

*Regional Education
Service Agencies*

RESA

• *two* •

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MINUTES
STATE OF WEST VIRGINIA

A regular meeting of the Regional Education Service Agency 2 Regional Council was held Thursday, October 20, 2016 beginning at 10:00 a.m. at the Ralph R. Willis Vocational Center, Logan, WV. Chairperson Bill Smith presided.

Those attending:

Cabell:	Bill Smith, Karen Nance
Lincoln:	Jeff Midkiff, Steve Priestley
Logan:	Darlene Adkins, Jeremy Farley
Mason:	Jack Cullen, Dale Shobe
Mingo:	Don Spence, David Farley
Wayne:	Sandra Pertee
At Large:	Jason Browning, Mary Lou Perry
WV State Dept.:	Pat Homberg
State BOE:	Jason Butcher
Marshall:	Kandice Napier
RESA 2:	Jan Hanlon, Jody Lucas, Rachel Bias
Guests:	Melissa Farmer

Approval of Minutes

Mr. Priestley moved to approve the minutes of the September 15, 2016 regular meeting of the RESA 2 Regional Council; Mr. David Farley seconded the motion; unanimously approved.

Delegations/Presentations

None.

Old Business

None.

New Business

New Business - Action Items

Upon the recommendation of the Executive Director, Ms. Nance moved to approve the consent items as presented; Mr. Browning seconded the motion; unanimously approved.

1. Supplements - Approved the following supplements:

A. Cabell After School Tutors	\$22,000.00
B. Reestablish Fund 64	\$185,742.43
C. 21 st Century	\$152,496.00
D. Summer Feeding-21 st Century	\$472.83
E. Benedum Grant	\$120,000.00
F. Bus Driver Training	\$27,976.45

2. Annual Report - Approved the submission of the RESA 2 Annual Report for 2015-2016.

3. Financial Statements - Approved the RESA 2 financial Statements for 2016. Mr. Lucas stated that RESA 2 has a positive fund balance.

4. Automobile Purchase - Approved the purchase of an automobile for use by RESA employees for RESA 2 business.

5. Transfers - Approved the following Transfer.

A. Project AWARE	\$3,400.00
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Informational Items

Members of the RESA 2 Regional Council and/or the Executive Director may request discussion of any Informational Item.

1. RESA 2 Financial Report– Mr. Lucas indicated RESA 2 has money in reserve and is in good financial standing.

2. RESA 2 Staff Reports - Ms. Hanlon indicated monthly reports are included in council packets.

Reports

1. State Department Report – Mr. Butcher and Ms. Homberg discussed the following topics from the October 12th WV State Board agenda: Policy 2510 Waivers; Alternative Certification; Policy 5100-Teacher In Residence; Policy 2444.4; Policy 2446-Mountaineer Challenge Academy ; Policy 3236; Policy 2340; Statewide Waiver of Policy 2417; A-F Accountability System; and Statewide Waiver of Policy 2320.
2. W.V.A.S.A. Report –Mr. Midkiff stated he was unable to attend the previous meeting; however, was informed the major topic of discussion was the A-F Accountability System. Also a topic of discussion was the Financial Analysis. He stated the next meeting will be held on October 27-28, 2016 at WV Tech in Beckley, WV.
3. W.V.S.B.A. Report – Ms. Nance reported the annual new board member meeting was held in September. The next meeting will be a one day training for board members on November 5, 2016 at Stonewall.
4. Marshall University Report –Ms. Napier shared a new cohort has been created between the MU College and Education and SWVCTC. This cohort will allow students to attend education classes for the first two years at Southern and the final two years at the MU campus in Williamson. She also expressed MU’s interest in establishing a TIR program in Logan County.
5. WV Board of Education – None.
6. Superintendent’s Report Out-Special Initiatives
 - Mingo: Mr. Spence questioned council members on how they deal with bomb threats, evacuation procedures, etc. and the concerns surrounding this issue. He indicated he will be meeting with students, parents and local law enforcement officers to address these concerns.
 - Cabell: Mr. Smith indicated Cabell County will be hosting a forum on drugs in the community tonight.
 - Logan: Ms. Adkins stated they have started focus groups at each school site with all staff. Mr. Browning expressed appreciation to RESA 2 for the Math Cadre and the great discussion. He stated there are many concerns to be addressed and it will take time to create an implementation plan to address the mathematics issues in schools.

Announcements

1. October 20, LDC / MDC Cohort 2 Training, RESA 3.
2. October 20, Leaders of Literacy/Close Reading in Math, Wayne County.
3. October 20, Marshall Reading Cohort Meeting, RESA 2 Office.
4. October 21, Becoming a Learning School PD, Ashton Elementary.
5. October 21, Becoming a Learning School PD, Roosevelt Elementary.
6. October 21, Drug Prevention coalition meeting, Lincoln County.
7. October 21, PBIS meeting, Beale Elementary.

Announcements (continued)

8. October 24, Tobacco Coalition meeting, Cabell County.
9. October 24-26, 21st CCLC Multi-State Conference, Chattanooga, TN.
10. October 25, PBIS meeting, Pt. Pleasant Intermediate.
11. October 25, LDC site visit, Duval Pk-8.
12. October 25, Not-On-Tobacco training, RESA 2.
13. October 25, County Special Education Director's meeting, RESA 2.
14. October 25, LDC site visit, Lincoln County HS.
15. October 26, MDC site visit, Logan MS.
16. October 26, LDC site visit, Chapmanville MS.
17. October 26, PBIS meeting, Buffalo Elementary.
18. October 26, LDC site visit, Man MS.
19. October 26, Graduation Team meeting, Man HS.
20. October 27, MDC site visit, Man MS.
21. October 27, Family Resource Network meeting, Mingo County.
22. October 27, PLC/Data Support, Chapmanville Regional HS.
23. October 27, EPPAC meeting, Marshall University.
24. October 28, WVDE A-F Data Review, Support Plans & Legal Issues, Cabell County Transportation Complex.
25. October 31, LDC site visit, Logan MS.
26. October 31, Professional Learning Consortium meeting, RESA 2 Office.
27. November 1, LDC site visit, Wayne MS.
28. November 1, MDC site visit, Chapmanville MS.
29. November 2, Becoming a Learning School PD, Lenore Pk-8.
30. November 2, LDC site visit / PLC session, Kermit K-8.
31. November 3, LDC / MDC Cohort 3 training, Coonskin Clubhouse.
32. November 4-6, ASCD Conference on Educational Leadership, National Harbor, Maryland.
33. November 7, RESA Executive Director's meeting, RESA 7.
34. November 7, Leadership meeting, Buffalo Elementary (Logan).
35. November 8, Election Day, RESA 2 Office closed.
36. November 9, Text Sets meeting with RESA 3.
37. November 10, Substitute Teacher Training, RESA 2.
38. November 10, Marshall Reading Cohort meeting, RESA 2.
39. November 11, Veteran's Day, RESA 2 Office closed.
40. November 14, RESA Collaborative meeting, RESA 5.
41. November 15, Regional School Support Specialist (RS3) meeting, RESA 5.
42. November 15, RESA PD Director's meeting, RESA 5.
43. November 16, PBIS meeting, Buffalo Elementary.
44. November 16, Words Their Way meeting, West Hamlin Elementary.
45. November 16, PBIS meeting, Beale Elementary.
46. November 17, PLC / Data Support, Chapmanville Regional HS.
47. November 17, Marshall Reading Cohort meeting, RESA 2.
48. November 17-18, WVACEEC meeting, Logan.
49. November 18, Alternative Certification meeting, RESA 2.
50. November 21, Professional Learning Consortium meeting, RESA 2.

Announcements: (continued)

51. November 24-25, Thanksgiving Break, RESA 2 Office closed.
52. November 30, LDC site visit, Wayne MS.
53. December 1, Regional Wellness Specialist's meeting, RESA 7.
54. December 1, Wayne County Leaders of Literacy meeting, RESA 2.
55. December 1, LDC site visit, Duval Pk-8.
56. December 1, LDC site visit, Lincoln County HS.
57. December 1, Marshall Reading Cohort meeting, RESA 2.
58. December 2, Medicaid Specialist's meeting, RESA 3.
59. December 5, LDC site visit, Chapmanville MS and Kermit K-8.
60. December 6, Regional School Support Specialist (RS3) meeting, RESA 3.
61. December 7, LDC site visit, Logan MS.
62. December 7, PBIS meeting, Buffalo Elementary.
63. December 7, LDC site visit, Man MS.
64. December 8, LDC / MDC Cohort 3 training, Embassy Suites, Charleston.
65. December 9, LDC / MDC planning meeting with SREB.
66. December 12, Executive Directors meeting, RESA 5.
67. December 12, LDC coaches meeting, RESA 3.
68. December 14, Active Student Engagement/Classroom Management, Buffalo Elem. (Logan).
69. December 14, Substitute Teacher Training, RESA 2.
70. December 15, PLC / Data Support, Chapmanville Regional HS.
71. December 19, Professional Learning Consortium meeting, RESA 2.
72. December 22, Regional Council meeting, Lincoln County.
73. December 23 & 26, Christmas Break, RESA 2 Office closed.

General Discussion

1. Council Member Discussion

- Mr. Farley, Mingo County, questioned council members on the use of search dogs to clear a school after a bomb threat. The council discussed the feasibility and cost of a shared service opportunity regarding the purchase and training of a search dog to be based in Logan County with the State Police for the use in schools. This topic will be researched and reviewed at a future meeting.
- Ms. Pertee, Wayne County, discussed the issue of absenteeism of teachers/service personnel. She stated they are experiencing a substantial financial loss due to a large number of absences. Other counties expressed concern and similar loss. It was suggested a committee be formed with members from each county participating to discuss ways to address this issue (not frontloading sick days, recognition for good attendance, etc.). Each county will send Ms. Hanlon names of representatives from their county to serve on the committee.

General Discussion (continued)

2. Executive Director Discussion

Ms. Hanlon commented on the following:

- A. Simulated Workplace Benedum Grant – We have hired a part-time person to manage the grant. A meeting is scheduled for next week with Kathy D’Antoni to discuss the objectives of the grant.
- B. AEPA – The executive directors met and discussed creating a manual for the state regarding protocols, purchasing procedures, etc. for AEPA. The hiring of a part-time person to facilitate this program is also being discussed.
- C. RESA 2 Leadership Series –Updated flyers were disseminated highlighting upcoming leadership sessions available to counties. She stated we have been receiving positive feedback from the session with Ken Williams and that we are attempting to bring him back in the spring.
- D. PERD Audit – Audits have been completed in each RESA. We are awaiting results, which should be released in November.
- E. Learning Schools Update – RESA 2 is available to train school staffs regarding the Learning School process. Ms. Hanlon stated training can be customized to each school to enhance achievement gains with students.
- F. A-F Data Workshop – Michelle Blatt suggested the A-F training scheduled for October 28th should be moved up since the appeal filing deadline is set for the 28th. Council members were in agreement. Ms. Hanlon will check with Ms. Blatt and select an alternate date for training.
- G. Legal Services – Ms. Hanlon discussed the opportunity of expanding legal services to smaller counties throughout the state. This initiative would save counties money while expanding legal services for RESA 2. Additional staff would be hired and supervised by Ms. Tyree.

Next Meeting

The next regularly scheduled meeting of the RESA 2 Regional Council will be held on Thursday, December 22, 2016 beginning at 10:00 a.m. in Lincoln County.

Adjournment

There being no further business, Ms. Nance moved to adjourn; Ms. Pertee seconded the motion; unanimously approved.



Jan Hanlon, Secretary
RESA 2 Regional Council