2014-2015 MEETING SCHEDULE

DATE	TIME	LOCATION
AUGUST 20, 2014 (Wednesday)	3:00 p.m.	Cabell County
SEPTEMBER 18, 2014 (Thursday)	10:00 a.m.	Logan County
OCTOBER 16, 2014 (Thursday)	3:00 p.m.	Lincoln County
DECEMBER 18, 2014 (Thursday)	10:00 a.m.	Lync
FEBRUARY 19, 2015 (Thursday)	3:00 p.m.	Lync
MARCH 26, 2015 (Thursday)	10:00 a.m.	Lync
MAY 21, 2015 (Thursday)	3:00 p.m.	Wayne County

SCHEDULE: RESA 2 Regional Council Meetings will be held the third Thursday of the month with the exception of August and March. Specific meeting information will be announced monthly.