

*Regional Education
Service Agencies*

RESA

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MINUTES
STATE OF WEST VIRGINIA

A regular meeting of the Regional Education Service Agency 2 Regional Council was held Thursday, December 18, 2014 beginning at 10:00 a.m. via Lync. Chairperson Bill Smith presided.

Those attending:

Cabell:	Bill Smith, Karen Nance
Lincoln:	Steve Priestley
Logan:	Pat Joe White
Mason:	Suzanne Dickens, Dale Shobe
Mingo:	Rob Bobbera
Wayne:	Trey Morrone
At Large:	Jeff Midkiff
WV State Dept.:	Clayton Burch, Jason Butcher
State BOE:	Lloyd Jackson
Marshall:	No representative
RESA 2:	Dee Cockrille, Jody Lucas, Rachel Bias, Charlie Pitts
Guests:	Jack Cullen

Approval of Minutes

Ms. Nance moved to approve the minutes of the October 16, 2014 regular meeting and the November 25, 2014 special meeting of the RESA 2 Regional Council; Mr. Morrone seconded the motion; unanimously approved.

Delegations/Presentations

1. Recognition of Service – Dr. Cockrille offered congratulations to Ms. Dickens on her upcoming retirement and expressed appreciation for her years of service to RESA 2 and the Region 2 school systems. Council members offered best wishes to Ms. Dickens.

Old Business

1. Shared Services: Survey Results – Dr. Cockrille shared the results of the online survey as well as the Superintendents' meeting discussing feasible shared services. It was determined that the focus should be on Behavioral Therapy and Occupational Therapy. She also shared information regarding the estimated salaries for these positions as well as the number of students from each county currently being served through OT services. Implementation plans were forwarded to Special Education Directors for a workable plan. She indicated this item will be placed on the agenda in February for action.

Old Business (continued)

2. OT Alternative Approaches – Dr. Cockrille shared that during the AESA National Conference she met with two vendors regarding online services for OT, Presence Learning and Tiny Eye. She also met with Tiny Eye earlier this week to review the options available to meet the needs of the students in Region 2. She indicated Wayne County currently has Occupational & Physical Therapists together, however, with recent changes to the guidelines this option may not be possible. It is recommended that this item be discussed with county special education directors to determine next steps.
3. AEPA Third Quarter Report – Dr. Cockrille indicated sales/savings for third quarter are included in council member packets. She also stated that she is in the process of signing new vendor contracts as well as extensions. Please remember when ordering to ask the vendor for the AEPA discount.
4. Cooperative Purchasing Person – Dr. Cockrille requested council member thoughts regarding hiring a person to serve as the RESA contact for all AEPA purchases. Mason County has a county contact that submits all orders through AEPA.
5. Vintage Tech – Dr. Cockrille discussed this company which picks up recycled computers. In order for the company to contract with us the service would need to be region-wide. Please contact Dee if you are interested in this program.

New Business

1. Leadership Cohort for Principals 1-3 Years – Dr. Cockrille discussed the proposal for a Principal Cohort to work with new principals on how to become a Highly Qualified School. Two counties have responded; awaiting responses from the other counties as to whether to go forward with this project.
2. WVEIS Hiring – Dr. Cockrille updated council members on the status of hiring a WVEIS person. A collaboration with Cabell County allows a shared service opportunity for our counties. Mr. Jeremy Baisden has agreed to work with RESA 2 in providing part-time work in our counties as well as virtually throughout the state. Mr. Baisden will mainly work with Sequel, FormsPrint, and scheduling.
3. Parent Issue – Dr. Cockrille shared with council members a parent issue that has arisen from a parent in Cabell County. We are working with the WVDE Office of Special Programs in regard to this parent concern regarding parent workshops. These services are available through individual counties and are not mandated for RESAs. It is believed that she has a misunderstanding of the role of RESAs.

New Business
Action Items

Upon the recommendation of the Executive Director, Ms. Nance moved to approve the consent items as presented; Mr. Priestley seconded the motion; unanimously approved.

1. Supplements - Approved the following Supplement.

A.	Catalyst Schools	\$2,500.00
B.	Wellness Network	\$12,500.00
C.	General RESA	\$26,460.00
D.	Staff Development	\$4,100.00
E.	Computer Repair	\$210,188.95
F.	Leadership Studies	\$10,200.00
G.	Cabell: After School Tutors	\$30,000.00
H.	Wayne: Technical Assistance	\$3,640.00
I.	TSI: IDEA-SA Discretionary	\$20,000.00
J.	WIN Key Training	\$2,500.00
K.	Wayne: Behavioral Coach	\$19,390.00
L.	Mingo: Unemployment	\$6,375.00
M.	Tech Prep: Local	\$20,000.00
N.	Bus Driver Training	\$60,543.00

2. Transfers – None.

3. Travel – Approved the travel request of Dee Cockrille to participate in the AESA Capital Hill/Legislative work, January 20-22, 2015.

4. Resignation – Approved the resignation of Sandra Angius as the RESA 2 School Improvement Coordinator, effective January 5, 2015.

Informational Items

Members of the RESA 2 Regional Council and/or the Executive Director may request discussion of any Informational Item.

1. RESA 2 Financial Report – Copies of the RESA 2 monthly financial report were included in council packets.

2. RESA 2 Staff Reports - Dr. Cockrille stated written monthly reports are included in council packets.

3. RESA Handbook – A copy of the revised RESA Handbook was included in council packets. This handbook has been approved by the WV Board of Education.

Reports

1. State Department Report – Mr. Burch reported on the following items from the December 10th state board agenda:
 - “Big Rocks” – Shared with state superintendent (submitted monthly by RESAs)
 - State Standards
 - Teacher Evaluation
 - Policy 2520.13 – Next Gen Standards for CTE
 - Policy 1471 – Education in WV Correctional Institutions: Mission & Goals
 - Policy 2520.3C – Next Gen Science Content Standards
 - Policy 3233 – Revision of RESA Handbook
 - Thanks to RESAs & OSP in gathering data for Medicaid report.

2. W.V.A.S.A. Report – Mr. Bobbera gave an update of the December 11-12 meeting held in Berkley Springs. It was suggested that they “stay the course” in regard to Next Gen Content Standards; State Board, LOCA, teachers believe it is working well and they are comfortable with the program. It was suggested that the council submit a support letter for the current direction the WV Department of Education / WV Board of Education are heading. Dr. Cockrille will draft a letter for council members to review and sign for submission. Next WVASA meeting will be January 29-30, 2015 in Bridgeport.

3. W.V.S.B.A. Report – Mr. Morrone informed council members that a publication is being developed to with an update on current issues. This report should be available by the February 20-21, 2015 Winter Conference in Charleston.

4. Marshall University Report – No report. Dr. Cockrille mentioned that we are looking at a program to allow pre-service teachers in special education to work with highly qualified teachers outside their regular student teaching hours.

5. WV Board of Education – Mr. Jackson discussed the following:
 - Accountability standards
 - OEPA visits
 - A-F Rules
 - Budget
 - Leadership
 - Commission Report

6. Superintendent’s Report Out-Special Initiatives
 - None.

Announcements

1. December 18, RESA 2 County Special Education Director's Meeting, RESA 2.
2. December 18, RESA County Pre-K Coordinator's Meeting, RESA 2.
3. December 18, LDC School Visit, Man High School.
4. December 18, FAST Team Meeting, Logan.
5. December 19, LDC/MDC Cohort 2 Training, Charleston.
6. December 19, Writing with Next Gen Standards Training, Martha Elem.
7. December 24, Christmas Break (p.m.), RESA 2 Office closed.
8. December 25-26, Christmas Break, RESA 2 Office closed.
9. December 31, New Year's Eve Break (p.m.), RESA 2 Office closed.
10. January 1, New Year's Day, RESA 2 Office closed.
11. January 2, Close Reading/Text Mapping/NxtGen Writing/Informational Text Strategies, Kenova Elementary.
12. January 5, Model Lessons, 4th Grade, Duval PK-8.
13. January 6, Co-Teaching, Beale Elementary & Pt. Pleasant Intermediate.
14. January 6, IPI, Wayne HS.
15. January 7, IPI, Ceredo Elementary,
16. January 7, Text Dependent Questions / NxtGen Standards, Logan Grade.
17. January 8, Performance Tasks in PLCs, Chapmanville Regional HS.
18. January 8, IPI / Data Talks, Genoa Elementary.
19. January 8, WVDE OSP Staff Meeting/RESA Special Education Director's Meeting, Charleston.
20. January 9, PBIS Team Meeting, Chapmanville Middle.
21. January 12, Professional Development Director's Meeting, RESA 2.
22. January 13, Close Reading at PLCs, Buffalo Middle.
23. January 13, Leadership Cadre, Session 3, Heritage Farms.
24. January 14, Catalyst School Visit, Hamlin Pk-8.
25. January 14, Instructional Coaches Meeting, RESA 2 Office.
26. January 15, Performance Tasks in PLCs, Man High School.
27. January 15, Text Dependent Questions at PLCs, Buffalo Middle.
28. January 15, Support for Collaborative Partnerships, Charleston.
29. January 19, Martin Luther King, Jr. Day, RESA 2 Office closed.
30. January 20, IPI, Crum Elementary.
31. January 21, Highly Qualified Educator Committee Meeting, Stonewall.
32. January 21, Leadership Cadre (Administrators) Session 3, Heritage Farms.
33. January 22, IPI, Fort Gay.
34. January 22, Substitute Testing/In-Person Meeting, RESA 2 Office.
35. January 22, Close Reading Training, Gilbert Elementary.
36. January 23, PBIS Team Meeting, Chapmanville Middle.
37. January 27, PBL Professional Development, Buffalo Middle.
38. January 27-29, Differentiated Instruction, Mason County.
39. January 28, Writing with NxtGen Standards PD, Martha Elementary.
40. January 29, Close Reading PD, Harts Pk-8.
41. February 2, Graduation 20/20, Chapmanville Regional HS.
42. February 2, LDC Schools Visit, Man High School.

Announcements (continued)

43. February 2-5, MDC School Visits, TBD.
44. February 3, LDC School Visit, Lincoln County HS.
45. February 3, Data NB / Walls PD at PLCs, Buffalo Middle.
46. February 4, Co-Teaching, Beale Elementary & Pt. Pleasant Intermediate.
47. February 5, WVDE OSP Staff Meeting/RESA Special Education Director's Meeting, Charleston.
48. February 5, DBQ Training, Wahama Jr./Sr. High School.
49. February 5, PLC, Logan High School.
50. February 6, MDC Training, Charleston.
51. February 9, AIM Cohort, Charleston.
52. February 13, PBIS Team Meeting, Chapmanville Middle.
53. February 16-19, LDC School Visits, TBD.
54. February 17, Professional Learning Consortium Meeting, RESA 2.
55. February 18, Co-teaching, Beale Elementary & Pt. Pleasant Intermediate.
56. February 19, Becoming a Learning School Book Study, RESA 2 Office.
57. February 20, LDC Training, Bridgeport.
58. February 23, RESA PD Director's Meeting, RESA 3.
59. February 24, IPI and Data Briefs, Harts Pk-8.
60. February 26, Substitute Testing / In-Person Meeting, RESA 2.
61. February 27, PBIS Team Meeting, Chapmanville Middle.

General Discussion

1. Council Member Discussion – A discussion was held regarding how to help parents understand Next Gen math standards. Mr. Burch shared information regarding the National PTA website and parent friendly resources available (<http://wvnextgen.org>; <http://wvnextgen.org/resources.html>).
2. Executive Director Discussion
Dr. Cockrille commented on the following:
 - Leadership, Service, Innovation – RESA 2 is creating a team internally to move to the next level.
 - OEPA Professional Learning Support – RESA 2 is working to provide support for counties. In November four sessions were held with Leadership teams to discuss what highly qualified looks like and how can we move to this level.
 - Presentation to County Boards of Education – As per statute, an Annual Report presentation has been developed and shared with local county boards of education. This presentation is available on our website. A letter will be sent to board presidents of counties that Dr. Cockrille has not had the opportunity to visit.
 - Procedures for Hiring –All part-time employees must now be presented to the regional council. RESA will be hiring bus driver trainers and a Graduation 20/20 consultant in January. A teleconference meeting will be scheduled for this purpose.

Next Meeting

The next regularly scheduled meeting of the RESA 2 Regional Council will be held on Thursday, February 19, 2015 beginning at 3:00 p.m. via Lync. Details will be determined regarding a teleconference meeting in January.

Adjournment

There being no further business, Mr. Morrone moved to adjourn; Ms. Nance seconded the motion; unanimously approved.



Dee Cockrille, Secretary
RESA 2 Regional Council