



MINUTES
STATE OF WEST VIRGINIA

A regular meeting of the Regional Education Service Agency 2 Regional Council was held Wednesday, December 9, 2015 beginning at 10:00 a.m. at the Lincoln County Board of Education, Hamlin, WV. Chairperson Bill Smith presided.

Those attending:

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| Cabell: | Bill Smith, Karen Nance |
| Lincoln: | Jeff Midkiff, Steve Priestley |
| Logan: | Phyllis Doty, Pat Joe White |
| Mason: | Jack Cullen, Dale Shobe |
| Mingo: | Rob Bobbera |
| Wayne: | Sandra Pertee |
| At Large: | Jason Browning, Mary Lou Perry, Lori Huffman, Jason Browning |
| WV State Dept.: | Clayton Burch |
| State BOE: | Lloyd Jackson |
| Marshall: | Paula Lucas, Jim Harris |
| RESA 2: | Dee Cockrille, Leslie Tyree, Rachel Bias, Keith Dalton, Jody Lucas |
| Guests: | Bill Linville, Danny Dailey, Sherri Brewer, Velvet Kelley, Tim Conzett, John Waugaman, Danny Mayo |

Approval of Minutes

Ms. Nance moved to approve the minutes of the October 15, 2015 regular meeting of the RESA 2 Regional Council; Dr. White seconded the motion; unanimously approved.

Delegations/Presentations

1. PBIS Initiative – Mr. Harris, WV Autism Training Center, Marshall University, gave an overview of the status of PBIS Initiatives in West Virginia. Topics discussed included school safety, discipline using data collected, changing culture/climate, social connectedness, behavior issues, teaming, expectations, teaching strategies and data analysis/planning. Mr. Smith requested a list of RESA 2 schools participating in the PBIS Initiative be provided to superintendents.

Old Business

1. 3rd Quarter AEPA Report/New Products – Dr. Cockrille provided a list of 3rd quarter sales and savings for counties for AEPA; she indicated bidding started in August and new contracts will begin effective April 1st; 12 vendors have been added this year; please contact Dee if you are interested in a presentation to principals and/or staff regarding the AEPA process.

New Business

1. Hiring of WVEIS Specialist & Medicaid Specialist – Dr. Cockrille shared that our WVEIS Specialist is retiring in April and requested the council’s input regarding the hiring of a replacement. Council members conveyed the importance of this position. Mr. Jackson suggested that Dr. Cockrille email Ms. Peduto and copy Mr. Burch and himself stating the necessity of this position and requesting permission to post.

Dr. Cockrille indicated our Medicaid Specialist is also retiring and discussed the current process for Medicaid billing through RESA 2. It was decided that a sub-committee should be formed to determine the future responsibilities of this position and the best course of action for filling this vacancy. Dr. Cockrille will work with counties to select sub-committee members and meeting details.

2. Search Soft – Dr. Cockrille stated she had been approached by a representative of Search Soft who wanted to know if the counties would be interested in having a meeting to review the electronic personnel system. She requested superintendents speak with their personnel directors and ask them to contact Dee to let her know if they are interested in reviewing the system.
3. Legislative Audit – Dr. Cockrille and Mr. Lucas gave an overview of the RESA 2 Legislative Audit held on Monday, December 7th. They discussed requested information and perceptions of the audit process.

New Business - Action Items

Upon the recommendation of the Executive Director, Mr. Priestley moved to approve the consent items as presented; Ms. Pertee seconded the motion; unanimously approved.

1. Supplements - Approved the following Supplements.

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| A. Early Literacy Travel | \$126.50 |
| B. Technical Specialist | \$100,000.00 |
| C. Regional Wellness | \$81,528.50 |
| D. Bus Training Coordinator’s Travel | \$4,000.00 |
| E. Bus Driver Training | \$73,495.00 |
| F. Cabell County After School Tutors | \$22,915.00 |

New Business – Action Items (continued)

2. RESA 2 Proposed Budget Reduction - Approved the Proposed Budget Reduction of \$19,314.00 as per the Governor’s Executive Order of 4% for RESAs.

Informational Items

Members of the RESA 2 Regional Council and/or the Executive Director may request discussion of any Informational Item.

1. RESA 2 Financial Report – Mr. Lucas reported that the Financial Report is included in the packet.
2. RESA 2 Staff Reports - Dr. Cockrille indicated that a written monthly report is included in council packets.

Reports

1. State Department Report – Mr. Burch gave an update of items discussed during the previous WV Board of Education meeting including standards and assessments. The main focus of his update was on new Standards on comment until December 14th; become effective July 1, 2016; Teach 21 website retooled with a new name; new numbering system for standards; alignment to assessment.
2. W.V.A.S.A. Report – Mr. Midkiff stated he was unable to attend the meeting in Wheeling. Mr. Smith indicated the next meeting will be held January 28-29 in Bridgeport.
3. W.V.S.B.A. Report – Mr. Morrone was absent. Ms. Nance reported that the Executive Board meeting scheduled at Stonewall Resort was cancelled due to a lack of quorum. A brief discussion was held by council members regarding the board self-assessment process and how each county is proceeding.
4. Marshall University Report – Dr. Lucas gave an update of the Teacher In Residence program; the new MU President will begin in January; looking at beginning an “interview process” for teachers participating in the teacher education program at MU.
5. WV Board of Education – Mr. Jackson commented on the following topics: hiring freeze, standards review, AEPA purchasing, Catalyst/Learning School initiative, local economy and the WVBOE focus on student achievement.
6. Superintendent’s Report Out-Special Initiatives – Mr. Linville gave an overview of the IZ grant received by Lincoln County highlighting new initiatives implemented as a result of this grant. Mr. Smith stated a Cabell County middle school extended the “crew” concept from Expeditionary Learning. He commented about the change in culture. Mr. Smith also discussed Visible Learning with John Hattie and “effective strategies for achievement”.

Announcements

1. December 9, Leadership Institute for Administrators, Spring Valley CTC.
2. December 9, PBIS Leadership Team, Chapmanville MS.
3. December 9, Graduation 20/20 Team Meeting, Man HS.
4. December 10, PLCs, Lincoln County HS.
5. December 10, Affordable Care Act Meeting, RESA 2 Office.
6. December 10, Writing Follow-up, Ceredo Elementary.
7. December 10, Leadership Institute for Asst. Administrators, Spring Valley Academic Center.
8. December 10, Catalyst School Visit, New Haven Elementary.
9. December 10, PBIS Team Meeting, Spring Valley HS.
10. December 10-11, LDC/MDC Training, Charleston.
11. December 14, WVEIS County Contact Meeting, RESA 2 office.
12. December 14, PLCs, Martha Elementary.
13. December 14, Statewide RESA Executive Director's Meeting.
14. December 14, Student Engagement/Classroom Management, Buffalo Elementary, Logan County.
15. December 15, Writers' Workshop, Lavalette Elementary.
16. December 15, Embedded Professional Learning, Omar Elementary.
17. December 15, PBIS, Lavalette Elementary.
18. December 15, Graduation 20/20 Leadership Team, Pt. Pleasant Jr/Sr HS.
19. December 16, Student Voice Embedded PL, Dunlow Elementary.
20. December 16, Writing Observations/Debrief, Fort Gay.
21. December 16, Classroom Instruction That Works, Man MS.
22. December 17, Effective Teaming w/Richard Lawrence, RESA 2 Office.
23. December 17, County Special Education Directors, RESA 2 Office.
24. December 17, PBIS Meeting, Spring Valley HS.
25. December 17, Differentiated Instruction and UDL, Buffalo Middle School.
26. December 18, RESA 2 CIL Meeting, RESA 2 Office.
27. December 18, WVDE Catalyst School Principals Meeting, RESA 2 Office.
28. December 21, MDC Coaches Meeting.
29. December 21, Professional Learning Consortium, RESA 2 Office.
30. December 22, Graduation 20/20 Leadership Team, Tug Valley HS.
31. December 22, PBIS, Buffalo Elementary.
32. December 23, Buffet of Strategies, Ceredo-Kenova MS.
33. December 23-25, Christmas Break, RESA 2 Office closed.
34. December 31-January 1, New Year's, RESA 2 Office closed.
35. January 4, Classroom Instruction That Works, Man Middle School.
36. January 5, CPI, Martha Elementary.
37. January 5, PBIS, Lavalette Elementary.
38. January 6, Common Formative Assessments, Chapmanville MS.
39. January 6, Performance Tasks, Kenova Elementary.
40. January 6, Differentiated Instruction, Vinson Middle School.
41. January 7, Substitute Teacher Training, RESA 2 Office.
42. January 7, WDE OSP / RESA Sp. Ed. Director's Meeting, Charleston.
43. January 11, LDC Coaches visit, Pt. Pleasant Jr./Sr. HS.

Announcements (continued)

44. January 11, Student Engagement/Classroom Management, Buffalo Elem.
45. January 11, Writers Workshop (planning periods), Lavalette Elem.
46. January 12, Wayne Literacy Leaders, Wayne County.
47. January 12, LDC Coaches Visits, Tug Valley HS & Mingo Central HS.
48. January 12, PBIS Team Meeting, Pt. Pleasant Intermediate School.
49. January 13, Go Math, Crum Elementary.
50. January 13, Graduation 20/20 Regional Meeting, RESA 2 Office.
51. January 13, The Power of Our Words Book Study via Skype.
52. January 14, LDC Coaches Visit, Logan HS & Man HS.
53. January 14, RESA 2 Professional Learning Consortium, RESA 2 Office.
54. January 14, County Special Education Director's Meeting, RESA 2 Office.
55. January 14, PBIS Team Meeting, Spring Valley HS.
56. January 14, County Preschool Coordinator's Meeting, RESA 2 Office.
57. January 15, LDC Coaches Visit, Chapmanville Regional HS & Lincoln Co. HS.
58. January 15, Preschool Teachers' Academy, St. Mary's Training Center.
59. January 18, Martin Luther King Day, RESA 2 Office closed.
60. January 19, LDC Coaches Visit, Duval Pk-8.
61. January 19, PBIS, Lavalette Elementary.
62. January 20, Next Gen Math w/ Logan County Assistant Principals, RR Willis Vocational Center.
63. January 20, Classroom Instruction That Works, Man Middle School.
64. January 20-21, LDC/MDC Training, Flatwoods (tentative).
65. January 21, Regional County Meeting, Skype.
66. January 21, RS3 Quarterly Meeting, Skype.
67. January 21, FAST Team Meeting, Logan County.
68. January 22, The Multiplier Effect Book Study for Building Administrators via Skype.
69. January 25, LDC Coaches Visit, Chapmanville Middle School and Kermit PK-8.
70. January 25, Classroom Instruction That Works, Man Middle School.
71. January 26, LDC Coaches Visit, Logan Middle School and Man MS.
72. January 26, Differentiated Instruction, Vinson Middle School.
73. January 27, Embedded Professional Learning, Omar Elementary.
74. January 28, PBIS Team Meeting, Spring Valley HS.
75. January 29, LDC/MDC Training, Charleston.

General Discussion

1. Council Member Discussion
 - Dr. White expressed concerns regarding Logan County's difficulty connecting to council meetings via Skype. Mr. Midkiff offered Logan County the opportunity to join them at the Lincoln County Board for the next Skype council meeting. Mr. Smith indicated that the RESA 2 office is also available for participants to join the Skype meeting.
 - Dr. White questioned the timeline for Dr. Cockrille's retirement and plans for posting the vacancy of Executive Director. Mr. Jackson stated that the WV Department of Education and the WV Board of Education were working in conjunction with Dr. Cockrille to facilitate the process.

General Discussion (continued)

2. Executive Director Discussion – Dr. Cockrille discussed the following items:
 - A. Benchmarks and Supports for Graduation 20/20 and PBIS –working hard to meet all expectations for the projects; if not meeting expectations, Dr. Cockrille will begin working with superintendents and curriculum directors to adjust the process.
 - B. Catalyst School Work – providing weekly support to schools; working with teachers during planning periods and small group sessions; teachers allowed to make decisions; county office supports decision making at the school level. Mr. Burch indicated that a new employee will begin January 4 at the WVDE to facilitate professional development. Dr. Cockrille shared a video of the Catalyst work at Salt Rock Elementary.
 - C. Master Plan Components – RESA 2 will be discussing the implementation of process or policy changes at the local level aligned to the “Learning School” process. This is a RESA 2 Master Plan item.
 - D. Update on Grant Submissions – Met with counties and looked at initiatives to integrate non-cognitive piece into grants. Submitted Skills for Success grant focused on non-cognitive skills work. Also applied for an i3 Grant called Catalyst Plus.
 - E. Literacy Grant – Have begun working with schools.

Mr. Smith discussed meeting with Brandon Busteded at the AESA National Conference and discussed the work of the Gallup Group regarding student perception of “what they believe and what they can do”; Hope is the best indicator of success.

Next Meeting

The next regularly scheduled meeting of the RESA 2 Regional Council will be held on Thursday, January 21, 2015 beginning at 3:00 p.m. via Skype for Business.

Adjournment

There being no further business, Ms. Nance moved to adjourn; Ms. Runyon seconded the motion; unanimously approved.



Dee Cockrille, Secretary
RESA 2 Regional Council